



COMMITTEE ON THE STATUS OF WOMEN

EMMA WHITE, CHAIR
SARA MIURA, VICE CHAIR
REGINA CARYALHO, TREASURER
DARCIYUKIMURA, SECRETARY

LORI BARRETT, MEMBER
JENNIFER HILL, MEMBER
MONICA KAWAKAMI, MEMBER
STEPHEN HALL, EX-OFFICIO, Deputy County Attorney
EDITH IGNACIO NEUMILLER, EX OFFICIO,
Hawai'i State Commission on the Status of Women,
Kaua'i Commissioner

24 MAR 14 A7:52

Pursuant to Hawai'i Revised Statutes Section 92-3.7, which codified Act 220, SLH 2020, the meetings of the Committee on the Status of Women will be conducted as follows:

- In addition to attendance in-person, the public may also attend the meeting by phone using the **AUDIO Connection** by **Microsoft Teams** and dialing the telephone number and conference ID provided on the agenda.
- The public may also attend the meeting with **Remote Access VIDEO** by **Microsoft Teams** using the link provided on the agenda.
- **Written testimony** may be submitted on any agenda item to smuragin@kauai.gov or mailed to the Committee on the Status of Women, c/o Office of Boards and Commission, 4444 Rice Street, Suite 300, Lihue, Hawaii 96766. Written testimony received by the Committee on the Status of Women at least 24 hours before the meeting shall be distributed to all members prior to the meeting. Any testimony received after this time and up to the start of the meeting will be summarized by the Clerk of the Commission during the meeting and added to the record thereafter.
- **Oral testimony** will be taken during the public hearing portion of the meeting **in-person at the public meeting location, by audio connection using the Microsoft Teams telephone number, or with video remote access by Microsoft Teams using the link and conference ID number as listed on the agenda.**
 - All testifier audio and video will be disabled until it is your turn to testify.
 - If there are temporary technical glitches during your turn to testify, we may have to move on to the next person due to time constraints; we appreciate your understanding.
- If the remote telephone or link connection is lost and cannot be restored within 30 minutes during the meetings, the Committee on the Status of Women will continue all matters and reconvene at the next scheduled Committee on the Status of Women Meeting.

SPECIAL ASSISTANCE

IF YOU NEED AN AUXILIARY AID/SERVICE, OTHER ACCOMMODATION DUE TO A DISABILITY, OR AN INTERPRETER FOR NON-ENGLISH SPEAKING PERSONS PLEASE CONTACT THE OFFICE OF BOARDS AND COMMISSIONS AT (808) 241-4917 OR ADAVIS@KAUAI.GOV AS SOON AS POSSIBLE. REQUESTS MADE AS EARLY AS POSSIBLE WILL ALLOW ADEQUATE TIME TO FULFILL YOUR REQUEST. UPON REQUEST, THIS NOTICE IS AVAILABLE IN ALTERNATIVE FORMATS SUCH AS LARGE PRINT, BRAILLE, OR ELECTRONIC COPY.

RECEIVED

COUNTY OF KAUA'I COMMITTEE ON THE STATUS OF WOMEN
NOTICE OF MEETING AND AGENDA
Wednesday, March 20, 2024
5:00 p.m. or shortly thereafter

24 MAR 14 A7:52
Piikoi Building, Boards and Commissions Conference Room
4444 Rice Street, Suite 300, Līhu'e, HI 96766

CLERK OF THE COURT
COUNTY OF KAUA'I

Remote Access VIDEO by Microsoft Teams
Click on the URL below or type the URL into your computer or smartphone
<https://bit.ly/3wLfvv5>

AUDIO Connection by Microsoft Teams
Phone: 1 469 848 0234, Conference ID: 103 413 517#

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

PUBLIC COMMENTS AND TESTIMONY

Individuals may orally testify on any agenda item at this time.

APPROVAL OF MEETING MINUTES

- a) Open Session Minutes of January 17, 2024.

TREASURER'S REPORT

- a) Treasurer Carvalho to report on the following;
 - 1. 2023-2024 Treasurer's Report dated March 20, 2024
 - 3rd quarter 2023-2024 Operating Fiscal Budget.
 - 3rd quarter State Grant Budget.
 - 3rd quarter Logo Inventory balance.
 - 2. 3rd quarter Operating Fiscal Budget for Year 2023-2024 Spreadsheet.

BUSINESS

- CSW 2024-02** Missing Murdered Native Hawaiian Women and Girls' Task Force
 - a) Share MMNHWG Report dated March 20, 2024.
 - b) Discussion and possible decision-making on other related matters.

- CSW 2024-03** Gender Equity and Equality Event
 - a) Secretary Yukimura and Chair White to share Gender Equity and Equality Event Report dated March 20, 2024 and any new updates.
 - b) Discussion and possible decision-making on other related matters.

