

COUNTY OF KAUAIMinutes of Meeting
OPEN SESSION

Board/Commission:		Kaua'i Fire Commission	Meeting Date:	November 21, 2023
Location	Boards and Commissions Conference Room, Pi'ikoi Building, 4444 Rice Street, Suite 300, Lihu'e, Kaua'i, Hawai'i 96766		Start of Meeting: 2:00 p.m.	End of Meeting: 2:46 p.m.
Present	Chair Jen Chahanovich; Vice Chair Rodney Yama; Commissioners: Alfred Levinthol, Linda Kaauwai-Iwamoto (entered meeting at 2:10 p.m.), Trevor Ford, and Gary Pacheco. Also present: Boards & Commissions Office Staff: Support Clerk Lisa Oyama; Administrator Ellen Ching; Office of the County Attorney: Deputy County Attorney Jenna Tatsey. Kaua'i Fire Department: Fire Chief Michael Gibson, and Chief's Secretary Soncy Tamashiro.			
Excused	Commissioner Alfredo Garces			
Absent				

SUBJECT	DISCUSSION	ACTION
Meeting Called to Order/Roll Call to ascertain quorum	Chair Chahanovich called the Fire Commission November 21, 2023, meeting to order at 2:00 p.m. A roll call ensued that quorum was established, six (6) Commissioners were present to conduct business.	Quorum was established with six (6) Commissioners present.
Approval of Agenda	Chair Chahanovich called for a motion to approve the agenda as circulated.	Commissioner Pacheco moved to approve the November 21, 2023, agenda. Vice Chair Yama seconded the motion. Motion carried 6:0.
Chair's Announcements	Next Regular Monthly Meeting will be on Tuesday, December 19, 2023, at the: Lihu'e Civic Center, Moikeha Building Meeting Room 2A-2B 4444 Rice Street, Lihu'e, Kaua'i, Hawai'i	
Public Testimony	Chair Chahanovich called for public testimony. Being there was no written testimony, or members of the public present at the meeting. Boards & Commissions Administrator Ellen Ching stated for the record that it would not be necessary for Chair Chahanovich to call for public testimony on each agenda item.	

SUBJECT	DISCUSSION	ACTION
Approval of Minutes	Chair Chahanovich called for a motion to amend or approve the minutes of the October 17, 2023, meeting.	Commissioner Pacheco moved to approve the October 17, 2023; meeting minutes as circulated. Vice Chair Yama seconded the motion. Hearing no objections, the minutes were approved. 6:0.
Chief's Monthly Bureau Reports and Updates for September 2023	<ul style="list-style-type: none"> a) Update on Kaua'i Fire and Ocean Safety, including updates on Partnerships, Resources Highlights, and Wildfire/Council b) Administrative Bureau Update, including updates on the budget, staffing, overtime report, facilities, and fleet c) Fire Operations Bureau Update, including statistics on calls for service and brief description of some of the incidents responded to d) Fire Prevention Bureau Update, including monthly statistics e) Fire Training Bureau Update, including monthly statistics f) Ocean Safety Bureau Update, including monthly statistics and bureau highlights g) Update on Fire Chief Gibson's progress regarding the Goals and Objectives for FY 2023-2024 <p><u>Administrative Bureau</u></p> <p>Fire Chief Gibson stated that the Hawai'i Fire Chiefs Association 44th Annual Training & Business Meeting was a success. He gave a brief summary of October 2023 Monthly Bureau Reports. A captain has announced his retirement, he will be retiring as of December 1st. Two long term fire fighters are still out, one on military leave. Promotional interviews for captain have been completed. Now beginning interviews for Fire Fighter 2, Rescue and Hazmat Specialists. They have almost 52 interviews, 30 for Hazmat and 22 for Rescue. Fire Fighter 3 interviews, Apparatus Operators, Chief Gibson wasn't sure if it was 18 interviews, could be more. The biggest item they have right now is the Kapa'a Fire Station renovation, funds were approved last year to do the architectural and engineering review. Chief Mills is working with</p>	

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	<p>Captain Veeck, and one of their operators, Derek Tsunehiro, will be the work group that will work with the architect and engineers on the development of the replacement station. Based on the number of needs, they are trying to plan for the future, instead of two small garage bays, the replacement station will have three larger bays, if they ever need to relocate the aerial ladder, if they need a second crew, fire engine, water tender, or if one day they decide to run EMS in the future, they'll have the space.</p> <p>Next project is at Kaiākea, north of the fire station, behind the solar panels, the area is overgrown, a lot of "campers" live in that area. The Department has been working with the state to have that area blocked off.</p> <p>The two fire engines which are for Engine 6, Hanapēpē and Kaiākea Station 8, the order has been placed with Rosenbower, there's a 500-day build, by April 25th, 2025, they should arrive. Currently have an invitation for bid for three brush trucks. Approved from last year's budget. Estimating at least 30 more days on the repair to Air One.</p> <p>The list of Vehicles that have been ordered in the last 18-months, FY 2023 and 2024:</p> <ul style="list-style-type: none"> -Specialized Highwater Rescue Vehicle -Brush Truck 6 -New Battalion Chief Command Vehicle -Fire Mechanic Service Vehicle -Deputy Chief Command Vehicle -Crew Vehicle for Training Bureau <p>Held a strategic workshop with Waimea Fire Station, Hanapēpē Fire Station, the Department of Forestry (DOFA), and Gay & Robinson, if there is a brush fire in those areas.</p> <p><u>Fire Operations</u></p> <p>October 23-25, Captains Quarterly Meeting, 8:30 a.m. to noon. Brought in all the captains. Red Battalion came in one day, Training Captains another day, Battalion Chiefs another day. To discuss everything from station transfers, budget, any new policies that were implemented.</p>	

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	<p><u>Fire Prevention Bureau</u> Fire extinguisher training took place in October. A lot of training with KIUC.</p> <p><u>Fire Training Bureau</u> Captain Micah Mokuahi of the Fire Training Bureau gave a brief report. October, he graduated his first recruit class.</p> <p><u>Ocean Safety Bureau</u> The number of rescues has gone up.</p>	<p>Commissioner Levinthol moved to accept the Chief's Monthly report. Commissioner Pacheco seconded the motion. Hearing no objections, motion passes. 6:0.</p>
Executive Session	None.	
Adjournment	Chair Chahanovich called for a motion to adjourn the meeting.	<p>Commissioner Pacheco moved to adjourn. Commissioner Levinthol seconded. Hearing no objections, meeting was adjourned at 2:46 p.m.</p>

Submitted by: _____
Lisa Oyama, Commission Support Clerk

Reviewed and Approved by: _____
Jen Chahanovich, Chair

(X) Approved as circulated (December 19, 2023 meeting).
() Approved with amendments.