

OPEN SESSION MEETING MINUTES

Board or Commission		Kauai Police Commission	Meeting Date	April 25, 2025
Location	Moikeha Building, Meeting Room 2A/2B 4444 Rice Street, Lihue, Hawaii 96766		Start of Meeting: 9:01 a.m.	End of Meeting: 11:37 a.m.
Present	Vice Chair Walton Hong; Commissioners Mia Ako, Mary K. Hertog, Lisa Knutson, and Laurie Yoshida. Also present: Office of Boards and Commissions: Administrator Ellen Ching, Support Clerks Kevin Mince, Mercedes Omo and Deputy County Attorney Tyler Saito. Kauai Police Department: Office of Chief- Police Chief Todd Raybuck, Deputy Police Chief Mark Ozaki; and Kimerly Tamaoka, Chief's Private Secretary; Office of Professional Standards Lieutenant Kevin Gras; Public Information Officer Tiana Victorino; Support Services Bureau/Administrative Services Bureau Acting Assistant Chief Makana Rivera; Criminal Investigations Division Police Captain Darren Rose; Person Crimes Section Lieutenant Anthony Morita, Technical Services Division Lance Okasaki Jr. Acting Captain; Patrol Services Bureau Lieutenant Phillip Banquel; Property Crimes Division/ SHOPO/Kauai Chapter Detective Bobby Thompson; Waimea District Commander Aaron Lester; Hanalei/Kawaihau District Commander Lieutenant Stacy Perreira; Officers of the Month April 2025 Sergeant David Phillips, Officers Vernon Basuel, Creighton Tamagawa, and Zachariah Smith; Councilmember Felica Cowden, and member of the public Bruce Hart.			
Excused	Commissioner John Calma			
Absent				

SUBJECT	DISCUSSION	ACTION
Meeting Called to Order/Roll Call to ascertain quorum	At 9:00 a.m. Vice Chair Hong called the Police Commission April 25, 2025, meeting to order. Ms. Omo conducted a roll call to ascertain quorum. Commissioner Mia Ako – present Commissioner Mary K. Hertog – present Commissioner Lisa Knutson – present Commissioner Laurie Yoshida – present Vice Chair Walton Hong – present A quorum was ascertained.	

Kauai Police Commission Open Session Minutes
Of April 25, 2025, Meeting

Page 2

SUBJECT	DISCUSSION	ACTION
Approval of Agenda	Vice Chair Hong called for a motion to approve the agenda.	A motion was made by Ms. Hertog to approve the agenda. Ms. Yoshida seconded the motion. Hearing no objections, the agenda was approved.
Chair's Announcement	The next Regular Monthly Meeting is Friday, May 23, 2025, at 9:00 in the Moikeha Meeting Room 2A/2B. Executive Session to follow. Subject to change.	
Public Testimony	Vice Chair Hong informed members of the public that they may testify on any agenda item now or wait for the item to come up on the agenda. There was testimony at this time.	
Employees of the Month April 2025	<p>The Police Commission joined the Kauai Police Department to express their appreciation for Sergeant David Phillips, Officers Vernon Basuel, Creighton Tamagawa, and Zachariah Smith for their outstanding and exemplary service for working together to save a life of a man suffering from multiple life-threatening, self-inflicted wounds.</p> <p>Police Chief Todd Raybuck called on Lieutenant Stacy Perreira to read the Commendation Report for the Kauai Police Department Employees of the Month April 2025.</p> <p>Before reading the Commendation Report, Lt. Perreira to the time to introduce Sergeant David Phillips, Officers Vernon Basuel, Creighton Tamagawa, and Zachariah Smith to the Commission.</p> <p>Lt. Perreira reported on April 3, 2025, the officers responded to a possible</p>	