- CSW 2024-04** Domestic Violence and Sexual Assault Awareness
- a) Chair White to share Domestic Violence and Sexual Assault Awareness Report dated March 20, 2024 and any new updates.
 - b) Discussion and possible decision-making on other related matters.
- CSW 2024-05** Women’s History Month Event
- a) Member Barrett to share Women’s History Month Report dated March 20, 2024 and any new updates.
 - b) Discussion and possible decision-making on other related matters.
- CSW 2024-06** Denim Day, April 24, 2024
- a) Commissioner Ignacio Neumiller to share plans and actions.
 - b) Discussion and possible decision-making on other related matters.
- CSW 2024-09** Period Products
- a) Committee to delegate a member(s) to lead this event.
 - b) Discussion and possible decision-making on other related matters.
- CSW 2024-12** Voter Registration Drive Event
- a) Deputy County Attorney Stephen Hall to address the committee’s request to possibly plan a voter registration drive event.
 - b) Discussion and decision-making on other related matters.
- CSW 2024-13** Legislative Procedures and Policy Statement
- a) Review and discussion on possibly revising and modifying the legislative priorities document approved January 21, 2020.
 - b) Discussion and decision-making on other related matters.
- CSW 2024-14** 2024-2025 Operating Fiscal Budget
- a) Committee to discuss events for fiscal year 2024-2025.
 - b) Committee to allocate funds for each event.
 - c) Committee to delegate a leader(s) for each event.
 - d) Discussion and decision-making on other related matters.
- CSW 2024-15** Scheduled Meetings
- e) Committee to discuss a possible increase in scheduled meetings per year.
 - f) Discussion and decision-making on other related matters.

STATE COMMISSION REPORT

- CSW 2024-16** Update from the Hawai’i State Commission on the Status of Women Commissioner Ignacio Neumiller.

EXECUTIVE SESSION.

Pursuant to Hawaii Revised Statutes §92-4, the commission may hold executive meetings closed to the public upon an affirmative vote, taken at an open meeting, of two-thirds of the members present; provided the affirmative vote constitutes a majority of the members to which the board is entitled. Any meeting closed to the public shall be limited to matters exempted by section 92-5. The reason for holding such a meeting shall be publicly announced and the vote of each member on the question of holding a meeting closed to the public shall be recorded and entered into the minutes of the meeting. Pursuant to Hawaii Revised Statutes §92-7(d), after posting of the commission meeting agenda the commission may add an item to the agenda, including an executive meeting closed to the public, by an affirmative two-thirds recorded vote of all members to which the board is entitled; provided that no item shall be added to the agenda if it is of reasonably major importance and action thereon by the board will affect a significant number of persons. Items of reasonably major importance not decided at a scheduled meeting shall be considered only at a meeting continued to a reasonable day and time.

ENTER INTO EXECUTIVE SESSION (Closed to the Public)

CALL TO ORDER IN EXECUTIVE SESSION

BUSINESS

ES-01 Voter Registration Drive Event

Pursuant to Hawai'i Revised Statutes §92-4 and §92-5(a)(4), the committee requests an Executive Session to consult with the Deputy County Attorney on possibly organizing a voter registration drive event, where consideration of matters affecting privacy will be involved and consult with the Deputy County Attorney on issues pertaining to the Commission's powers, duties, privileges, immunities, and/or liabilities as they relate to this agenda item.

ENTER OPEN SESSION (Open to the Public)

CALL TO ORDER IN OPEN SESSION

RATIFY ACTIONS

Ratify actions taken by the Committee on the Status of Women in executive session for ES-01.

ANNOUNCEMENTS:

Next Scheduled Meeting: Wednesday, May 15, 2024, 5:00 p.m., B&C Conference Room

Preview of agenda topics for the March 20, 2024 Meeting:

- Missing Murdered Native Hawaiian Women and Girls Task Force
- Gender Equity and Equality Event
- Domestic Violence and Sexual Assault Awareness
- Women's History Month Event
- Denim Day
- Period Products

- Voter Registration and Drive Event
- Legislative Procedures and Policy Statement

ADJOURNMENT

EXECUTIVE SESSION

Pursuant to Hawaii Revised Statutes §92-4, the commission may hold executive meetings closed to the public upon an affirmative vote, taken at an open meeting, of two-thirds of the members present; provided the affirmative vote constitutes a majority of the members to which the board is entitled. Any meeting closed to the public shall be limited to matters exempted by section 92-5. The reason for holding such a meeting shall be publicly announced and the vote of each member on the question of holding a meeting closed to the public shall be recorded and entered into the minutes of the meeting. Pursuant to Hawaii Revised Statutes §92-7(d), after posting of the commission meeting agenda the commission may add an item to the agenda, including an executive meeting closed to the public, by an affirmative two-thirds recorded vote of all members to which the board is entitled; provided that no item shall be added to the agenda if it is of reasonably major importance and action thereon by the board will affect a significant number of persons. Items of reasonably major importance not decided at a scheduled meeting shall be considered only at a meeting continued to a reasonable day and time.

