

OPEN SESSION MEETING MINUTES

Board or Commission		Kauai Police Commission	Meeting Date	May 23, 2025
Location	Moikeha Conference Room 2A/2B 4444 Rice Street, Līhu‘e, Hawai‘i 96766		Start of Meeting: 9:02 a.m.	End of Meeting: 10:14 a.m.
Present	Chair Walton Hong, Vice Chair Laurie Yoshida; Commissioners Merrilee “Mia” Ako, John Calma, Mary K. Hertog (entered the meeting at 10:03 a.m.) , and Lisa Knutson. Also present: Boards and Commissions Support Staff: Support Clerks Kevin Mince and Mercedes Omo, and Deputy County Attorney Tyler Saito; Kauai Police Department: Assistant Chief of Police Elliott Kalani Ke; Executive Operations Manager David Carmichael, Chief’s Private Secretary Kim Tamaoka ; Public Information Officer Tiana Victorino; and other rank and file officer in the Kauai Police Department. Testifiers: Councilmember/Public Safety Committee Chair Felica Cowden, Bruce Hart, Detective/SOPO Bobby Thompson.			
Excused				
Absent				

--

SUBJECT	DISCUSSION	ACTION
Meeting Called to Order/Roll Call to ascertain quorum	Chair Hong called the meeting to order at 9:02 a.m. Support Clerk Mercedes Omo verified attendance by roll call: Commissioner Merrilee “Mia” Ako replied present. Commissioner John Calma replied present. Commissioner Lisa Knutson replied present. Vice Chair Laurie Yoshida replied present. Chair Walton Hong replied present. Support Clerk Mercedes Omo noted that Commissioner Hertog will attend the meeting but will arrive late. A quorum was ascertained.	

SUBJECT	DISCUSSION	ACTION
Approval of Agenda	Chair Hong called for a motion to approve the agenda.	A motion was made by Vice Chair Yoshida to approve the agenda. Commissioner Knutson seconded the motion, hearing no objections, the agenda was approved.
Chair's Announcements	The next Regular Monthly Meeting of the Police Commission will be on Friday, June 27, 2025, at 9:00 a.m. , at the Moikeha Meeting Room 2A/2B. Executive Session to follow. Subject to change. Chair Hong noted that he would not be attending the June meeting; during his absence, he has designated Vice Chair Yoshida to preside over the meeting. The next announcement is the 2025 State of Hawaii Police Commissioners' Conference from June 5-6, 2025, at the Royal Sonesta Kauai Resort.	
Public Testimony	Individuals may testify to any agenda item or wait for the item to come up on the agenda. There was no public testimony offered at the time.	
Approval of Open Session Minutes	Chair Hong called for two (2) motions, the first motion was to approve or amend the minutes of April 25, 2025, meeting, and the second motion was to approve or amend the minutes of May 9, 2025, meeting.	<p><u>Motion No. 1</u> A motion was made by Vice Chair Yoshida to approve the minutes of the April 25, 2025, meeting. Commissioner Calma seconded the motion. Hearing no objections, the minutes were approved.</p> <p><u>Motion No. 2</u> A motion was made by Commissioner Ako to approve the minutes of the May 9, 2025, meeting. Commissioner Knutson seconded the motion. Hearing no objections, the minutes were approved.</p>

SUBJECT	DISCUSSION	ACTION
<p>Chief's Monthly Reports May 2025</p>	<ul style="list-style-type: none"> ○ Office of the Chief – Notable Highlights, Special Projects, Community Engagement, Significant Meetings, Public Information Officer, and the assistant chief and captain promotional process. ○ Support Services Bureau, Criminal Investigations Division, and Field Operations Division – Budget Summary Estimate, Personnel Status, Recruitment Status, DARE Classes, KPAL Programs, Training Provided by Outside Agency: Off-Island, Training Provided by Kaua'i Police Department, Training Provided by Outside Agency: On-Island, Firearms Registered, Handgun Applications, Long Gun Applications, Licenses to Carry Applications, Crime Scene and Laboratory Section - Biometric Identification Facial and Ten Print, Crime Scene and Laboratory Section - Call Out Lab Request, YTD Death Statistics, Person Crimes Section Statistics, Person Crimes Section Enforcement, Property Crimes Section Statistics, Property Crimes Section Enforcement, Property Crimes Section Types, and Vice Section Statistics. ○ Preliminary Point & Time Data – Crime Summary and Activity Summary ○ Agency Statistics – Calls for Service/Incident Summary, Citation Summary, Arrest Summary, Legal Services, Warrant Type – All Divisions, and Warrant Tracking – All Divisions. <p>Deputy Chief Mark Ozaki stated that he is filling in for Police Chief Todd Raybuck. He acknowledged the Commissioners, B&C Support Staff, as well as the members of the audience. He asked the Commissioners if they had</p>	