SUBJECT	DISCUSSION	ACTION
	<p>suicide attempt of a male with life-threatening, self-inflicted wounds.</p> <p>Upon encountering the injured male, Officer Tamagawa immediately provided critical lifesaving first aid; Officer Smith acted quickly to secure the weapon and helped to stabilize the individual with care.</p> <p>Officer Sarsona (who could not attend the meeting) resourcefully used a blanket to maintain pressure on the wound and expertly de-escalated an agitated relative by establishing rapport with the relative to a vital situation.</p> <p>Officer Basuel demonstrated vital foresight by clearing the way for paramedics, saving valuable time.</p> <p>Sergeant Phillips coordinated the team's swift response, to provide life-saving care before the paramedics arrived. Because of their quick intervention, the individual survived, it is with great appreciation and honor to select this month's Employees of the Month for April 2025.</p> <p>Lieutenant Perreira noted that Sergeant Phillips authored the Commendation Report. She expressed that words could not adequately describe what the officers experienced that day. It was not just an average suicide attempt; it was a severe and egregious situation. If the officers had not responded quickly, the male subject would not be alive today. Their handling of the situation was exemplary, and she believes the community is safer with officers like them on duty. She also mentioned that KPD officers are typically not equipped to handle such serious injuries. Additionally, she thanked the family for providing towels and blankets to help stabilize the man.</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Chief Raybuck thanked Lt. Perreira for reading the Report and Sgt. Phillips for writing the Report. He stated that everyday police officers come to work but they never know what they're going to encounter. Lt. Perreira mentioned earlier about teamwork, it was the teamwork of those officers including the medical response team coming together to do what was necessary to try to save the man's life. As a survivor of a family member who committed suicide, Chief Raybuck thanked the officers for giving the person a second chance and his family a second chance to say the things so many never had to say to their loved ones.</p> <p>Each Commissioner expressed their gratitude towards the officers for their quick response and for using their training to save a man who wanted to end his life, and they hoped he would receive the help he needed.</p> <p>Chief Raybuck invited the officers to share a few words.</p> <p>Sergeant Phillips thanked Chief Raybuck, the Police Department, for the award and the Commission for setting aside time to recognize them. Sgt. Phillips stated that the award reflects teamwork, and, like all teams, there is always an MVP; on that day, it was Officer Creighton Tamagawa.</p> <p>Lt. Perreira noted that how those officers handled the situation on that day is a testament to their training and how they are as individuals.</p> <p>Vice Chair Hong asked if there was anyone in the audience who wanted to give testimony.</p> <p>Chief Raybuck noted that most of the officers and staff here today are on</p>	

SUBJECT	DISCUSSION	ACTION
	<p>duty, and other people/officers are covering their beats for them so that they could be here today, other sign of teamwork.</p> <p><u>Testimony</u></p> <p>Councilmember/Public Safety Committee Chair Felicia Cowden thanked the officers and said she was sure she was speaking for the entire council about how proud they are of them and appreciate what they do. She noted that her heart breaks because of the number of suicide situations that are occurring, which brings her to say that the role of the council in terms of dealing with economic crises, housing crises, and other circumstances that make people want to hurt themselves. She stated that the County Council is doing what it can to soften that.</p> <p>Mr. Bruce Hart – One of the things he notices in situations like this is how the Police Commission and everyone in the room, including the entire community can share what those officers have done. He also sees how the other officers in KPD can come together and he appreciates that as a member of the community.</p> <p>Crime Investigations Division, Lt., Anthony Morita - He's very proud of his fellow officers. Officer Basuel was his recruit classmate and beat partner for many years, and he's unassuming and fearless. The level of professionalism in a crazy scenario and human compassion render aid to save someone's life in a coordinated way.</p> <p>SHOPO Kauai District Chapter Chair/Detective Bobby Thompson - As the</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Chapter Chair and leader of the SHOPO Organization he's so proud of those members. Like Lt. Morita, he also worked alongside Officer Basuel for a long time. Officer Tamagawa was a recruit classmate and to see them and other two officers being recognized, he's sure they will be before the Commission more often. He noted that what those officers did, he hopes it will shed light on how dangerous police work in terms of dealing with bodily fluids, but officers did it without hesitation.</p> <p>Ms. Yoshida emphasized that, considering everyone's testimony, she encourages Officers Phillips, Basuel, Tamagawa, Smith and Sarsona and all KPD officers to prioritize their mental health and take time for themselves.</p> <p>Vice Chair Hong noted that the Kauai Police Department is a family and that includes the officers' families. This is something that the public may not understand so he hopes that there's a way to get the word out to the community that KPD officers are not out there to give out traffic citations.</p> <p>At 9:25 a.m., Chair Hong called for a five (5) minute recess. At 9:33 a.m., Chair Hong called the meeting back to order. He noted that due to the subject matter's nature, he will take the agenda out of order and take item KPC 2025-17 after the Commission returns from the Executive Session from the Open Session.</p>	
Approval of Minutes	Vice Chair Hong called for a motion to approve or amend the Open Session minutes of the March 28, 2025, meeting.	Ms. Knutson moved to approve the Open Session minutes of the March 28, 2025, meeting. Ms. Hertog seconded the motion. Hearing no objections, the minutes were approved.

