

COUNTY OF KAUAI
Minutes of Meeting
OPEN SESSION

Board/Committee:	Committee on the Status of Women	Meeting Date:	March 15, 2023
Location:	Boards & Commissions Conference Room with video remote and audio connection by Microsoft Teams.	Start of Meeting: 5:03 p.m.	End of Meeting: 7:01 p.m.
Present	Chair Darcie Yukimura (<i>attended by Teams</i>), Vice Chair Nicole Cristobal. Members: Angela Hoover (<i>attended by Teams</i>), Regina Carvalho, Kathy Crowell, Sara Miura, Emma White (<i>attended by Teams</i>). Hawai'i State Commission on the Status of Women (HSCSW) Commissioner Edith Ignacio Neumiller. Office of the County Attorney - Deputy County Attorney Stephen Hall. Office of Boards and Commissions: Administrator Ellen Ching, and Commission Support Clerk Lisa Oyama.		
Excused	Member Monica Kawakami		
Absent			

SUBJECT	DISCUSSION	ACTION
Call To Order Roll Call	<p>Chair Yukimura called the meeting to order in open session at 5:03 p.m.</p> <p>Administrator Ching verified attendance and requested a verbal response of present or here.</p> <p>Member Hoover replied here.</p> <p>Member Crowell replied here.</p> <p>Member Carvahlo replied present.</p> <p>Vice Chair Cristobal replied present.</p> <p>Chair Yukimura replied here.</p> <p>Member Miura replied present.</p> <p>Member White replied present.</p> <p>Member Kawakami was excused.</p> <p>Commissioner Ignacio Neumiller was present.</p>	<p>Quorum established with seven members present.</p>

	<p>Introduction of New Committee Members Sara Miura was appointed to serve a first term ending 12/31/26, and Emma White was appointed to serve a first term ending 12/31/25. Chair Yukimura thanked Sara Miura and Emma White for joining the Committee. They are excited and shared their reasons for joining the Committee to provide opportunities for the Women and girls of Kauai and Niihau to feel safe to provide equity and equality. Ms. Ching noted that Kathy Crowell’s last meeting was today; Chair Yukimura thanked her for her years of service to the Committee. Ms. Crowell commented she enjoyed her role here on the committee and thanked everyone.</p>	
SUBJECT	DISCUSSION	ACTION
Public Comments and Testimony	<p>No one from the public submitted written testimony.</p> <p>Administrator Ching recognized that there are no members of the public available for testimony or comment.</p>	
Approval of Minutes		No minutes to be approved.
	<p>CSW 2022-01 Annual election of officers for calendar year 2023 per Kaua’i County Committee on the Status of Women By-Laws, Article IV. Organization and Officers, Section 3. Officers and Section 4. Election.</p> <p>a) Nominate a committee member to serve as Secretary and Treasurer.</p> <p>Chair Yukimura opened the floor for nominations.</p> <ul style="list-style-type: none"> • Vice Chair Cristobal moved to nominate Member Sara Miura to serve as Treasurer and Chair Yukimura seconded the motion. • Member Carvalho nominated herself to serve as Secretary and Vice Chair Cristobal seconded the motion. • Ms. Ching recommended two separate votes. Deputy County Attorney Mr. Hall recommended a roll call vote. • Chair Yukimura thanked Ms. Miura and Ms. Carvalho for accepting their roles on the Committee. 	<p>Vice Chair Cristobal nominated Member Miura to serve as Treasurer, Chair Yukimura seconded. Roll Call Vote. Motion passes 7:0.</p> <p>Member Carvalho nominated herself to serve as Secretary, Vice Chair Cristobal seconded. Roll Call Vote. Motion passes 7:0.</p>