SUBJECT	DISCUSSION	ACTION
	<p>any questions or comments on any of the data reflected in the Chief's Monthly Reports.</p> <p>Chair Hong stated that he liked the new format because it's much easier to read and understand. Deputy Chief Ozaki responded that he couldn't take credit for changing the format and thanked his staff for doing such outstanding job. He invited the Commissioners to submit any input to the Boards and Commissions Support Staff on how the Department can improve the Reports to make it even better.</p> <p>There being no questions, Deputy Chief Ozaki reported the following:</p> <ul style="list-style-type: none">• The Kauai Police Department's Promotional Ceremony will be held on May 30, 2025, at 3 p.m. at the Kauai War Memorial Convention Center in Lihue.• Four KPD leaders will be elevated to the ranks of Captain and Assistant Chief. Makana Rivera and Police Captain Darren Rose will be promoted to Assistant Chiefs. Lieutenants Stacy Perreira and Lance Okasaki Jr. will be promoted to Captain.	
Communications	<ul style="list-style-type: none">• <u>Communication dated April 28, 2025, received on April 30, 2025, at the Office of Boards and Commissions from Robert Cavaco, SHOPO President to the Kauai Police Commission regarding need for Police Commission Leadership to address the Kauai Police Department morale crisis and mismanagement of the Gallup follow up.</u> <p>Before calling for a motion, Chair Hong invited the public to testify on the communication.</p>	

SUBJECT	DISCUSSION	ACTION
	<p>The Commission heard from Bruce Hart, member of the public. Mr. Hart stated the following:</p> <ul style="list-style-type: none">• He started by quoting a scripture from the bible Luke 3:14, King James Version. <i>"And the soldiers likewise demanded of him, saying, and what shall we do? And he said unto them, do violence to no man, neither accuse any falsely; and be content with your wages."</i>• People in various occupations, especially police officers, should perform their work with integrity, honesty, and respect.• Morale depends on accountability, which is essential, according to the Gallup survey.• He's heard stories from officers who worked hard on a case and used their funds, but the case went nowhere.• He had discussions KPD's command officers – that when someone is found to have done wrong, they will be held accountable.• He wants to be part of moving the Department from a status quo to a place of excellence, and he made it clear that he would not participate in any manner that suggests KPD should remain status quo. <p>Chair Hong thanked Mr. Hart for his testimony.</p> <p>The Commission heard from Ms. Felica Cowden Councilmember/Committee Chair Public Safety; Ms. Cowden stated the following:</p>	

SUBJECT	DISCUSSION	ACTION
	<ul style="list-style-type: none">• She had hoped that SHOPO would have made a presentation.• She thought that the letter was powerful and that it effectively expressed SHOPO's concerns.• She expressed her appreciation to the Commission, the Police Department, and SHOPO for their work on the inquiry, which she finds to be meaningful, especially when considering the search for a new police chief to move the Department forward.• She mentioned that her son is a police officer on the mainland and that she finds it empowering that her son can work on a case with the prosecutor's office all the up the court system.• She expressed her concerns that KPD is only looking at half of the challenge while the other half of the challenge is what happens after an arrest is made, which a lot has to do with the Office of the Prosecuting Attorney which is what she wants to personally work on.• She fully supports whatever it takes to uplift the morale in the Kauai Police Department.• She congratulated the four (4) Officers on their promotion. <p>Chair Hong thanked Councilmember Cowden for her testimony.</p> <p>The Commission heard from Deputy Police Chief Ozaki. Chief Ozaki stated the following:</p>	