cc: Stephen Hall

DRAFT To Be Approved

COUNTY OF KAUAI
Minutes of Meeting
OPEN SESSION

Board/Committee:	Committee on the Status of Women	Meeting Date	January 17, 2024
Location	Boards and Commissions Conference Room with video remote access and audio connection by Microsoft Teams.	Start of Meeting:	5:00 p.m.
Present	Chair Darcie Yukimura. Treasurer Sara Miura. Secretary Regina Carvalho. Members: Lori Barrett and Emma White. Deputy County Attorney Stephen Hall (<i>Microsoft Teams</i>). Office of Boards and Commissions: Administrator Ellen Ching and Commission Support Clerk Sandra Muragin.	End of Meeting:	6:47 p.m.
Excused	Member Monica Kawakami and Hawai'i State Commission on the Status of Women (HSCSW) Commissioner Edith Ignacio Neumiller.		
Absent			

SUBJECT	DISCUSSION	ACTION
Call To Order Roll Call	<p>On Tuesday, January 16, 2024, Administrative Assistant to the County Clerk Eddie Topenio administered the Oath of Office to At-Large Mayoral Appointee Committee Member Lori A. Barrett serving a first term ending December 31, 2026.</p> <p>Chair Yukimura called the open session meeting to order at 5:00 p.m.</p> <p>Commission Support Clerk Sandra Muragin verified attendance;</p> <p>Member Barrett replied present.</p> <p>Member Kawakami was excused.</p> <p>Member White replied here.</p> <p>Secretary Carvalho replied present.</p> <p>Treasurer Miura replied present.</p> <p>Chair Yukimura replied present.</p> <p>Commissioner Ignacio Neumiller was excused.</p> <p>Deputy County Attorney Hall replied present.</p> <p>Administrator Ching replied present.</p> <p>Support Clerk Muragin replied here.</p>	<p>Quorum established with five members present.</p>

SUBJECT	DISCUSSION	ACTION
<p>Approval of Agenda</p>		<p>Ms. White moved to approve the agenda as circulated. Treasurer Miura seconded the motion. Motion carried 5:0.</p>
<p>Public Testimony</p>	<p>Administrator Ellen Ching announced there were no public members in the audience, no written testimony was received, and no one from the public logged virtually online, so she would not be asking for public testimony after each agenda item.</p>	
<p>Business</p>	<p><u>CSW 2024-11</u> <u>Hawai'i State Legislative Process to submit a Testimony.</u></p> <p>Public Access Coordinator Virginia Beck of the Public Access Room at the Hawai'i State Capitol on Oahu presented an online power point workshop that demonstrated how to navigate the Hawai'i State Legislative website to submit a testimony.</p> <p>Ms. Beck informed the committee that other workshops that cover additional features on the website were offered and to contact her if they're interested.</p> <p>Ms. Ching said normally a workshop is scheduled in October so if the committee was interested, she could gather more information.</p> <ol style="list-style-type: none"> 1. Ms. White asked how the committee would interact with the legislature in the submittal of testimonies. Ms. Ching replied the committee could designate a member to track the bills they were interested in, and it would require approval from the members since that member would be submitting testimony on behalf of the whole committee. 2. Secretary Carvalho asked if the workshop was scheduled in October because that was the timeline that the public began to craft bills for the upcoming legislative session. Ms. Ching replied they have a schedule and provide educational training. She said they were very accommodating and could provide further training if the committee wanted it. 3. Chair Yukimura asked what was needed to submit a testimony. Ms. Ching replied it would be placed on the agenda for the committee to designate a spokesperson for the committee, there would be guidelines that the committee would adopt for this member 	

