

OPEN SESSION MEETING MINUTES

Board/Commission		Committee on the Status of Women	Meeting Date	May 20, 2026
Location	Piikoi Building, Boards and Commissions Conference Room 4444 Rice Street, Suite 300, Līhu‘e, HI 96766 Remote Access VIDEO by Microsoft Teams Click on the URL below or type the URL into your computer or smartphone http://bit.ly/4uqpXer Meeting ID: 236 959 123 240 51 Passcode: b2mi2Rb6		Start of Meeting: 5:05p.m.	End of Meeting: 6:35p.m.
Present	Chair Yunah Joseph, Vice Chair Jenniffer Hill, Treasurer Sara Miura, Members: Monica Kawakami, Bianka Tasaka; Ex-Officio: Edith Ignacio-Neumiller, Sadie Stiglmeir; Also Present: Office of Boards & Commissions Staff: Administrator Ching; Support Clerk Kodie Kaina; and Deputy County Attorney Charles Foster			
Excused	Member Lori Barrett			
Absent	None.			

SUBJECT	DISCUSSION	ACTION
Meeting Called To Order/Roll Call to ascertain quorum	Commission Support Clerk called the Role. Ex-Officio Ignacio-Neumiller replied present. Ex-Officio Stiglmeir replied present. Deputy County Attorney Charles Foster replied present. Member Barrett was excused. Member Kawakami replied present. Member Tasaka replied present. Treasurer Miura replied present. Vice Chair Hill replied present. Chair Joseph replied present.	Chair Joseph called the meeting to order at 5:05p.m. Commission Support Clerk called the roll, a quorum was established with five (5) members present.

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Approval of Agenda	Chair Joseph called for a motion to approve May 20, 2026, meeting agenda.	Member Kawakami motioned to approve May 20, 2026, meeting agenda. Vice Chill Hill seconded the motion. Motion Carried 5:0
Announcements	Next Scheduled Meeting: Wednesday, July 15, 2026, 5:00 p.m., B&C Conference Room.	
Public Testimony	There was no one present from the public in-person or via Microsoft Teams wishing to provide testimony on any of the agenda items.	
Approval of Minutes	Chair Joseph called for a motion to approve the meeting minutes of March 18, 2026.	Vice Chair Hill motioned to approve the meeting minutes of March 18, 2026, with no amendments. Member Kawakami seconded the motion. Motion Carried 5:0
Treasurers Report	Treasurer Miura's report on the following. A. 2025-2026 Fiscal Year Report 1. 3rd Quarter 2025-2026 Operating Fiscal Budget 2. 3rd Quarter Logo Inventory balance FY 2025-2026 3rd QUARTER OPERATING FISCAL BUDGET Activities for this quarter included \$156.81 spent in January on Hawaiian Airlines Ticket and \$60.00 on two tickets to the Women's Legislative Caucus Breakfast in Honolulu. \$164.83 to three (3) committee shirts for new members. \$377.48 was paid to Pacific Media Group to run radio ads regarding Women's History Month, as well as \$87.50 to Vicky's Fabric for palaka lei and \$612.57 to The Sign & Print	

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	Machine for three (3) banners. Total expenditure for the quarter was \$1,459.19, leaving a remaining budget balance of \$8,446.39. Logo items were distributed at the Women’s History Month Craft Fair. LOGO INVENTORY BALANCE • Pink Tote Bags – 0 remaining. • Pens –0 remaining. • Key Chain with Flashlight –208 remaining. • Webcam Covers –50 remaining • 624 pride items (pins, buttons, bracelets, stickers, flags, fans) • Tablecloth – 1 • Tyvek Zipper Storage Bags – 0 • Tyvek Lunch Bags – 0 • Eco- Journals – 0 • Emergency Whistles - 0	
CSW 2026-14	Women’s History Month a) Report from Treasurer Miura on Women’s History Month activities. Treasurer Miura reported: In recognition of Women’s History Month, the Committee on the Status of Women partnered with the Office of Economic Development’s Kaua’i Made Program, and Grove Farm to host a craft fair at Grove Farm’s weekly farmer’s	

