

DRAFT to Be Approved

OPEN SESSION MEETING MINUTES

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| Board/Commission | | Committee on the Status of Women | Meeting Date | March 18, 2026 |
| Location | Piikoi Building, Boards and Commissions Conference Room 4444 Rice Street, Suite 300, Līhu‘e, HI 96766 Remote Access VIDEO by Microsoft Teams Click on the URL below or type the URL into your computer or smartphone http://bit.ly/4uqpXer Meeting ID: 236 959 123 240 51 Passcode: b2mi2Rb6 | | Start of Meeting: 5:03p.m. | End of Meeting: 5:54p.m. |
| Present | Vice/Acting Chair Jenniffer Hill, Treasurer Sara Miura, Members: Lori Barrett; Bianka Tasaka; Darcie Yukimura; Ex-Officios: Edith Ignacio-Neumiller Also Present: Office of Boards & Commissions Staff: Administrator Ching; Support Clerk Kodie Kaina; and Deputy County Attorney Charles Foster | | | |
| Excused | Chair Yunah Joseph, Member Monica Kawakami, Ex-Officio Sadie Stiglmeir | | | |
| Absent | None. | | | |



| SUBJECT | DISCUSSION | ACTION |
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| | Member Bianka Tasaka was sworn in to the committee on March 18, 2026, at 4:30p.m. | |
| Meeting Called To Order/Roll Call to ascertain quorum | Commission Support Clerk called the Role. Ex-Officio Ignacio-Neumiller replied present. Ex-Officio Stiglmeir was excused. Deputy County Attorney Charles Foster replied present. Member Barrett replied present. Member Yukimura replied present. Member Kawakami is excused. Member Tasaka replied present. Vice Chair Hill replied present. | Chair Hill called the meeting to order at 5:03p.m. Commission Support Clerk called the roll, a quorum was established with four (4) members present. |

Committee on the Status of Women Open Session Minutes
Of March 18, 2026

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| | Chair Joseph was excused. | |
| Approval of Agenda | Chair Hill called for a motion to approve the March 18, 2026, meeting agenda. . | Member Barrett motioned to approve the March 18, 2026, meeting agenda. Treasurer Miura seconded the motion. Motion Carried 4:0 |
| Announcements | <ul style="list-style-type: none"> • Resignation of Member Emma White, effective immediately • Mahalo and farewell to Member Darcie Yukimura in recognition of her final meeting and all that she has done with and for the committee. • Welcome and introduction of new Committee Member Bianka Tasaka <ul style="list-style-type: none"> ○ Binaka Tasaka comes from Hanalei and has worked in public services with Malama Pono Health Services for 19 years and now works at The 1Hotel. <p>Next Scheduled Meeting: Wednesday, May 20, 2026, 5:00 p.m., B&C Conference Room.</p> | |
| Public Testimony | There was no one present from the public in-person or via Microsoft Teams wishing to provide testimony on any of the agenda items. | |
| Approval of Minutes | Chair Hill called for a motion to approve the meeting minutes of January 21, 2026. | Member Barrett motioned to approve the meeting minutes of January 21, 2026 with no amendments. Treasurer Miura seconded the motion. Motion Carried 4:0 |
| Treasurers Report | <p>Treasurer Miura’s Report on the following.</p> <p>A. 2025-2026 Fiscal Year Report</p> <ul style="list-style-type: none"> • 1st Quarter 2025-2026 Operating Fiscal Budget. | |

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| | <ul style="list-style-type: none"> • 1st Quarter Logo Inventory balance. • 2nd Quarter 2025-2026 Operating Fiscal Budget • 2nd Quarter Logo Inventory balance <p>FY 2025-2026 2nd QUARTER OPERATING FISCAL BUDGET</p> <p>Activities for this quarter included \$50.74 spent in October on drinks and snacks for Breast Cancer Awareness Month sign waving, and \$439.83 spent in November on member tickets for the Nā Wāhine Alaka’i o Kaua’i event. Total expenditure for the quarter were \$490.57, leaving a remaining budget balance of \$9,905.58.</p> <p>LOGO INVENTORY BALANCE</p> <ul style="list-style-type: none"> • Pink Tote Bags – 110 remaining. • Pens –60 remaining. • Key Chain with Flashlight –318 remaining. • Webcam Covers –78 remaining • 624 pride items (pins, buttons, bracelets, stickers, flags, fans) • Tablecloth – 1 <p>New Logo Items:</p> <ul style="list-style-type: none"> • Tyvek Zipper Storage Bags – 90 • Tyvek Lunch Bags – 90 • Eco- Journals – 90 • Emergency Whistles - 90 | <p>Member Yukimura moved to receive Treasurer Miura’s 2nd quarter Finance Reports. Member Barrett seconded the motion. Motion Carried 4:0</p> |