SUBJECT	DISCUSSION	ACTION
<p>Chief's Monthly Reports March 2025</p>	<ul style="list-style-type: none"> ○ Office of the Chief – Notable Highlights, Special Projects, Community Engagement, Significant Meetings, and Public Information Officer. ○ Support Services Bureau, Criminal Investigations Division, and Field Operations Division – Budget Summary Estimate, Personnel Status, Recruitment Status, DARE Classes, KPAL Programs, Training Provided by Outside Agency: Off-Island, Training Provided by Kaua'i Police Department, Training Provided by Outside Agency: On-Island, Firearms Registered, Handgun Applications, Long Gun Applications, Licenses to Carry Applications, Crime Scene and Laboratory Section - Biometric Identification Facial and Ten Print, Crime Scene and Laboratory Section - Call Out Lab Request, YTD Death Statistics, Person Crimes Section Statistics, Person Crimes Section Enforcement, Property Crimes Section Statistics, Property Crimes Section Enforcement, Property Crimes Section Types, and Vice Section Statistics. ○ Preliminary Point & Time Data – Crime Summary and Activity Summary ○ Agency Statistics – Calls for Service/Incident Summary, Citation Summary, Arrest Summary, Legal Services, Warrant Type – All Divisions, and Warrant Tracking – All Divisions. <p>Chief Raybuck noted that the Reports were submitted to the Commission in advance, he asked if the Commissioners if they had any questions regarding the data reflected in the Reports.</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Ms. Hertog complimented the Reports new format, its very user friendly. She noted that March 26 and 27 were very busy days for KPD conducting the investigations for breaking and entering.</p> <p>Chief Raybuck commanded Deputy Mark Ozaki and his team for reorganizing the Chief's Monthly Reports format.</p> <p>Vice Chair Hong commended KPD for taking a proactive approach that prevented an older gentleman from being scammed. He asked a clarifying question on whether the Dr. Suess book reading had 1000 students who attended the book reading. Ms. Yoshida noted that there have 1000 students in that school. Chief Raybuck assumed that the school held a general assembly. Deputy Chief Ozaki noted that he will check if there was a general assembly.</p> <p>Councilmember Cowden commented that how she appreciates KPD for adding to the year-to-date death statistics a column for end-house resident. There being no further questions or comments, Chair Hong called for a motion to receive the Chief's Monthly Report for March 2025.</p>	<p>Ms. Yoshida moved to receive the Chief's Monthly Reports in March 2025. Ms. Knutson seconded the motion. Hearing no objections, the motion carried 5:0.</p>
Communication	<p><u>Communication from Howard Leslie dated April 6, 2025, resigning from the Police Commission effective immediately.</u></p>	<p>Chair Hong noted that the Commission received communication from Howard Leslie to inform the Commission of his resignation from the Police Commission. He called for a motion to receive the communication. Ms. Yoshida moved to receive the communication. Ms. Hertog seconded the motion. Hearing no objections, the motion carried.</p>