SUBJECT	DISCUSSION	ACTION
	<p>to follow that would include a general position statement and the type of bills to support. The member's testimony would also need to be vetted by the public information officer before its transmitted.</p> <p>4. Ms. White said the tight timeline made it difficult to submit a testimony. Ms. Ching replied that they could establish what bills they wanted to support and prewrite a testimony.</p> <p>5. Chair Yukimura stated that due to the next meeting being scheduled in March could they submit testimony on their own and reference the status of women. Deputy County Attorney Stephen Hall replied the testimony should clearly state that they were not representing CSW viewpoints they were representing their own personal opinions.</p> <p>6. Ms. White asked if the next agenda could include discussion on preparing for next year's legislative session. Ms. Ching advised that they should first start working on a procedures and policy statement and then in October another training session could be scheduled with Virginia Beck on how to use the website effectively.</p> <p>7. Secretary Carvalho asked if they could form a legislative committee to work on the procedures and policy statement. Ms. Ching replied yes; however, due to sunshine law it lengthens the process by two meetings and instead asked that they forward their thoughts or suggestions to staff by email before the next meeting.</p> <p>8. Ms. White asked if they could discuss changing meetings to every month due to the time limits that affect their ability to work on these projects. Ms. Ching replied it would be placed on the next agenda.</p>	
	<p><u>CSW 2024-01</u> Annual Election of Officers for Calendar Year 2024 per Kaua'i County Committee on the Status of Women By-Laws, Article IV. Organization and Officers, Section 3. Officers and Section 4. Election and Kaua'i County Charter. Article XXIII General Provisions, Section 23.02. Boards and Commissions, G. and Hawai'i Revised Statutes §367-4.</p> <p>a) Nominate a new committee member to serve as Chair. b) Nominate a current or new committee member to serve as Vice Chair. c) Nominate a current or new committee member to serve as Treasurer. d) Nominate a current or new committee member to serve as Secretary. e) Discussion and possible decision-making on other related matters.</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Chair Yukimura opened the floor for chair nominations. Secretary Carvalho nominated Treasurer Sara Miura for chair. Treasurer Miura nominated Emma White for chair.</p> <p>Treasurer Miura declined the chair nomination and Member White accepted the chair nomination.</p> <p>Member White moved seating position and immediately assumed chair duties.</p> <p>Chair White opened the floor for vice chair nominations. Secretary Carvalho nominated Treasurer Sara Miura to serve as vice chair. Treasurer Miura accepted the vice chair nomination.</p> <p>Chair White requested the committee vote on the nomination of Treasurer Sara Miura to serve as vice chair. The committee unanimously voted for the nomination of Treasurer Miura to serve as vice chair for calendar year 2024. Treasurer Miura immediately assumed vice chair duties.</p> <p>Chair White opened the floor for treasurer nominations. Ms. Yukimura nominated Secretary Regina Carvalho to serve as treasurer. Secretary Carvalho accepted the treasurer nomination.</p>	<p>Secretary Carvalho moved to close nominations for chair. Treasurer Miura seconded the motion. Motion carried 5:0.</p> <p>Secretary Carvalho moved to elect Emma White to serve as chair for calendar year 2024. Ms. Barrett seconded the motion. Motion carried 5:0.</p> <p>Ms. Yukimura moved to close nominations for vice chair. Ms. Barrett seconded the motion. Motion carried 5:0.</p> <p>Vice Chair Miura moved to close nominations for treasurer. Ms. Yukimura seconded the motion. Motion carried 5:0.</p>

SUBJECT	DISCUSSION	ACTION
	<p>Secretary Carvalho immediately assumed treasurer duties.</p> <p>Chair White opened the floor for secretary nominations.</p> <p>Treasurer Carvalho nominated Darcie Yukimura to serve as secretary.</p> <p>Ms. Yukimura accepted the secretary nomination.</p>	<p>Ms. Yukimura moved to elect Secretary Regina Carvalho to serve as treasurer for calendar year 2024. Vice Chair Miura seconded the motion. Motion carried 5:0.</p>
<p>Approval of Meeting Minutes</p>	<p>Ms. Yukimura immediately assumed secretary duties.</p> <p>a) Open Session Minutes of November 15, 2023</p>	<p>Treasurer Carvalho moved to close nominations for secretary.</p> <p>Vice Chair Miura moved to elect Ms. Yukimura to serve as secretary for calendar year 2024. Treasurer Carvalho seconded the motion. Motion carried 5:0.</p>
<p>Treasurer's Report</p>	<p>1. Treasurer to share 2023-2024 Treasurer's Report dated January 17, 2024.</p> <p>2. 2nd quarter 2023-2024 Operating Fiscal Budget Review.</p> <p>3. 2nd quarter State Grant Budget.</p> <p>4. 2nd quarter Logo Inventory balance.</p> <p>5. 2nd quarter Operating Fiscal Budget for Year 2023-2024 Spreadsheet.</p> <p>Treasurer Carvalho read the reports to the committee. The committee did not have any questions.</p>	<p>Secretary Yukimura moved to approve the November 15, 2023 minutes, as circulated.</p> <p>Treasurer Carvalho seconded the motion. Motion carried 5:0.</p>
		<p>Secretary Yukimura moved to</p>