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	market. The event showcased 26 Kauaʻi Made, women-owned vendors, providing a platform to support and elevate local women entrepreneurs. The Kauaʻi Made Program, developed by former Executive Director Beth Amaro, and also marked its 20th anniversary this year—making this event especially meaningful in celebrating the long-standing impact of the program in supporting local businesses and artisans across Kauaʻi. The event was held from 9:30 a.m. to 12:30 p.m. and drew community members to engage with local businesses in a lively and welcoming setting. Grove Farm generously donated the venue space at no cost, including use of the garden area, and the Office of Economic Development contributed a donated advertisement in The Garden Island newspaper, further enhancing outreach efforts. In addition to supporting vendors, the Committee distributed promotional and outreach items to attendees, including: 110 tote bags, 90 Tyvek zipper storage bags, 90 Tyvek lunch bags, 90 eco journals, 36 emergency whistles, 110 keychain flashlights. The Committee operated within a total budget of \$2,500. Event-related expenditures included; Radio Advertisements: \$377.48; Event Banners: \$612.57; Fabric for Palaka Lei: \$87.50. Total Expenditures: \$1,077.55; Remaining Balance: \$1,422.45. Following the event, a post-event survey was distributed to participating Kauaʻi Made vendors. Feedback was overwhelmingly positive, with many vendors expressing appreciation for the opportunity and strong interest in participating in similar events in the future. Overall, the Women’s History Month Craft Fair was a successful collaboration that highlighted the impact of community partnerships in supporting women-	

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	owned businesses and fostering economic empowerment. The Committee looks forward to building on this momentum in future initiatives. Additionally, Treasurer Miura wanted to acknowledge the County’s Office of Economic Development, Office of Boards and Commissions, and participating committee members for their support in making this Women’s History Month Craft Fair Successful. Chair Joseph thanked Treasurer Miura for all the hard work she put into hosting a successful craft fair with hopes of continuing the event in the years to come.	Vice Chair Hill Moved to receive Treasurer Miura’s Report. Member Kawakami seconded the motion. Motion Carried 5:0
CSW 2026-15	April Awareness Activities • Report from Secretary Barrett on April Awareness Activities Ex-Officio Ignacio Neumiller Reported on behalf of Member Barrett: The 2026 Denim Day Awareness Campaign, held on April 29, 2026, at the Kaua’i County Rotunda, was a successful collaborative effort focused on raising awareness regarding sexual violence prevention and survivor support. Through partnerships with community organizations, media outlets, and local businesses, this year’s campaign achieved the largest attendance and community participation in Kaua’i Denim Day history. The campaign received media coverage through The Garden Island, Kaua’i Now News, Hawaii News Now, and Ho’ike Community Media. Ho’ike attended the proclamation event, conducted interviews, and is producing an evergreen awareness segment that will air throughout the year. Promotional efforts also included social media outreach, community calendars, flyers, radio advertisements, streaming and television advertisements, and direct outreach to county agencies, local businesses, and community partners.	

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	The proclamation event featured remarks from Regina Carvalho of the Zonta Club of Kaua'i, Lori Barrett representing the Committee on the Status of Women, Zonta Club of Kaua'i, and YWCA, Dana Hazelton representing the Governor's Office, and Derek Kawakami, who issued the official Denim Day proclamation. The Committee on the Status of Women provided lei for the Mayor and Governor's Representative. Many businesses, organizations, and community members participated by wearing denim and sharing photographs in support of the campaign. The Committee on the Status of Women was represented at the proclamation by Lori Barrett, Yunah Joseph, Sara Miura, Jennifer Hill, and Edith Ignacio-Neumiller. Special recognition is extended to Ediith Ignacio Neumiller for coordinating proclamation logistics and outreach; as well as the Office of Boards and Commissions staff for their support throughout the campaign. The total campaign expenditure was \$2,561.26, which included a multiscreen television and streaming campaign through Spectrum Reach totaling \$1,361.26, along with radio advertising costs through Star 94.3, PMG, and Hawaii Radio totaling \$1,200.00. Several media partners also provided additional no-charge promotional advertising and scheduling in support of the campaign. Administrator Ching wanted to recognize member Barrett, in her absence, for all the work she put into organizing and hosting such a beautiful event.	Member Kawakami moved to receive Member Barrett's report. Treasurer Miura seconded the motion. Motion Carried 5:0
CSW 2026-16	FY 2025-2026 Budget Discussion and possible action on the reallocation of unused funds. Administrator Ching explained that, after all other expenses had been accounted for, \$3,204.02 remained in the committee's budget and needed to be reallocated to another line item. She recommended reallocating the remaining	Member Tasaka moved to reallocate the remaining funds to Merchandise/Swag. Vice Chair Hill seconded the motion. Motion Carried 5:0