SUBJECT	DISCUSSION	ACTION
Selection of Chair and Vice Chair for the Remainder of Calendar Year 2025	<p>Vice Chair Hong called for nomination for Chair for the remainder of Calendar Year 2025.</p> <p>Chair-elect Hong called for nominations for Vice Chair.</p> <p>Ms. Knutson nominated Mr. John Calma as Vice Chair for the remainder of Calendar year 2025. Chair-elect Hong called for a second. Due to a lack of a second, the motion failed. Chair-elect Hong called for another motion.</p>	<p>Ms. Hertog nominated Vice Chair Hong to Chair for the remainder for Calendar Year 2025. Ms. Yoshida seconded the motion. Hearing no objections, the motion carried.</p> <p>Ms. Ako moved to nominate Ms. Yoshida as Vice Chair for the remainder of Calendar Year 2025. Ms. Knutson seconded the motion. Hearing no objections, the motion carried.</p>
Business KPC 2025-17	<p><u>Review, discussion and possible action regarding the Commission's decisions related to the hiring of a new Chief of Police as decided at the Commission's March 28, 2025, meeting, and related matters.</u></p> <p>Before going into Executive Session, Chair-elect Hong asked if there were any members of the public who wished to testify on any of the item as well as any of the items listed in the Executive Session. There were none.</p>	
Executive Session	<p>Under Hawai'i Revised Statutes §§ 92-4, 92-5 (a) (2) and (4) the purpose of this executive session is for the Commission to review and discuss charges brought against an officer in the Kauai Police Department, where consideration of matters affecting privacy will be involved, provided that if the individual requests an open meeting, an open meeting shall be held; and to consult with its attorney on issues related to the Commission's powers, duties, privileges, immunities, and liabilities as they may relate to these items:</p>	<p>At 9:42 a.m., Deputy County Attorney cited the Hawaii Revised Statutes to take the meeting into Executive Session.</p>
ES KPC 2025-1	<ul style="list-style-type: none"> Formal notarized citizen complaint numbered KPC 2025-001, has been filed against an officer in the Kauai Police Department. The complaint alleges that 	

SUBJECT	DISCUSSION	ACTION
	<p>on February 3, 2025, an Officer in the Kauai Police Department closed a case but did not notify the mother of the whereabouts of her juvenile son and did not return her son to the custodial parent. <i>(Referred on February 28, 2025, to the Police Department to investigate and to report back to the Commission on its findings for disposition.)</i></p> <ul style="list-style-type: none"> • Formal Notarized Citizen Complaint number, KPC 2025-003, has been filed against an officer in the Kauai Police Department. The complaint alleges that on February 28, 2025, the officer used unnecessary force and approach that resulted in physical injuries to a juvenile child. <i>(Referred on March 28, 2025, to the Police Department to investigate and to report back to the Commission on its findings for disposition.)</i> 	
ES KPC 2025-2	<p>Regular Monthly updates by Police Chief Todd Raybuck or his designated representative of any significant adverse incidents/events involving personnel in the Kauai Police Department that could potentially impact the County, the Police Commission, and the Kauai Police Department.</p> <ul style="list-style-type: none"> ○ Nothing to Report 	
ES KPC 2025-8	<p>Under Hawai'i Revised Statutes §§ 92-4, 92-5(a)(2), (a)(4), and 92-9(b), the purpose of this executive session is for the Commission to approve or amend the regular executive session minutes of March 28, 2025, meeting as publication of the executive meeting minutes would defeat the lawful purpose of the executive meetings they reflect, including the purposes in HRS §§ 92-5(a)(2) and (a)(4).</p>	