SUBJECT	DISCUSSION	ACTION
<p>Business</p>	<p>CSW 2024-02 <u>Missing Murdered Native Hawaiian Women and Girls Task Force.</u></p> <p>a) Share MMNHWG Report dated January 17, 2024.</p> <p>b) Discussion and possible decision-making on other related matters.</p> <ol style="list-style-type: none"> Secretary Yukimura inquired with Nicole Cristobol no longer on the committee was there another way that they could support this project. Treasurer Carvalho replied that the committee should contact her and ask for updates. Vice Chair Miura asked if the committee was responsible for Ms. Cristobol's task and completion of the report. Ms. Ching replied no, she was assigned by the HSCSW and State Legislature. <p>Ms. Ching said staff would reach out to Ms. Cristobol for updates. She said Ms. Cristobol's second report was probably delayed due to the absence of co-chairs executive directors from OHA (Office of Hawaiian Affairs) and HSCSW.</p> <ol style="list-style-type: none"> Chair White asked how the committee worked with receiving information from outside sources. Ms. Ching replied it was not an issue. <p>The committee discussed various events that occurred throughout the year that should have been brought to the committee's attention, but it was not. Ms. Ching stated if committee members knew of events that aligned with this committee to email staff and we would notify the members.</p> <ol style="list-style-type: none"> Chair White asked if there was a calendar that could list all public events. Ms. Ching replied that the county had a calendar; however, she was unsure how the public could access the calendar to place their events. She would inquire. <p>Chair White encouraged members to reach out to women groups to attend the March meeting.</p>	<p>receive the treasurer's report dated January 17, 2024. Vice Chair Miura seconded the motion. Motion carried 5:0</p>

SUBJECT	DISCUSSION	ACTION
	<p>Ms. Ching replied that if they invite groups and they intend to present a report to the committee the staff would need to be notified as soon as possible and they would need to be placed on the agenda.</p>	<p>Secretary Yukimura moved to receive the Missing Murdered Native Hawaiian Women and Girls Task Force Report dated January 17, 2024. Ms. Barrett seconded the motion. Motion carried 5:0.</p>
	<p>CSW 2024-03 Gender Equity and Equality Event a) Chair Yukimura and Member White to share Gender Equity and Equality Event Report dated January 17, 2024 and any new updates. b) Discussion and possible decision-making on other related matters.</p> <p>Secretary Yukimura said Executive Director Renaé Hamilton-Cambeilh of YWCA was on the committee and they met once. Ms. Hamilton-Cambeilh said Pacific Business News (PBN) was also planning an event and they decided to collaborate with PBN and have them take the lead in planning the conference. Secretary Yukimura said Friday, April 19, 2024 would be the date of the conference and they haven't decided if it would be a full or half days event. She would have more information at the next meeting.</p> <p>1. Treasurer Carvalho asked if council needed to approve use of the county logo. Ms. Ching replied events sponsored by the committee would require the county logo and noted that it was sponsored by CSW. Printed materials would be sent to the public information officer for review.</p>	<p>Ms. Barrett moved to receive the Gender Equity and Equality Event Report dated January 17, 2024. Treasurer Carvalho seconded the motion. Motion carried 5:0.</p>

SUBJECT	DISCUSSION	ACTION
	<p><u>CSW 2024-04 Domestic Violence Awareness</u> a) Member White to share Domestic Violence Report dated January 17, 2024 and any new updates. b) Discussion and possible decision-making on other related matters.</p> <p>Chair White asked the committee if the scope of domestic violence awareness could also include sexual assault awareness in its budget for programming and advertisement.</p>	<p>Ms. Barrett moved to receive the Domestic Violence Awareness Report dated January 17, 2024. Vice Chair Miura seconded the motion. Motion carried 5:0.</p> <p>Secretary Yukimura moved to broaden the scope of domestic violence awareness to include sexual assault awareness. Vice Chair Miura seconded the motion. Motion carried 5:0.</p>
	<p><u>CSW 2024-05 Women's History Month Event</u> a) Committee to delegate a member or members to lead this event. b) Discussion and possible decision-making on other related matters.</p> <p>1. Vice Chair Miura asked Ms. Ching for an explanation on how the committee voted on the budget allocation and what the committee intended to accomplish. Ms. Ching replied it was to bring more awareness to women's history month. The essay contest was started and led in the past by Treasurer Carvalho who did an outstanding job in moving it forward. Member Cristobol took it over last year and created an evaluation and grading criteria. If the new leader decides to continue with an essay contest it may be difficult because getting the word out to the schools and teachers should have already started and students may not participate with the short deadlines.</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Treasurer Carvalho said in the past the committee honored women to speak and it was a one evening event. Chair White said the Kāua‘i Historical Society had a collection of women who were leaders in the community and the committee could collaborate with them to create an art exhibit to learn about these local Kāua‘i women.</p> <p>2. Ms. Barrett stated since the next meeting wasn't scheduled until March how would this one member communicate her ideas to the committee. Ms. Ching replied the original budget of \$1,400 was allocated for an essay contest. If the committee wanted to broaden the use of the funds it would require a new motion to amend the use of the funds and the new leader would work with staff.</p> <p>Ms. Barrett was interested in leading this event and Treasurer Carvalho volunteered to assist.</p> <p>3. Ms. Barrett asked for guidance on the use of the allocated funds. Chair White replied that a motion to broaden the use of the funds would be required. Ms. Ching added right now the funds were designated for scholarships; however, the committee could amend the current motion and broaden the use of funds to any events or activities that highlight and bring awareness to women's history month.</p> <p>Ms. Ching stated the county had strict fiscal processes that must be followed and asked Ms. Barrett to call staff once she decided what her plans would be.</p>	<p>Treasurer Carvalho moved to designate Lori Barrett as the lead on women's history month. Secretary Yukimura seconded the motion. Motion carried 5:0.</p> <p>Secretary Yukimura moved to amend the current women's history month budget to broaden the use of the budget to any and all activities or events that bring awareness to women's history month. Vice Chair Miura seconded the motion. Motion carried 5:0.</p>