SUBJECT	DISCUSSION	ACTION
<p>Treasurer's Report</p>	<p>a) <u>2022-2023 Fiscal Budget</u> Administrator Ching to report on Fiscal Year 2022-2023.</p> <p>Ms. Ching noted for the record that there was a \$1,000.00 and another \$500.00 for travel allocations for this Committee.</p> <p>b) <u>2023-2-2023 State Grant Budget</u> State Grants balance \$567.04. Chair Yukimura made a correction of \$1,000.00 and another \$5,000.00 for travel. Ms. Ching explained to the Committee the new format for the treasurer's report, in the future you will only see the current year.</p> <p>c) <u>Logo Inventory</u></p> <ul style="list-style-type: none"> • Rise of the Wahine DVD – 12 • Pink Tote Bags – 44 • Note Pads – 70 • Pens – 170 <p>Banners:</p> <ul style="list-style-type: none"> • 3x6 CSW Banner • 3x6 WHM Banner • 57"x17" Breast Cancer Banner • 3x6 Breast Cancer Banner (Ms. Carvalho has this) • 3x6 Women Health Month Banner • 3x4 DV Banner • 2x3 CSW hard plastic • 1.5x2 CSW hard plastic 	<p>Vice Chair Cristobal made a motion to approve the Treasurer's Report. Ms. Crowell seconded the motion. Roll call vote. Motion passes 7:0.</p> <p>Ms. Carvalho made a motion to approve the Logo Inventory Report. Vice Chair Cristobal seconded the motion. Voice vote. Motion passes 7:0.</p>

SUBJECT	DISCUSSION	ACTION
<p>Business</p>	<p><u>CSW 2023-03 Missing Murdered Native Hawaiian Women and Girls’ Task Force</u></p> <p>Vice Chair Cristobal gave an update. She has been working with different Committees and different women’s organizations across Hawai`i. May 5th is National Day of Awareness for Missing and Murdered Indigenous Women and Girls; Nikki is coordinating with other islands with Red Sand Project. Red Sand Project is a public art project, involving eco-friendly red sand in public places, the project is all about generating awareness of human trafficking.</p>	
	<p><u>CSW 2023-04 2023 Women’s History Month Essay Contest</u></p> <p>Vice Chair Cristobal reported that in January contest information was sent to all schools on the island, public and private, as well Superintendents, and Counselors. Good response was received from school administrators, and that they would forward contest info to appropriate teachers. Vice Chair Cristobal also did a radio interview with Starz 94.3 and Island Radio. A press release was also done. So far, only one entry has been received, Committee needs to push for more entries or re-think another solution.</p> <p>Ms. Ching reported that she asked the PIO office to re-issue the press release and to do a posting on the County of Kaua`i Facebook and Instagram or Twitter page (Ms. Ching wasn’t too sure if the County had Instagram or Twitter), but PIO said they would do the posting. Ms. Ching also asked to do a “shoutout” on the weekly video.</p> <p>Vice Chair Cristobal encouraged all members to utilize their networks and spread the word about the contest.</p> <p>Commissioner Ignacio Neumiller reported that she reached out to counselors at Kaua`i High to verify that they received the WHM flyers in January. Encouraged the counselors to have their students enter the contest.</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Vice Chair Cristobal mentioned that maybe for future contests, maybe making it more adaptable to times such as artistic submissions or video submissions.</p> <p>Chair Yukimura thanked everyone for their support and comments for future contests.</p> <p>Ms. Miura inquired if the prizes are made public, and if not, then maybe it should be, because it would be a high marketing tool for more entries.</p> <p>Chair Yukimura suggested that another press release with the prize amounts would be great, and that the Committee would rely on Ms. Ching to work with County communications to re-issue press release.</p>	
<p>Public Comments and Testimony</p>	<p><u>CSW 2023-06 2023 Period Products Activity</u></p> <p>Ms. Ching called for any members of the public for comment or testimony.</p> <p>Councilmember Addison Bulosan commented that Kaua`i County Council has partnered with Ma`i Movement and has installed a period product dispenser in a public restroom in the Historic County Council Building. Kaua`i County Council has also partnered with the Rice Street Business Association to provide free period products to the community.</p> <p>Chair Yukimura expressed her gratitude for the County Councils support in the Ma`i Movement.</p> <p>Member Hoover had no updates at this time.</p>	
	<p><u>CSW 2023-7 2023 54th Annual National Association of Commissions for Women (NACW) Conference, date to be determined, in Baltimore, Maryland</u></p> <p>Ms. Ching called for any member of the public for comment or testimony. There were none.</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Chair Yukimura noted that no date has been set yet for the conference, and it could be problematic because of budgeting.</p> <p>Commissioner Ignacio Neumiller informed the committee that the dates were given last month, dates of the conference are August 10-14, 2023, and it will be held in Boston, Massachusetts, not Baltimore. She thinks that the conference will be held in Baltimore next year, and the year after that in Oklahoma. She will look into when they will open up early registration, she thinks it will be in July.</p> <p>Chair Yukimura asked Commissioner Ignacio Neumiller to share some importance of attending the conference, since she has attended before.</p> <p>Commissioner Ignacio Neumiller recognized that Member Carvalho and Member Crowell has also attended in previous years. Commissioner Ignacio Neumiller was a delegate for the State Commission last year. She noted that it was really beneficial for every state, and every island to have a representative attend the conference. She mentioned that there was no representative from Kaua`i because no motion was passed.</p> <p>Ms. Ching noted that there was no actual motion passed. The discussion was to send the Chair and the Vice Chair but there was no motion. This year there was a discussion during budget and activities, to send the Chair and Vice Chair, but no motion was passed.</p> <p>Chair Yukimura suggested a motion to send the Chair and the Vice Chair to the conference this year.</p> <p>Ms. Ching noted that when a motion is passed to send the Chair or Vice Chair to the conference, the Committee can also elect an alternate, if the Chair or the Vice Chair, or both cannot attend. This helps the Committee move forward without the need for another motion. Ms. Ching asked for a motion for 2023 and would be in the next budget year and Contingent on whether or not the budget is approved.</p>	