SUBJECT	DISCUSSION	ACTION
	<ul style="list-style-type: none">• He thanked Mr. Hart and Councilmember Cowden for their support and for offering to help the Kauai Police Department become a better Department.• He assured them that the goal of KPD's employees is to work hard to improve the Kauai Police Department. <p>Chair Hong thanked Deputy Chief Ozaki for his remarks.</p> <p>Commissioner Ako stated that before Chair Hong calls for a motion to receive the communication from SHOPO President Robert Cavaco, she would like to ask the SHOPO representative who is sitting in the audience to provide input regarding the letter.</p> <p>The Commission heard from Detective Bobby Thompson, SHOPO Chapter Chair, Kauai District. Mr. Thompson stated the following:</p> <ul style="list-style-type: none">• The letter was in response to information that SHOPO President Cavaco has.• In Mr. Cavaco's letter, he is requesting that SHOPO receive the necessary assistance to steer the Department in the right direction.• Although a lot has happened, it wasn't very reassuring. SHOPO wants to move forward because they also need to move forward.• As the Chapter Chair for Kauai, Thompson wants what is best for all SHOPO members, the community, and the Kauai Police Department.• Thompson has years to go before retirement, and he wants to see the Department succeed.	

SUBJECT	DISCUSSION	ACTION
	<ul style="list-style-type: none">• Deputy Chief Ozaki can attest that he (Thompson) has done everything in his power to try to make things better by meeting with KPD's top rank daily.• It's not that SHOPO, or the Executive Staff, doesn't want the Department to move forward, but there was a blockade.• Still SHOPO is being proactive and is setting goals to get KPD to where it needs to be so that it can be the best Police Department in the State and the nation.• He understands that Mr. Cavaco's letter was perceived as a grenade, but his letter was factual and brought to light what SHOPO feels needs to be done. <p>In response to Mr. Thompson's comments, Deputy Chief Ozaki stated the following:</p> <ul style="list-style-type: none">• He thanked Mr. Thompson for clarifying that KPD and SHOPO are collaborating to improve the Department.• He disagreed with Mr. Thompson, saying that Mr. Cavaco's letter was factual, and perhaps SHOPO believes it is factual as well.• There are parts of the letter that are not 100% accurate.• Today is not the appropriate time or platform to slingshot things at each other, especially when they had a positive meeting yesterday.• There are numerous initiatives that SHOPO, KPD's Executive Staff, along with KPD's Command Staff and Line Staff, are working on to improve the Department.• A letter was sent to the Police Commission in February to inform the Commission of several issues that KPD has addressed in the Gallup Survey.	

SUBJECT	DISCUSSION	ACTION
	<ul style="list-style-type: none">• KPD is moving forward. However, there may be a lack of communication with the union regarding the progress made, but as he said earlier, this is not the right platform for a slingshot match.• He hopes that the parties will continue to move forward in the right direction.• At this point, the letter is moot because the second Gallup survey had already been conducted and finalized on May 21, 2025. The survey yielded a 72% response rate. <p>In response to Deputy Chief Ozaki's comments, Mr. Thompson stated that following:</p> <ul style="list-style-type: none">• The communication between SHOPO and KPD's Command Staff has improved. They may not always agree, but they have a mutual understanding that if one side doesn't agree, they explain why they don't agree, so there's no broken communication between the Command Staff and SHOPO. <p>Chair Hong thanked Mr. Thompson for his response.</p> <p>Commissioner Ako commented that the reason she asked for a SHOPO representative to provide input was that if the Commission had proceeded without receiving the communication, there wouldn't have been an opportunity to dig deeper and see what was going on. From what SHOPO had just shared with the Commission, it appears that there is communication between SHOPO and KPD, and the situation is not as dire as Mr. Cavaco's letter had implied.</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Vice Chair Yoshida noted that since KPD recently completed the second survey, there is no way of knowing the results, as the Commission is not privy to when they will be released.</p> <p>Deputy Chief Ozaki stated that the Department has been actively working on addressing the Gallup survey results. He emphasized that it's not a matter of just checking the box because it would be meaningless. Instead, their focus is on changing the culture within the Department. They have been making improvements over the past year, and since it's a three-year contract and they are now in the second year, the most recent survey will help assess the Department's progress and identify areas for further improvement.</p> <p>Deputy Chief Ozaki noted that they scheduled a meeting for next Friday with the command staff, which will focus on providing a high-level introductory overview. However, it will take them a couple of months to finalize a new set of recommendations and guidelines, and they have training courses planned in this current contract year. Last year, they conducted a training course with Gallup that only focused on the command staff. This year, the training and discussions will include lieutenants and sergeants, as well as possibly line officers. By the third year of the contract, the training will continue to increase.</p> <p>Deputy Chief Ozaki emphasized that effective communication is essential and should be conducted in person rather than through email or memos to enhance its significance.</p> <p>Vice Chair Yoshida thanked Deputy Chief Ozaki for clarifying what the Department is doing to address the Gallup issue. Deputy Chief Ozaki</p>	

