

Approved

OPEN SESSION MEETING MINUTES

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| Board/Commission | Cost Control Commission | Meeting Date: | January 8, 2026 |
| Location | Līhu`e Civic Center, Mo`ikeha Building, Meeting Room 2A-2B | Start of Meeting: 10:04 a.m. | End of Meeting: 10:14 a.m. |
| Present | Chair Tyler Rodighiero, Vice Chair Stacy Waikoloa; Commissioners Andre Lister and Paul Pancho Also present: Boards and Commissions Support Staff: Administrative Assistant Anela Davis and Support Clerk Celine De Leon. Deputy County Attorney Chris Donahoe. | | |
| Excused | Commissioner Alice Luck | | |
| Absent | | | |

| SUBJECT | DISCUSSION | ACTION |
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| MEETING CALLED TO ORDER/ROLL CALL TO ASCERTAIN QUORUM | Chair Rodighiero called the Cost Control Commission, January 8, 2026, meeting to order at 10:04 a.m. Chair Rodighiero called on Ms. De Leon to conduct a roll call to ascertain quorum. Commissioner Andre Lister replied here. Commissioner Paul Pancho replied here. Vice Chair Stacy Waikoloa replied here. Chair Tyler Rodighiero replied here. A quorum of four (4) was ascertained. | |
| APPROVAL OF AGENDA | Chair Rodighiero called for a motion to approve the agenda. There was no one present from the public to provide testimony. | Commissioner Pancho moved to approve the agenda of January 8, 2026, meeting. Commissioner Lister seconded the motion. Motion carried 4:0. |
| CHAIR'S ANNOUNCEMENTS | Next Monthly Meeting, 9:00 a.m., on Thursday, February 5, 2026, at the Office of Boards and Commissions Conference Room, Suite 300. | |

| SUBJECT | DISCUSSION | ACTION |
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| PUBLIC TESTIMONY | <p><u>Individuals may testify on any agenda item or wait for the item to come up on the agenda.</u></p> <p>Chair Rodighiero noted that there was no one physically or virtually present to publicly testify.</p> | |
| APPROVAL OF MINUTES | <ul style="list-style-type: none"> December 4, 2025, Open Session Meeting <p>Chair Rodighiero called for a motion to approve the minutes of December 4, 2025, meeting.</p> | <p>Vice Chair Waikoloa moved to approve the minutes of the December 4, 2025, meeting. Commissioner Pancho seconded the motion.</p> <p>Motion carried 4:0.</p> |
| BUSINESS CCC 2025-7 | <p><u>Discussion and decision-making on the 2025 Cost Control Commission Annual Report.</u></p> <p>Chair Rodighiero asked if the Commission had comments on the modifications that were made.</p> <p>With no discussion, Chair Rodighiero called for a motion to approve the 2025 Cost Control Commission Annual Report.</p> | <p>Commissioner Lister moved to approve the 2025 Cost Control Commission Annual Report. Vice Chair Waikoloa seconded the motion.</p> <p>Motion carried 4:0.</p> |
| BUSINESS CCC 2026-1 | <p><u>Discussion and possible decision-making on the meeting schedule and meeting topics for the year.</u></p> <p>Chair Rodighiero asked whether the meeting schedule was included in the packet.</p> <p>Ms. De Leon noted that Ms. Ching has not created a schedule yet and is</p> | |

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| | <p>seeking input on discussion topics. She added that the item could be deferred to the next meeting when Ms. Ching returns.</p> <p>Chair Rodighiero stated that deferring the item would make the most sense and asked for the other commissioners' thoughts.</p> <p>Commissioner Lister agreed that deferring the item makes sense, noting that Ms. Ching typically organizes the agenda effectively, identifies needed topics, and provides guidance on priorities. He recommended deferring until the Commission can consult with Ms. Ching.</p> <p>DCA Donahoe suggested that members share any specific topics or issues they want to consider so Ms. Ching can review and think about them in advance.</p> <p>Chair Rodighiero added that the next meeting should include additional agenda items beyond a single line item. He suggested revisiting one of the previously discussed segments or allowing Ms. Ching's discretion to use one of the recurring categories she typically has the Commissions review each year.</p> <p>Commissioner Lister asked whether there were any required actions for the Charter Commission, noting that there had previously been a period when submissions were required.</p> <p>Chair Rodighiero asked whether the Commission was supposed to go to Council.</p> <p>Commissioner Lister recalled that there was an item the group had</p> | |

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| | <p>requested to be sent to the Charter Commission.</p> <p>DCA Donahoe confirmed that the item was EULA's, which has been forwarded to the Charter Commission for review and consideration. He noted that the matter is pending, and if it is recommended to move forward, the next step will follow.</p> <p>Commissioner Lister asked for clarification, confirming that there is nothing the group can do now.</p> <p>DCA Donahoe confirmed that there is nothing to do now regarding the Charter Commission. He added that the same situation applies to the Zoning Board of Appeals, noting that the Commission will have to wait for feedback, as they are now presenting two items alongside any other proposed amendments under review.</p> <p>Commissioner Lister suggested that Ms. Ching help divide up the group's requirements for the next year, noting that the members would likely only need to review and approve them afterward.</p> <p>Chair Rodighiero noted that Ms. Ching typically organizes the Commission's work into four or five required quadrants and used last year to ensure all were addressed. He suggested that for the next meeting, the agenda should be guided by Ms. Ching's discretion, starting with one of these pillars.</p> <p>DCA Donahoe agreed, noting that there are specific deadlines the Commission must consider, such as those for the Charter Commission.</p> <p>Chair Rodighiero added that the group also has a deadline to complete their</p> | |

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| | <p>report next year.</p> <p>Chair Rodighiero called for a motion to defer agenda item CCC 2026-1 to the next scheduled meeting.</p> | <p>Commissioner Lister moved to defer agenda item CCC 2026-1 to the next meeting. Vice Chair Waikoloa seconded the motion. Motion carried 4:0.</p> |
| EXECUTIVE SESSION | There was no executive session. | |
| ADJOURNMENT | There being no further business, Chair Rodighiero called for a motion to adjourn the meeting. | <p>Vice Chair Waikoloa moved to adjourn the meeting. Commissioner Lister seconded the motion. Motion carried 4:0.</p> <p>At 10:14 a.m., the meeting was adjourned.</p> |

Submitted by: *Celine De Leon*
Celine De Leon, Staff Support Clerk

Reviewed and Approved by: _____
Tyler Rodighiero, Chair

(x) Approved as circulated on **February 5, 2026**
() Approved as amended. See minutes of _____ meeting.