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	<p>Chair Yukimura confirmed that she is still willing to attend the conference and would like to see if Vice Chair Cristobal is still willing to attend.</p> <p>Commissioner Ignacio Neumiller inquired about naming the alternates.</p> <p>Ms. Ching suggested a motion naming the alternates. Ms. Ching asked Vice Chair Cristobal to clarify the motion.</p> <p>Deputy County Attorney Stephen Hall suggested naming the first alternate and second alternate.</p> <p>Ms. Ching suggested naming a point person to distribute the logo items at the conference. She also suggested making a motion to use some of the budget for early registration for the conference.</p> <p>Chair Yukimura clarified that if the early registration is in July, the committee may not be able to use the funds towards the conference fees.</p> <p>Ms. Ching suggested using the \$1,000.00 from this year's budget to use for the early registration fees. If early registration is available in May or June, the committee could pay for it then. If early registration is in July, then she will ask the committee to start making decisions on what the committee would like to allocate in next year's budget.</p>	<p>Ms. Carvalho made a motion to send Chair Yukimura and Vice Chair Cristobal to the National Conference for Women and have 2 alternates. Ms. Crowell seconded the motion. Voice vote. Motion passes. 7:0.</p> <p>Vice Chair Cristobal made a motion to name Sara Miura as first alternate and Emma White to be second alternate. Ms. Carvalho seconded the motion. Voice vote. Motion passes. 7:0.</p> <p>Ms. Carvalho made a motion to name Chair Yukimura as the point person to distribute logo items. Vice Chair Cristobal seconded the motion. Voice vote. Motion passes. 7:0.</p> <p>Ms. Carvalho made a motion to use \$1,000.00 for early registration to the NACW. Ms. Crowell seconded the motion. Voice vote. Motion passes. 7:0.</p>

SUBJECT	DISCUSSION	ACTION
	<p><u>CSW 2023-10 2022-2023 Fiscal Year Operating Budget and State Grant</u></p> <p>Ms. Ching pointed out that since no one was sent to the NACW, there is quite a balance. Minus the \$1,000.00, which is allotted for early registration. Balance could be used for period products. She asked if there were any other activities that the committee would consider in this year's budget.</p> <p>Chair Yukimura suggested equity issues, and in place of the Career Fair, host a Gender Equity forum for young women around gender equity and empowerment, featuring some of the women leaders in the community. She asked for any ideas on activities before the end of the fiscal year.</p> <p>Ms. Carvalho liked the idea of the forum but was concerned about the cost.</p> <p>Chair Yukimura said that she estimated using \$2,709.00 for the forum and that if the Committee were to hold another event, they would have \$1,000.00 available, or it could be used towards period products.</p> <p>Commissioner Ignacio Neumiller inquired if the forum would have speakers, a panel of speakers, and if the money suggested would be paying for the use of a room/location fee.</p> <p>Chair Yukimura stated that the money would cover a room fee, food and beverages, possibly some marketing event, perhaps some travel for speaker(s). She would be the lead person on this.</p> <p>Chair Yukimura inquired with Vice Chair Cristobal, if the Red Sand Event needed any sponsorship or support from the Committee.</p>	