SUBJECT	DISCUSSION	ACTION
	<p>commended Dave Carmichael for taking the lead on addressing the Gallup survey.</p> <p>Commissioner Knutson thanked Deputy Chief Ozaki for informing the Commission on how KPD is addressing the Gallup survey. She noted Gallup is a never-ending process. She knows this from experience, as the company she works for has been using Gallup for the past 15 years, and they continue to conduct surveys and set goals. Like KPD's frontline staff, when it comes to addressing the lowest scores, the question that arises is how they will address the issues. It's not a top-down approach; you must get everyone's buy-in, which is a never-ending process. Similarly, like KPD, those ups and downs are regular, especially during negotiations when no one likes the management. Still, they only motivate everyone to work harder together to overcome the challenges. Gallup is a great tool.</p> <p>Deputy Chief Ozaki noted that it's driven from the bottom up, not by the top down; they have been reengaging with their lieutenants, holding weekly meetings, only this time, rather than them telling the lieutenants what to do, the lieutenants are running the meetings, and they come up with the topics for discussion. They're the ones asking the executive staff questions rather than the other way around, which is working because the lieutenants are collectively coming up with solutions to resolve the issues. Because the lieutenants' meetings were successful, they decided to hold a sergeant's meeting and invite as many sergeants as possible, running the meetings in the same manner. He hopes that the dialogue between the executive staff, lieutenants, and sergeants will produce positive conversations and foster a new culture that moves the Department in the right direction. He noted that he is uncertain about the future of the contract. Regardless of whether one exists or not, KPD will maintain that philosophy.</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Administrator Ching noted that she wanted to wait until the Commission had a chance to make comments and for the public to provide testimony. However, for everyone's edification, Ms. Ching noted that her office received the letter via mail on April 30, 2025. For the Commission to respond to the letter, it had to be placed on the agenda for the Commission to decide what action to take regarding Mr. Cavaco's letter. When a communication is sent to the Commission, there will not be a quick response on behalf of the Commission. Secondly, the request in the letter was to defer the survey. As the Commission had already heard from Deputy Chief Ozaki, the study was sent out on May 5, with a two-week response period, after which the survey would be closed. Obviously, at the time of this meeting, the concerns raised in Mr. Cavaco's letter about deferring the study became moot. She also wanted to ensure that the public, on behalf of the Commission, understood the context of the issue. Furthermore, should the Commission decide that it wants an update on the progress, it wouldn't be a problem to place it on a future agenda. As it's a three-year contract, her office, as the contract manager of the Gallup contract, has been in communication with KPD.</p> <p>To provide background, the Commission recommended that KPD use Gallup to enhance communication, boost morale, and gather baseline data from an independent third party on the current temperature and climate within KPD. There is a charter provision that relates to boards and commissions, except for the Board of Water, that the Commission cannot get involved in the day-to-day operations of the Department. Police, Planning, Fire, and Civil Service Commissions are charged with the hiring, firing, evaluation, and</p>	

