



COST CONTROL COMMISSION

ANDRE N. LISTER, CHAIR
ALICE LUCK, VICE CHAIR

PAUL A. PANCHO, MEMBER
TYLER RODIGHIREO, MEMBER
STACY WAIKOLOA, MEMBER

Meetings of the Cost Control Commission will be conducted as follows:

- Meetings will be publicly noticed pursuant to Chapter 92, Hawai'i Revised Statutes (HRS).
- Minutes of the meetings will be completed under Chapter 92, HRS, and posted to the Cost Control Commission's website.

Public Comments and Testimony:

- **Written testimony** will be accepted for any agenda item herein.
 - Written testimony indicating your 1) name, and if applicable, your position/title and organization you are representing, 2) the agenda item that you are providing comment on, and 3) contact information (telephone number and email address), may be submitted to mromo@kauai.gov or mailed to the Cost Control Commission, c/o Office of Boards and Commission, 4444 Rice Street, Suite 300, Lihu'e, Hawai'i 96766.
 - Written testimony received by the Cost Control Commission at least 48 hours before the meeting will be distributed and available as part of the Commission's packet. That written testimony submitted after that will be distributed at the meeting.
 - Any written testimony received after this time and up to the start of the meeting will be summarized by the Clerk of the Cost Control Commission during the meeting and will be provided to the members and added to the record thereafter.
 - Any written testimony received during the meeting and before decision-making on the corresponding agenda item will be distributed to the members before such decision-making.
- **Oral testimony** will be taken at any time during the meeting.
 - It is recommended that anyone interested in providing oral testimony register at least 24 hours before the meeting by emailing mromo@kauai.gov or calling (808) 241-4920. Any request to register may include your 1) name, and if applicable, your position/title and organization you are representing, 2) the agenda item that you are providing comment on, and 3) contact information (telephone number and email address).
 - Per the Cost Control Commission's Policy No. 1 there is a three-minute time limit per testifier for each agenda item.
 - Individuals who have not registered to provide testimony will be allowed to speak on an agenda item following the registered speakers.

SPECIAL ASSISTANCE

IF YOU NEED AN AUXILIARY AID/SERVICE, OTHER ACCOMMODATION DUE TO A DISABILITY, OR AN INTERPRETER FOR NON-ENGLISH-SPEAKING PERSONS PLEASE CONTACT THE OFFICE OF BOARDS AND COMMISSIONS AT (808) 241-4917 OR ADAVIS@KAUAI.GOV AS SOON AS POSSIBLE. REQUESTS MADE AS EARLY AS POSSIBLE WILL ALLOW ADEQUATE TIME TO FULFILL YOUR REQUEST. UPON REQUEST, THIS NOTICE IS AVAILABLE IN ALTERNATIVE FORMATS SUCH AS LARGE PRINT, BRAILLE, OR ELECTRONIC COPY.

COUNTY OF KAUAI COST CONTROL COMMISSION MEETING NOTICE AND AGENDA

Thursday, March 7, 2024

9:00 a.m. or shortly after that

Piikoi Building, Boards and Commissions Conference Room

4444 Rice Street, Suite 300, Līhu'e, Hawai'i 96766

Remote Access VIDEO by Microsoft Teams

Click on the URL below or type the URL into your computer or smartphone

<https://bit.ly/3wycs2Q>

Meeting ID: 225 955 068 160

Passcode: PuXcXY

AUDIO Connection by Microsoft Teams

Phone: +1 469-848-0234, Phone Conference ID: 778 824 408#

OPEN SESSION MEETING CALLED TO ORDER

ROLL CALL TO ASCERTAIN QUORUM

APPROVAL OF AGENDA

CHAIR'S ANNOUNCEMENTS

- Next Monthly Meeting, Thursday, April 4, 2024, @ 9:00 a.m.
Office of Boards and Commissions Conference Room, Suite 300.

PUBLIC TESTIMONY ON ANY AGENDA ITEMS

Individuals may testify on any agenda item at this time or wait for the agenda item to come up.

APPROVAL OF MINUTES

- Open Session Minutes of the February 1, 2024, meeting

BUSINESS:

CCC 2024-1:

Discussion and possible decision-making on recommendations to reduce the cost of county government while maintaining a reasonable level of public service under Section 28.04 of the Kaua'i County Charter Article XXVIII Cost Control Commission.

- a. Assistant Chief Procurement Officer Ernest Barreira to give an overview of contract procedures and any recommendations.
- b. Representative from the Department of Finance/Real Property to address the breakdown of outstanding tax balances for each tax classification per year.
- c. Feasibility study on the real property tax division utilizing paperless billing statement options.

EXECUTIVE SESSION: Under HRS§ 92-7(a), the Commission may, when deemed necessary, hold an executive session on any agenda item without written public notice if the executive session was not anticipated in advance. Any such executive session shall be held under HRS § 92-4 and shall be limited to those items described in HRS §92-5(a).

ADJOURNMENT

cc: Deputy County Attorney Chris Donahoe