SUBJECT	DISCUSSION	ACTION
	<p><u>CSW 2024-06</u> <u>Denim Day, April 24, 2024</u></p> <ul style="list-style-type: none"> a) Commissioner Ignacio Neumiller to share plans and actions. b) Discussion and possible decision-making on other related matters. 	<p>Treasurer Carvalho moved to table discussions on Denim Day to the next meeting. Ms. Barrett seconded the motion. Motion carried 5:0.</p>
	<p><u>CSW 2024-07</u> <u>Sexual Assault and Child Abuse Awareness</u></p> <ul style="list-style-type: none"> a) Member White to share plans and actions. b) Discussion and possible decision-making on other related matters. <p>Chair White stated the committee decided to combine domestic violence and sexual assault awareness. She shared that April was sexual assault and child abuse awareness month and YWCA along with other agencies plant pin wheels. She would pass on scheduled events should members want to attend.</p>	
	<p><u>CSW 2024-08</u> <u>2024 National Association of Commissions for Women (NACW) Convention, Boston, MA, July 24-28, 2024</u></p> <ul style="list-style-type: none"> a) Committee to possibly designate a member(s) to attend the convention. b) Discussion and possible decision-making on other related matters. <p><i>At 6:21 p.m. internet service unexpectedly shut down and disconnected Teams. Internet service resumed at 6:25 p.m.</i></p> <p>Treasurer Carvalho stated that in the past the committee designated the chair and vice chair to attend the convention.</p> <p>Ms. Ching stated that pending approval next fiscal year's budget could be \$8,940 so the committee would need to decide if they wanted to send one or two members to the convention because it would impact what remained in the budget for other events.</p>	

SUBJECT	DISCUSSION	ACTION
	<ol style="list-style-type: none"> 1. Chair White asked if backup members should be designated if the chair or vice chair was unable to attend. Ms. Ching replied that a backup member or members should be designated if the committee elects both or one of the chairs or vice chair to attend. Ms. Ching added that if the committee decided to send both the chair and vice chair the budget for the next fiscal year would be reduced to \$1,000. 2. Vice Chair Miura stated that with the cancellation of the convention this past fiscal year the committee was able to use the additional funds to strengthen its programs and events. She asked committee members if they wanted to continue the use of a larger budget towards programs and activities and send only one member. Vice Chair Miura proposed sending one member and opened the floor for the committee to discuss. 3. Chair White asked what the budget would be if they decided to send only one member to the convention. Ms. Ching replied the budget would be approximately \$4,200. 4. Chair White asked if there was a risk in a decrease of the following fiscal year's budget. Ms. Ching replied she was unable to promise that it wouldn't. <p>Secretary Yukimura commented that the committee had been able to gain momentum over the years and hoped to continue with a budget that would be inclusive of the events and travel.</p> <p>Ms. Ching asked the committee to decide if they wanted to send one or two members to the convention.</p> <p>Chair White shared the importance of having local representation at these national conventions and at the same time appreciated a budget that funded the creation of more robust programs and events was essential.</p> <p>Treasurer Carvalho agreed to sending one member, the chair with the backup being the vice chair and selecting a second backup. She also requested that possibly the following fiscal year the budget could be increased to include sending two members.</p>	<p>Secretary Yukimura moved to send one committee member to the National Association of Commissions for Women Convention, Boston, MA, July 24-28, 2024. Treasurer</p>

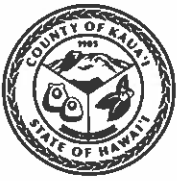
SUBJECT	DISCUSSION	ACTION
		<p>Carvalho seconded the motion. Motion carried 5:0.</p> <p>Treasurer Carvalho moved to send the chair to the NACW convention and if unable to attend the alternates would be asked in this order; vice chair, treasurer then secretary. Ms. Barrett seconded the motion. Motion carried 5:0.</p>
	<p><u>CSW 2024-09</u> <u>Period Products</u></p> <ul style="list-style-type: none"> a) Committee to delegate a member or members to lead this event. b) Discussion and possible decision-making on other related matters. <p>Secretary Yukimura asked that this be moved to the next meeting.</p>	<p>Ms. Barrett moved to table discussion on period products to the next meeting. Vice Chair Miura seconded the motion. Motion carried 5:0.</p>
	<p><u>CSW 2024-10</u> <u>Hawai'i Women Caucus Legislative Priorities List.</u></p> <ul style="list-style-type: none"> a) List from Representative Linda Ichiyama. b) Discussion and possible decision-making on other related matters. <p>1. Chair White asked if they needed to act on this list or was it for informational purposes only. Ms. Ching replied it was for their information only.</p>	
<p>Announcements</p>	<p>Next Scheduled Meeting: Wednesday, March 20, 2024, 5:00 p.m., Boards and Commissions Conference Room.</p> <p>Preview of agenda topics for the March 20, 2024 meeting:</p> <ul style="list-style-type: none"> • Missing Murdered Native Hawaiian Women and Girls Task Force 	