SUBJECT	DISCUSSION	ACTION
ES KPC 2025-9	Under Hawaii Revised Statutes §§ 92-4, 92-5(a)(4), the purpose of this executive session is for the Commission to be briefed and to consult with attorney on an opinion from the Office of the County Attorney dated April 10, 2025, regarding recommended curative measures for the police chief hiring process following the Commission's Chair's resignation and anticipated application for police chief. This briefing and consultation involve consideration of the Commission's powers, duties, privileges, immunities, and liabilities as it may relate to this agenda item.	
Return to Open Session	At 11:31 a.m., the Commission reconvened in Open Session.	
Ratify the Actions taken in Executive Session	<p>Chair Hong called on Deputy County Attorney Tyler Saito to read the actions that were taken in Executive Session pursuant to HRS 92-4(b). He summarized that the Commission has concluded its Executive Session on the items listed on the agenda.</p> <p><u>ES KPC 2025-1:</u> The Commission received a Report from the Office of Professional Standards on the investigative findings of formal citizen notarized complaint KPC 2025-001. The Commission voted to find the allegations in notarized complaint KPC 2025-001, as exonerated. The discussion is not subject to disclosure as disclosure would defeat the purpose of the Executive Session under HRS 92-5 (a) (2).</p> <p>The Commission also received a Report from the Office of Professional Standards on the investigative findings of formal citizen notarized complaint KPC 2025-003 . The Commission voted to find the allegations in notarized complaint KPC 2025-003 as unfounded. The discussion is not subject to disclosure as disclosure would defeat the purpose of the</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Executive Session under HRS 92-5 (a) (2).</p> <p><u>ES KPC 2025-2:</u> The Department had nothing to report, and there was no action taken on the item.</p> <p><u>ES KPC 2025-8:</u> The Commission voted to defer the March 28, 2025, Executive Session minutes to its next meeting.</p> <p><u>ES KPC 2025-9:</u> <u>The Commission consulted its attorneys for the purpose as stated on the agenda. The discussion is not subject to disclosure as disclosure would defeat the purpose of the Executive Session under HRS 92-5 (a) (4). The Commission took no action on the item.</u></p>	<p>Ms. Yoshida moved to ratify the actions that were taken in the Executive Session. Ms. Hertog seconded the motion. Hearing no objections, the motion carried 5:0.</p>
<p>Business KPC 2025-17</p>	<p><u>Review, discussion and possible action regarding the Commission's decisions related to the hiring of a new Chief of Police as decided at the Commission's March 28, 2025, meeting, and related matters.</u></p> <p>Chair-elect Hong noted that although Mr. Howard Leslie resigned from the Commission effective immediately, actions were taken involving the hiring of a new police of police prior to his resignation. To avoid any criticism and appearance of a tainted hiring process, the Commission will need to void and null all actions that were taken Mr. Leslie participated in that would taint the hiring of a new police chief process.</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Chair-elect Hong referred to the minutes of the Commission March 28, 2025, meeting where the motions were made. Boards and Commissions Administrator Ellen Ching said that she would cite the Page number and read each motion then the Commission can entertain a motion.</p> <ul style="list-style-type: none">○ Page 14, there were three (3) motions that were made. <p>Motion No. 1 was made by Ms. Yoshida to address the two issues separately. Ms. Hertog seconded the motion. Hearing no objections, the motion carried 5:0. The motion was related to a question from the Salary Commission directed at the Police Commission as to whether the Police Commission agreed with the Chief's testimony at the Salary Commission and what their opinion regarding performance-based bonuses were.</p> <p>Chair-elect called for a motion to declare the motion null and void. Ms. Yoshida moved. Ms. Hertog seconded the motion. Hearing no objections or discussion, the motion carried 5:0., by roll call vote.</p> <p>Ms. Mia Ako – Aye Ms. Mary K. Hertog – Aye Ms. Lisa Knutson – Aye Vice-Elect Laurie Yoshida – Aye Chair-elect Walton Hong - Aye</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Motion No. 2 was made by Ms. Yoshida to concur with Chief Raybuck’s recommendations on the salary increase for the chief of police. Ms. Ako seconded the motion. Hearing no objections, the motion carried 5:0.