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	<p>Vice Chair Cristobal said that no physical sponsorship was necessary.</p> <p>Commissioner Ignacio Neumiller noted that the Committee should decide on a date for the forum for timeframe planning, and deadlines.</p> <p>Ms. Ching asked Chair Yukimura if her intentions were to have the forum in place of Career Day. Chair Yukimura confirmed that she was thinking about replacing Career Day with the forum in October.</p> <p>Chair Yukimura called for a motion to host a Gender Equity forum for young women in October of 2023.</p> <p>Mr. Hall asked for confirmation on allocating \$2,709.00 for the forum and that Chair Yukimura would be the point person on that.</p> <p>Chair Yukimura confirmed.</p> <p>Vice Chair Cristobal asked why \$2,709.00.</p> <p>Chair Yukimura said that she looked at the budget and she's hoping to reserve some of the funding and believes that the Committee can achieve this event with these funds. She also stated that the Committee agreed to use some of the funds for period products.</p> <p>Commissioner Ignacio Neumiller asked Ms. Ching what the amount was that was spent on period products last year.</p> <p>Ms. Ching said that it was somewhere in the range of \$800.00.</p> <p>Ms. Carvalho suggested that the funds could be used towards new logo products, and other things, and whatever the balance is, it could be used towards period products.</p>	

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	<p>Ms. Ching clarified that the Committee has \$4,709.00 for period products, minus \$1,000.00 for early NACW registration. If early registration isn't available between now and June, the \$1,000.00 will go back towards period products.</p> <ul style="list-style-type: none"> • Beginning Balance - \$4,709.00 • Early Registration - \$1,000.00 • Period Products - \$1,000.00 • Ending Balance - \$2,709.00 <p>Ms. Carvalho stated that she would like to replenish the logo items if there is no early registration, instead of putting the early registration money towards period products. Ms. Carvalho made a motion to allot \$700.00 on new logo items.</p> <p>Ms. Ching asked for clarification on what type of logo items the Committee wanted to replenish. She stated that the original order was 75 tote bags, and that they brought 25 to the NACW. The Committee spent \$400.00 on the 75 tote bags, because of the initial art set up fee. To be safe, \$700.00 to replenish logo items, with \$400.00 being used towards tote bags.</p> <p>Ms. Carvalho made a motion to use \$700.00 for logo items, to include Committee polo shirts for new members, Sara Miura, and Emma White.</p> <p>Chair Yukimura asked for a motion for Gender Equity workshop in October, with a budget of \$2,009.00. Chair Yukimura will be the lead.</p> <p>Ms. Carvalho stated that she wanted Chair Yukimura to have a small committee working with her on the gender equity forum.</p> <p>Ms. Hoover volunteered to help Chair Yukimura.</p> <p>Ms. White also volunteered to assist.</p>	<p>Ms. Carvalho made a motion to allot \$700.00 on new logo items, and polo shirts for the new members. Ms. Crowell seconded the motion. Voice vote. Motion passes. 7:0.</p> <p>Vice Chair Cristobal made a motion to allocate \$2,009.00 of the budget to use for Gender Equity conference. Ms. White seconded the motion. Voice vote. Motion passes. 7:0.</p>