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| <p>CSW 2026-9</p> | <p>Women’s History Month</p> <p>a) General discussion and possible action on planning Women’s History Month event collaboration with “Kaua’i Made.”</p> <p>As lead for the Women’s History Month event planning, Treasurer Miura reported that the committee will partner with the County’s Office of Economic Development and the Kaua’i Made Program to host a collaborative craft fair on March 28, 2026.</p> <p>The Kaua’i Made Program, established in 2005 by the County of Kaua’i’s Office of Economic Development under the leadership of then-Director Beth Amaro, is celebrating its 20th anniversary this year.</p> <p>Treasurer Miura expressed sincere gratitude to Grove Farm for generously allowing use of their weekly Farmers Market venue at no cost. To date, approximately 20 women-owned vendors are expected to participate, offering a diverse range of products, including food, snacks, clothing, and accessories.</p> <p>Three promotional banners have been installed, and KONG Radio has committed to providing more than 10 bonus advertisements, along with listings on five of their community calendars. Treasurer Miura encouraged committee members to assist with outreach by posting the provided flyers in high foot-traffic areas.</p> <p>In addition, the Kaua’i Made Program and the Office of Economic Development are coordinating a social media campaign to further promote the event.</p> <p>Due to Grove Farm’s generous venue donation and the Office of Economic Development’s support in covering Garden Island newspaper</p> | |

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| | <p>advertisements, the event is currently under budget. A detailed financial report will be presented at the next meeting.</p> <p>Treasurer Miura requested committee volunteers to assist with event setup, logo item distribution, and breakdown. Setup will begin at 8:00 a.m., with breakdown scheduled for 12:30 p.m.</p> <p>Member Barrett requested that the event flyer be distributed to the committee via email.</p> <p>Treasurer Miura also formally recognized and expressed appreciation for the Office of Economic Development, specifically Michelle Rego and Therri Haumea, for their outstanding support.</p> <p>A post-event survey will be conducted to evaluate the success of the craft fair.</p> <p>Ex-Officio Ignacio-Neumiller noted that she has been actively assisting with flyer distribution for the event.</p> <p>Administrator Ching also recognized Treasurer Miura for taking on majority of the workload and handling much of the heavy lifting, thereby alleviating a significant portion of the responsibility from her.</p> | |
| <p>CSW 2026-10</p> | <p>April Awareness Activities</p> <ul style="list-style-type: none"> • Discussion and possible action on April Awareness Events – Domestic Violence Awareness, Denim Day, and Sexual Assault Awareness Month planning. <p>Member Barrett reported that the committee will partner with the Zonta Club of Kaua’i and the YWCA to host a “Denim Day” Mayor’s Proclamation Ceremony on</p> | |

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| | <p>Wednesday, April 29, 2026, at 11:00 a.m. In addition, a social media campaign will encourage participants to wear denim, share photos, and tag the Zonta Club of Kaua'i using the hashtag #DenimDayUseYourVoice.</p> <p>Chair Hill inquired whether additional assistance was needed for Denim Day. Member Barrett responded that no further support was required and encouraged members to attend the event.</p> | |
| <p>CSW 2026-11</p> | <p>FY 2025-2026 Budget Discussion and possible action on the reallocation of unused funds.</p> <p>Referring to the 2nd quarter Operating Fiscal Budget sheet provided in the meeting packet, Administrator Ching recognized that the committee would have \$5,575 to repurpose before its expiration of June 30, 2026.</p> <ul style="list-style-type: none"> • \$1,500 from the Kauai Abortion Access Workgroups – which was the undertaking of Member White who is no longer a member of the committee. • \$1,000 balance from women's History Month. • \$3,075 from the Events, Conferences, and training <p>Chair Hill inquired whether Member Barrett would like to allocate additional funding for the upcoming Denim Day event. Member Barrett responded in the affirmative, noting that additional budget support would be used to secure more radio advertisements..</p> <ul style="list-style-type: none"> • \$2,000 was moved to Member Barretts budget for a total of \$2500 <p>Member Barrett inquired whether it would be possible for the committee to make monetary donations to organizations such as Hale Opio or local food banks that support individuals and families in need. Administrator</p> | |