</p> <p>Chair-elect Hong called for a motion to declare Motion 2, null and void. Ms. Knutson moved. Ms. Ako seconded the motion. Hearing no objections, the motion carried 5:0., by roll call vote.</p> <p>Ms. Mia Ako – Aye Ms. Mary K. Hertog – Aye Ms. Lisa Knutson – Aye Vice-Elect Laurie Yoshida – Aye Chair-elect Walton Hong - Aye</p> <p>Motion No. 3 was made by Ms. Hertog that the Commission do not consider salary-based performance bonuses at this time. Ms. Ako seconded the motion. Hearing no objections, the vote was 4:1 with Ms. Yoshida opposing the motion.</p> <p>Chair-elect Hong called for a motion to declare Motion No.3 null and void. Ms. Hertog moved. Ms. Yoshida seconded the motion. Hearing no objections, the motion carried 5:0., by roll call vote.</p> <p>Ms. Mia Ako – Aye Ms. Mary K. Hertog – Aye Ms. Lisa Knutson – Aye Vice-Elect Laurie Yoshida – Aye Chair-elect Walton Hong - Aye</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Page 16, there was one motion related to item KPC 2025-9:</p> <p>A motion was made by Ms. Yoshida to adopt the PIG's recommendation as submitted. Ms. Hertog seconded the motion. Hearing no objections, the motion carried 5:0.</p> <p>Deputy County Attorney Saito noted that to expedite the process he suggested that the Commissioners state so moved which would help to expedite the process, if there are no objections from staff. There were no objections from staff.</p> <p>Chair-elect Hong called for a motion to declare the motion on Page 16 null and void. Ms. Knutson moved. Ms. Yoshida seconded the motion. Hearing no objections, the motion carried 5:0.,by roll call vote.</p> <p>Ms. Mia Ako – Aye Ms. Mary K. Hertog – Aye Ms. Lisa Knutson – Aye Vice-Elect Laurie Yoshida – Aye Chair-elect Walton Hong - Aye</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Page18, there were four (4) motions.</p> <p>Motion No. 1. Ms. Hertog moved to form a permitted interaction group pursuant to HRS 92-2.5 (b) (1),to review and score the applicants for the chief of police. Ms. Yoshida seconded the motion. Hearing no objections, the motion carried 5:0.</p> <p>Chair-elect Hong called to declare Motion No. 1 on Page 18 null and void. Ms. Hertog moved. Ms. Knutson seconded the motion. Hearing no objections, the motion carried 5:0.,by roll call vote.</p> <p>Ms. Mia Ako – Aye Ms. Mary K. Hertog – Aye Ms. Lisa Knutson – Aye Vice-Elect Laurie Yoshida – Aye Chair-elect Walton Hong – Aye</p> <p>Motion No. 2. Ms. Hertog moved that the PIG consists of Ms. Hertog , Chair Leslie, and appoint Ms. Knutson to serve on the PIG. Ms. Yoshida second the motion. Hearing no objections, the motion carried 5:0.</p> <p>Chair-elect Hong called to declare Motion No. 2 on Page 18 null and void. Ms. Hertog moved. Ms. Knutson seconded the motion. Hearing no objections, the motion carried 5:0.,by roll call vote.</p> <p>Ms. Mia Ako – Aye Ms. Mary K. Hertog – Aye Ms. Lisa Knutson – Aye</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Vice-Elect Laurie Yoshida – Aye Chair-elect Walton Hong – Aye</p> <p>Motion No. 3. Ms. Yoshida moved that the scope of the PIG’s is to review and score all the applications using the documentation and criteria set and approved by the Police Commission. Ms. Hertog seconded the motion. Hearing no objections, the motion carried 5:0.</p> <p>Chair-elect Hong called to declare Motion No. 3 on Page 18 null and void. Ms. Hertog moved. Ms. Knutson seconded the motion. Hearing no objections, the motion carried 5:0.,by roll call vote.</p> <p>Ms. Mia Ako – Aye Ms. Mary K. Hertog – Aye Ms. Lisa Knutson – Aye Vice-Elect Laurie Yoshida – Aye Chair-elect Walton Hong – Aye</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Motion No. 4. On Page 19, Ms. Yoshida moved that all members of the PIG have equal authority. Ms. Hertog seconded the motion. Hearing no objections, the motion carried 5:0.</p> <p>Chair-elect Hong called to declare Motion No. 4 on Page 19 null and void. Ms. Yoshida moved. Ms. Hertog seconded the motion. Hearing no objections, the motion carried 5:0.,by roll call vote.</p> <p>Ms. Mia Ako – Aye Ms. Mary K. Hertog – Aye Ms. Lisa Knutson – Aye Vice-Elect Laurie Yoshida – Aye Chair-elect Walton Hong – Aye</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Page 20, there was one motion.