SUBJECT	DISCUSSION	ACTION
	<p>Ms. Ching offered a recap:</p> <ul style="list-style-type: none"> • Balance of \$4,709.00. • Allocated \$2,009.00 for Gender Equity Conference. • \$1,000.00 for period products. • \$1,000.00 for early registration for NACW. • \$700.00 for logo items, which include polo shirts for new members. 	
	<p><u>CSW 2023-12 National Strategy for Gender Equity and Equality Report</u></p> <p>Chair Yukimura noted that this subject was completed in the planning of the event in October.</p> <p>Ms. Ching reminded Chair Yukimura about calling for testifiers. Seeing or hearing none, Chair Yukimura continued.</p> <p>Chair Yukimura brought to awareness as a Committee, the national strategy talks about how they would like to take a full government approach including county work.</p> <p>Ms. White inquired if the Committee could host an open house, or somewhere where women and girls in the community could feel actively welcomed.</p> <p>Chair Yukimura noted that was a great suggestion to help raise awareness among women on how to actively participate in government.</p> <p>Ms. White inquired if the County Council would be willing to partner with something like that.</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Chair Yukimura asked Ms. Ching if that was something that the County Council members would be interested in doing or perhaps Councilmember Bulosan has any comments.</p> <p>Ms. Ching stated that if this is something that the Committee would like to do, then they should be more specific about what they want to do and what they would like to partner on. She stated that a specific planned out statement would be better to present to the County Council.</p> <p>Chair Yukimura asked the Committee for ideas on ways that they could partner with the County government or with women to help empower them in their participation with government.</p> <p>Vice Chair Cristobal asked, what power does the Committee hold with partnering with the County Council, for example. If the Committee held a forum for gender equity and provided some training and felt that the County Council might benefit from attending.</p> <p>Ms. Ching stated that it's all about issuing an invitation.</p> <p>Chair Yukimura thinks that this is a subject that needs more exploration. She commented on Ms. Whites suggestion about an open house which the Committee could be open to putting on the agenda for the next fiscal year.</p> <p>Ms. Ching suggested putting this topic on the next agenda and forming a Permitted Interaction Group (PIG) to be like a sub-committee. Members could meet, brainstorm, and bring those recommendations back to the Committee and decide on how they should move forward.</p>	

SUBJECT	DISCUSSION	ACTION
	<p><u>CSW 2023-13</u> <u>Financial Statements for Fiscal Year 2022-2023</u></p> <p>Ms. Ching noted that this topic was talked about earlier, in another agenda item.</p> <p>Chair Yukimura suggested the Committee move into Executive Session.</p> <p>Ms. Ching read the Executive Session clause.</p> <p>Chair Yukimura asked for a motion to enter Executive Session.</p> <p style="text-align: center;">Committee went into Executive Session at 6:36 p.m. Committee reconvened from Executive Session at 6:50 p.m.</p>	<p>Ms. Miura made a motion to move into Executive Session. Vice Chair Cristobal seconded. Voice vote. Motion passes. 7:0.</p>
SUBJECT	DISCUSSION	ACTION
	<p><u>CSW 2023-11</u> <u>Update from the Hawai`i State Commission on the Status of Women, Commissioner Ignacio Neumiller</u></p> <p>Commissioner Ignacio Neumiller shared that HSCSW Executive Director Khara Jabola-Carolus covered information on the State Commission on February 28, 2023. She complimented Vice Chair Cristobal for her part in investigating the Missing and Murdered Indigenous Women and Girls. Ms. Jabola-Carolus was pleased with the attendance that Kaua`i had with MMIWG meetings. Commissioner Ignacio Neumiller gave updates at the State Commission meeting on the WHM Essay Contest.</p> <p>Ms. Ching inquired if there was any information on a Hawai`i State Conference that Ms. Jabola-Carolus mentioned.</p> <p>Commissioner Ignacio Neumiller said that Ms. Jabola-Carolus had not mentioned anything.</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Vice Chair Cristobal inquired how Executive Director Jabola-Carolus' resignation will impact the Kaua'i Committee on the Status of Women.</p> <p>Commissioner Ignacio Neumiller stated that she would comment on that in the announcements.</p>	
Announcements	<p>Commissioner Ignacio Neumiller stated that Councilmember Bulosan had asked her to attend the Council meeting on March 8, 2023. The Council did a International Women's Day certificate and presented it to her.</p> <p>Commissioner Ignacio Neumiller stated that Ms. Jabola-Carolus' resignation was sudden. She did not know where Ms. Jabola-Carolus was going but that she would touch base with her later.</p> <p>Chair Yukimura thanked Ms. Crowell for her service on the committee. She welcomed Sara and Emma again to the committee.</p> <p>Next Scheduled Meeting: Wednesday, May 17, 2023, 5:00 p.m., B&C Conference Room, Microsoft Teams Teleconference.</p>	
Adjournment		With no objections, Chair Yukimura adjourned the meeting at 7:01 p.m.

Submitted by: *Lisa Oyama*
Lisa Oyama, Commission Support Clerk

Reviewed and Approved by: _____
Darcie Yukimura, Chair

Approved as circulated. 05/17/23

Approved with amendments. See _____ meeting minutes.