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	funds to the merchandise budget, as all committee merchandise had been distributed during the Women's History Month Craft Fair. Administrator Ching also noted that Chair Barrett exceeded the allotted budget for the Denim Day event by \$87. As a result, an additional \$87 would need to be reallocated to cover those expenses.	Vice Chair Hill moved to reallocate \$87 into the Denim Day Budget. Treasurer Miura seconded the motion. Motion Carried 5:0
CSW 2026-17	National Conference Attendance a) Discussion and possible action on potential attendees for National Status of Women Conference. Administrator Ching explained to the committee that the 2027 NACW Conference would be happening in July of 2027, and the committee would need to decide on someone they would like to send. Chair Joseph asked the committee if anyone was interested in attending, otherwise she would love to attend as Chair. Vice Chair Hill nominated Chair Joseph to represent the Kauai County Committee on the Status of Women at the 2027 NACW Conference. Administrator Ching recommended also nominating two (2) alternative attendees, in case Chair Joseph is unable to attend. Treasurer Miura nominates Vice Chair Hill and Member Barrett as the two Alternatives.	Member Tasaka moved to approve Chair Joseph as the primary 2027 NACW Attendee with Vice Chair Hill as Alternative 1, and Member Barrett as Alternative 2. Treasurer Miura seconded the motion. Motion Carried 5:0

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CSW 2026-18	2026-2027 Operating Fiscal Budget a) Discussion and possible action on the 2026-2027 Operating Fiscal Budget. Administrator Ching presented a \$10,825 budget to the committee members to discuss and allocate to each event. Following detailed discussion and review of each proposed line item, the committee unanimously approved the Fiscal Year 2026-2027 budget in the total amount of \$10,825. • The NACW 2027 Annual Conference was allocated \$4,000. • Women’s Health/Breast Cancer Awareness/ Wear Pink Event was allocated \$1,500 for the month of October with Chair Joseph as the Lead. • Women’s History Month was allocated \$1,500 for the month of March with Treasurer Miura and Vice Chair Hill as the lead. • Human Trafficking Prevention was allocated \$500 with Member Kawakami as the Lead. • Period Products was allocated \$500 with Member Kawakami as the Lead. • Denim Day/Sexual Assault Awareness Month was allocated \$1,500 for the month of April with Member Barrett and Ex-Officio Ignacio-Neumiller as the lead. • Teen Wellness was allocated \$1,125 with Member Tasaka and Ex-Officio Stiglmeir as the lead. • Leis was allocated \$100.	Vice Chair Hill, motioned to approve the proposed budget as discussed. Member Kawakami seconded the motion. Motion Carried 5:0

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State Commission Report	• Update from the Hawai'i State Commission on the Status of Women Commissioner Ignacio Neumiller. HSCSW Representative Ignacio-Neumiller provided a report on the May 18, 2026, Hawai'i State Commission on the Status of Women meeting. Highlights included the election of a new State Commission Chair, legislative updates from the Executive Director, a reminder regarding the Kaua'i Committee logo decision, planning for the upcoming Maui Women's Conference, and discussions on future programming related to women's housing and homeownership, expanded neighbor island representation in LGBTQ+ initiatives, and statewide outreach efforts. Representative Ignacio-Neumiller also shared updates on the 2026 Quality of Life and Period Poverty surveys, the "No Hate in the 808" public awareness campaign, National Association of Commissions for Women activities, and upcoming leadership and human trafficking awareness events.	
Adjournment	Chair Joseph adjourned the meeting at 6:35p.m.	

Submitted by: _____
Kodie Kaina, Staff Support Clerk

Reviewed and Approved by: _____
Yunah Joseph, Chair

() Approved as circulated on _____
() Approved as amended. See minutes of _____ meeting.