</p> <p>Ms. Yoshida moved to authorize the Office of Boards and Commissions to draft all the documents related to the chief of police hiring process and that the Commission maintain the authority to review all documents for approval. Ms. Ako seconded the motion. Hearing no objections, the motion carried 5:0.</p> <p>Chair-elect Hong called to declare Motion No. 1 on Page 20 null and void. Ms. Hertog moved. Ms. Knutson seconded the motion. Hearing no objections, the motion carried 5:0.,by roll call vote.</p> <p>Ms. Mia Ako – Aye Ms. Mary K. Hertog – Aye Ms. Lisa Knutson – Aye Vice-Elect Laurie Yoshida – Aye Chair-elect Walton Hong – Aye</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Page 23, there was one motion.</p> <p>Ms. Yoshida moved to approve the chief of police job description as submitted. Ms. Hertog seconded the motion. Hearing no objections, the motion carried 5:0.</p> <p>Chair-elect Hong called to declare the motion on Page 23 null and void. Ms. Yoshida moved. Ms. Hertog seconded the motion. Hearing no objections, the motion carried 5:0.,by roll call vote.</p> <p>Ms. Mia Ako – Aye Ms. Mary K. Hertog – Aye Ms. Lisa Knutson – Aye Vice-Elect Laurie Yoshida – Aye Chair-elect Walton Hong – Aye</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Page 27, there was one motion.</p> <p>Ms. Hertog moved to approve the job advertisement for the chief of police, apart from eliminating venues 8-11, and to approve attachments 1&2 associated with the chief’s vacant job announcement, and to incorporate Commissioner Hertog’s amendments to the job advertisement and Vice Chair Hong’s comments. Ms. Yoshida seconded the motion. Hearing no objections, the motion carried 5:0.</p> <p>Chair-elect Hong called to declare the motion on Page 27 null and void. Ms. Hertog moved. Ms. Yoshida seconded the motion. Hearing no objections, the motion carried 5:0.,by roll call vote.</p> <p>Ms. Mia Ako – Aye Ms. Mary K. Hertog – Aye Ms. Lisa Knutson – Aye Vice-Elect Laurie Yoshida – Aye Chair-elect Walton Hong – Aye</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Page 28. There were two (2) motions.</p> <p>Motion No.1. Ms. Yoshida moved to approve the Matrix Traits and cover letter. Ms. Hertog seconded the motion. Hearing no objections, the motion carried 5:0.</p> <p>Chair-elect Hong called for a motion to declare Motion No. 1 on Page 28 null and void. Ms. Knutson moved. Ms. Yoshida seconded the motion. Hearing no objections, the motion carried 5:0.,by roll call vote.</p> <p>Ms. Mia Ako – Aye Ms. Mary K. Hertog – Aye Ms. Lisa Knutson – Aye Vice-Elect Laurie Yoshida – Aye Chair-elect Walton Hong – Aye</p> <p>Motion No. 2. Ms. Hertog moved to authorize Boards and Commissions to create and disperse the press release and to work with the IT Department to create a self-tallying sheet. Hearing no objections, the motion carried 5:0. Chair-elect Hong called for a motion to declare Motion No. 2 on Page 28 null and void. Ms. Hertog moved. Ms. Yoshida seconded the motion. Hearing no objections, the motion carried 5:0.,by roll call vote.</p> <p>Ms. Mia Ako – Aye Ms. Mary K. Hertog – Aye Ms. Lisa Knutson – Aye Vice-elect Laurie Yoshida – Aye</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Chair-elect Walton Hong – Aye</p> <p>Ms. Hertog noted that she noticed that there was no second to Motion No.2., asking if the minutes needed to be amended Deputy County Attorney Saito replied yes.</p> <p>Chair-elect Hong stated that in view of the typos that were discovered during the reading of the previous motions that were made at the March 28, 2025, meeting, he would like to call for a motion to correct the typos and include the name of the Commissioner who seconded the last motion on Page 28.</p> <p>Ms. Hertog moved to approve the minutes of March 28, 2025, with the amendments. Ms. Knutson seconded the motion. Hearing no objections, the motion carried 5:0., via roll call.</p> <p>Ms. Mia Ako – Aye Ms. Mary K. Hertog – Aye Ms. Lisa Knutson – Aye Vice-elect Laurie Yoshida – Aye Chair-elect Walton Hong – Aye</p>	
Adjournment	<p>There being no further business, Chair Hong called for a motion to adjourn the meeting.</p>	<p>Ms. Yoshida moved to adjourn the meeting. Ms. Knutson seconded the motion, hearing no objections, the meeting was adjourned at 11:37 a.m.</p>

Kauai Police Commission Open Session Minutes
Of April 25, 2025, Meeting

Page 24

Submitted by: _____
Mercedes Omo, Staff Support Clerk

Reviewed and Approved by: _____
Walton Hong, Chair

☒ Approved as circulated on May 23, 2025.

☐ Approved as amended. See minutes of _____ meeting.