SUBJECT	DISCUSSION	ACTION
	<ul style="list-style-type: none"> • Gender Equity and Equality Event • Domestic Violence and Sexual Assault Awareness • Women's History Month Event • Denim Day, April 24, 2024 • Period Products • Voter Registration Drive Event • Increase Scheduled Meetings • Legislative Guidelines • 2024-2025 Budget Review 	
Adjournment		With no objections, Chair White adjourned the meeting at 6:47 p.m.

Submitted by: Sandra M. Muragin, Commission Support Clerk

Reviewed and Approved by: Emma White, Chair

- () Approved as circulated.
- () Approved with amendments. See ___ meeting minutes.



COMMITTEE ON THE STATUS OF WOMEN

EMMA WHITE, CHAIR
SARA MIURA, VICE CHAIR
REGINA CARVALHO, TREASURER
DARCIE YUKIMURA, SECRETARY

LORI BARRETT, MEMBER
JENNIFER HILL, MEMBER
MONICA KAWAKAMI, MEMBER
STEPHEN HALL, EX-OFFICIO, Deputy County Attorney
EDITH IGNACIO NEUMILLER, EX OFFICIO,
Hawai'i State Commission on the Status of Women,
Kaua'i Commissioner

MEMORANDUM

March 20, 2024

TO: Chair Emma White
Committee on the Status of Women Members

FROM: Treasurer Regina Carvalho

RE: 2023-2024 Treasurer's Report – 3rd Quarter

3rd Quarter 2023-2024 OPERATING FISCAL BUDGET:

\$1,433,,93 was used for Women's History Month activities during the 3rd quarter and the remaining balance is \$5,157.59*.

3rd Quarter STATE GRANT BUDGET:

No funds were used during the 3rd quarter and the balance remains at \$382.04.

3rd Quarter LOGO INVENTORY BALANCE:

No logo items were given away during the 3rd quarter and the remaining balance is approximately as follows;

- Rise of the Wahine DVD – 12.
- Pink Tote Bags – 175.
- Note Pads – 56.
- Pens – 147.
- Key Chain with Flashlight – 415.
- Webcam Covers – 246.

*All invoices must be turned in as soon as received and/or by Monday, June 3, 2024. All items purchased must be received by June 3, 2024, please allow 4-6 weeks for delivery of items, and turn in invoices 4-6 weeks before Monday, June 3, 2024. Unused allocated funds will be used for Period Products and any leftover funds after that will be absorbed back into county funds and will not rollover into the next fiscal year.

COMMITTEE ON THE STATUS OF WOMEN
THIRD QTR OPERATING FISCAL BUDGET for Year 2023-2024

Description (Include date and location of event)	Budget	Expenses						Total Expenses	Remaining Budget
		Supplies	Food	Travel	Fees	Printing & Advertising			
2023 Breast Cancer Awareness Month									
10/2/23 Rotunda Walk and Pink lights at historic building and round building. Balloon Arch 10/2/23 \$200, remaining budget \$140, \$60 deficit was charged to State Grant Fund.	\$200.00	\$140.00				\$60.00	\$200.00	\$0.00	
Domestic Violence and Sexual Assault Awareness - Kaua'i Pacific Media Group, Inv#MC-1231038571, Inv Date 10/29/23.	\$1,000.00						\$322.62	\$677.38	
Women's History Month	\$1,400.00						\$1,433.93	-\$33.93	
Gender Equity and Equality Event	\$4,000.00						\$0.00	\$4,000.00	
Period Products	\$460.00						\$0.00	\$460.00	
Denim Day	\$0.00						\$0.00	\$0.00	
Lei - 10/2/23 Lei for Breast Cancer speakers \$45.86	\$100.00	\$45.86					\$45.86	\$54.14	
TOTAL		\$185.86	\$0.00	\$0.00	\$0.00	\$60.00	\$2,002.41	\$5,157.59	
							TOTAL EXPENSES	2,002.41	
							TOTAL REVENUE	7,160.00	
							REMAINING BALANCE	5,157.59	



COMMITTEE ON THE STATUS OF WOMEN

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SARA MIURA, VICE CHAIR
REGINA CARVALHO, TREASURER
DARCIE YUKIMURA, SECRETARY

LORI BARRETT, MEMBER
JENNIFER HILL, MEMBER
MONICA KAWAKAMI, MEMBER
STEPHEN HALL, EX-OFFICIO, Deputy County Attorney
EDITH IGNACIO NEUMILLER, EX OFFICIO,
Hawai'i State Commission on the Status of Women,
Kaua'i Commissioner