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| | <p>Ching stated that, if the funds are donated to a nonprofit organization, she does not anticipate any issues.</p> <p>The committee unanimously agreed that this is something they would like to pursue.</p> <ul style="list-style-type: none"> • \$1,300 was allocated to donate to Hale Malama at Kauai Community College • \$1,300 was allocated to donate to Kauai Independent Foodbank • \$975 was allocated to period products for a total of \$1,075. | <p>Member Barrett made the motion to repropose \$5,575 by reallocating \$2,000 to denim day, \$975 to period products, \$1,300 to Hale Malama and Kauai Independent foodbank for a total of \$2,600. Member Yukimura seconded the motion. Motion Carried 4:0</p> |
| <p>CSW 2026-12</p> | <p>Pride Parade Merchandise Distribution a) Discussion and possible action on allowing the Board’s and Commission’s Office to distribute the remaining pride parade merchandise.</p> <p>Administrator Ching noted that three years ago, the committee purchased Pride Parade merchandise, and that the Office of Boards and Commissions participates in the parade annually. She asked whether the committee would permit the office to distribute the remaining merchandise.</p> <p>Chair Hill then called for a motion.</p> | <p>Member Tasaka motioned to allow the Office of Boards and Commissions to distribute the remaining Pride Parade merchandise at the Pride Parade. Member Barrett seconded the motion. Motion Carried 4:0</p> |
| <p>CSW 2026-13</p> | <p>Election of Treasurer and Secretary for 2026</p> <p>Chair Hill nominated Treasurer Miura to another term as the Committee Treasurer.</p> | <p>Chair Hill motioned to nominate Treasurer Miura as the committee Treasurer. Member Barrett seconded the motion. Motion Carried 4:0</p> <p>Member Barrett motioned to nominate herself as the Committee Secretary for 2026. Member</p> |

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| | | <p>Tasaka seconded the motion. Motion Carried 4:0</p> |
| <p>State Commission Report</p> | <ul style="list-style-type: none"> • Update from the Hawai'i State Commission on the Status of Women Commissioner Ignacio Neumiller. <p>HSCSW Commissioner Ignacio Neumiller shared the following report. Hawaii State Commission on the Status of Women and National Association of Commissions for Women Report Submitted by: Edie Ignacio Neumiller Submitted March 18, 2026</p> <p>Hawaii State Commission Meeting Highlights (February 8, 2026)</p> <ul style="list-style-type: none"> • Kauai Committee Logo decision is due to ED Llasmine Chaine by June • ED Chaine would like the legislative issues Kauai Committee will support • Edie's Kauai Commission ends June 2027 <p>Honolulu Commission – Encouraged to partner with other professional organizations (Profession Business Women's Network, Professional Women Leaders, Girls Talk Back Hawaii) Oahu Commission – not available at posting Maui Commission – not available at posting</p> <p>National Association of Commission for Women (www.nacw.org) Communications Committee Highlights (February 23, 2026)</p> <ul style="list-style-type: none"> • Next FREE Conversational Forum – April 29, 2026 • Speaker from Institute Women's Policy Research (IWPR.org) <p>NACW Board Meeting Highlights – February 23, 2026</p> <ul style="list-style-type: none"> • Next newsletter – April 2026 • Annual Conference 2027 – Vermont to submit proposal | |

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| Adjournment | Chair Hill adjourned the meeting at 5:54p.m. | |

Submitted by: _____
Kodie Kaina, Staff Support Clerk

Reviewed and Approved by: _____
Yunah Joseph, Chair

- () Approved as circulated on
- () Approved as amended. See minutes of _____ meeting.