MEMORANDUM

March 20, 2024

TO: Chair Emma White
Committee on the Status of Women Members

FROM: Chair Emma White

RE: Domestic Violence and Sexual Assault Awareness Report

Domestic Violence:

- When responding to a domestic violence call, KPD completes a lethality assessment. The purpose of the lethality assessment program (LAP) is to create awareness of lethality factors, hold abusers accountable, and connect victims to community-based services. The assessment consists of eleven, evidence-based questions. The questions are simple and focus on the victim's level of danger of being seriously injured or killed by their intimate partner. If the victim's responses to the questions indicate a risk of homicide according to the LAP Screen's scoring mechanism, the victim is informed of the increased danger and is connected to local victim services.
 - On Kaua'i in 2023, 277 LAP screens were conducted; 249 LAP screens indicated an elevated risk of lethality.
- Other 2023 DV statistical updates from YWCA Kaua'i:
 - # Domestic Violence Hotline calls received: 396
 - # individuals served by the Family Violence Shelter (FVS): 136 (80 women, 3 men, 52 children)
 - Total # of shelter bed days: 5,763

Sex Assault:

- April is Sex Assault Awareness Month (SAAM) and Child Abuse Awareness Month (CAAM). The statewide SAAM workgroup is planning a proclamation and sign-waving event in the first week of April, tentatively April 2nd to coincide with statewide activities. The SAAM workgroup will also have a Denim Day activity at the end of the month. Additional details are forthcoming. This year's CAAM activities are not yet scheduled, but will likely consist of a variety of pinwheel garden plantings hosted by various organizations (YWCA, Department of Health, CJC, etc.).
- 2023 SA statistical updates from YWCA Kaua'i:
 - # Sex Assault Hotline calls received: 112
 - # of Sex Assault Forensic Exams: 19
 - # of SA-related Forensic Interviews for Children: 29



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MEMORANDUM

March 20, 2024

TO: Chair Emma White
Committee on the Status of Women Members

FROM: Committee Member Lori Barrett

RE: Women's History Month Event Report

At its July 19, 2023, meeting the Committee allocated \$1400 to the Women's History Month Event from the 2023-2024 Operating Fiscal Budget.

At its January 17, 2024, meeting the Committee delegated Lori Barrett to lead this event. The committee also approved to amend and broaden the use of the budget to any and all activities or events that bring awareness to women's history month.

\$1,433.93 was used during the 3rd quarter to pay for spots on KQNG, Star94.3 and HHawaii Media. Total included taxes and credit card processing fees.

COMMITTEE ON THE STATUS OF WOMEN

MARCH – WOMEN’S HISTORY MONTH

THEME: SUPPORT WOMEN MAKING HISTORY

Celebrate Women's History Month during March by expanding your list of vendors and choosing to support women-owned businesses. Explore local options or order from websites like Eha Culture, etc. to discover and purchase from female entrepreneurs and business owners who are making history on our island.

Share your support by posting on your social media pages and tagging the Zonta Club of Kauai. Share your favorite woman-owned businesses and contribute to raise awareness about the impact of female entrepreneurs.

Highlight Inspirational Women in Your Circle While it's essential to recognize the achievements of female inventors, authors, and leaders, it's equally important to appreciate the women who have personally supported, empowered, and encouraged us. Throughout March, take a moment to showcase the history-making women in your life, whether they are caregivers, siblings, teachers, mentors, friends, business owners, or partners.

Share your tributes on your social media pages and tag the Zonta Club of Kauai on Facebook and Instagram. Let's celebrate and acknowledge the women on Kauai who have made historical contributions or continue to make a difference today.

PRESS:

Media Coverage Utilize various platforms such as KONG, HHawaii Radio, and Star 94.3 to amplify the message of supporting women-owned businesses. Allocate a budget of \$700.00 for KONG, \$300 for Star 94.3, and \$400 for HHawaii Radio, including public service announcements on Hoike and local radio stations.

Arrange interviews on radio (STAR94.3) for four entrepreneurial Kauai women. Interviews will be arranged on HHawaii radio stations as well. (Business owners, Zonta and CSW members)

***Scheduling has been a challenge between busy business owners and radio station time. The stations have been plugging via recorded and live announcements.

Hoike TV PSA

Craft press releases aimed at the media, urging the community to back women-owned businesses throughout March. Encourage individuals to share their experiences, whether it be about their favorite Kauai woman-owned business or the impactful women in their lives. Emphasize the significance of supporting women-owned businesses and recognizing the women who contribute to the island's history and our daily lives.

Zonta Club of Kauai will support the social media effort with posts to their pages supporting Women's History Month.

NOTE:

A press release was sent to media.

Mayor Kawakami covered it in his weekly address.

TGI supported with an article and quote.