SUBJECT	DISCUSSION	ACTION
	<p>supervision of their respective department heads. That is the context and conditions under which the Police Commission and the Police Department operate.</p> <p>Chair Hong thanked Ms. Ching for her clarifying the role of the Commission.</p> <p>Chair Hong commented that he had sat on the bench for several years, and the one thing he learned is that the only way to move forward is for all parties involved to act reasonably, appropriately, and professionally. Granted, there will be issues; however, to work through those issues, everyone will need to recognize and appreciate the position of the other side. Otherwise, no one is going anywhere. As a former practicing attorney, he would tell the parties and/or his clients that if they want to settle, a settlement doesn't necessarily mean a compromise at the center, nor does it mean all here or all there; otherwise, it's not a settlement. A settlement means that everybody takes into consideration the other side's concerns and compromises a bit, working together to reach a solution. This is what he hopes the Police Commission is trying to do, which is to facilitate and not to get involved in the day-to-day operations of the Police Department.</p> <p>The Commission is here to gain a comprehensive overview and, if necessary, bring any problems to the attention of the relevant parties, prompting them to respond and hopefully resolve the issues. He sensed about a year since he sat on the Police Commission, a movement in that direction of which he's glad. He hopes that things will continue to move in that direction.</p> <p>There being no further comments, Chair Hong called for a motion.</p>	<p>A motion was made by Vice Chair Yoshida to receive the communication from SHOPO</p>

SUBJECT	DISCUSSION	ACTION
	<p>After the motion passed, Chair Hong noted that he would like to call for a recess after the subsequent communication was received.</p> <ul style="list-style-type: none"> • <u>Communication dated 05/15/2025, from Police Chief Todd Raybuck to Chair Walton Hong and Members of the Kauai Police Commission regarding a notice to transfer command effective June 12, 2025.</u> <p>Chair Hong called for public testimony.</p> <p>The Commission heard from, Mr. Bruce Hart, member of the public. Mr. Hart stated the following:</p> <ul style="list-style-type: none"> • He assumed that he knew that the communication meant. • Come June 12, 2025, Chief Todd Raybuck will no longer have command authority over KPD. <p>There being no further testimony, Chair Hong called for a motion to receive the communication. Commissioner Knutson moved to receive the communication. Vice Chair Yoshida seconded the motion, hearing no objections, the motion carried 5:0.</p> <p>At 9:39 a.m., the Commission took a five (5) minute recess. At 9:45 a.m., Chair Hong called the meeting back to order.</p>	<p>President Rpbert Cavaco for the record. Commissioner Knutson seconded the motion. Hearing no objections, the motion carried 5:0.</p>
<p>Business KPC 2025-18</p>	<p><u>Letter dated May 8, 2025, from Jaclyn Kaina, Chair Charter Review Commission to Walton Hong, Chair Kauai Police Commission requesting proposals to amend the Charter.</u></p> <p>Chair Hong called for public testimony, none was offered.</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Ms. Ching explained that the letter from Chair Kaina, the Chair of the Charter Review Commission, is a procedural requirement that the Commission follows every two years. This involves sending notices to all county departments, boards, and commissions to invite them to submit any proposals they may have for charter amendments. She further clarified that the Charter Review Commission is responsible for deliberating, determining, and composing the questions that will appear on the general election ballots. Over the next year, the Commission will focus on this task. Ms. Ching also noted that, if the Commission recalls, the minimum qualifications for the chief of police, established by the Police Commission in June 2020, were set to enhance the minimum standards for this position.</p> <p>Chair Hong asked the Commissioners if they had any amendments they would like to propose to the CRC.</p> <p>Vice Chair Yoshida requested that a motion be made to authorize the Office of Boards and Commissions to identify potential charter amendment proposals for the Police Commission to consider, if any, at the next meeting.</p> <p>Chair Hong granted Vice Chair Yoshida's request for a motion.</p>	<p>A motion was made by Vice Chair Yoshida to authorize the Office of Boards and Commissions to identify possible charter amendments (proposals (if any) and report back to the Commission at its June meeting. Commissioner Knutson seconded the motion. Hearing no objections, the motion carried 5:0.</p>

SUBJECT	DISCUSSION	ACTION
KPC 2025-19	<p><u>Discussion and possible action on the adoption of screening criteria and related documents for use by the Department of Human Resources in the initial screening of applications for the Chief of Police position.</u></p> <p>Chair Hong called for public testimony. There was no testimony.</p> <p>Mr. Mince thanked Chair Hong for the opportunity to address the Commission on the matter. Mr. Mince explained that following the County Attorney's advice, all documents presented have been reviewed and approved by the full Commission and can be utilized in the 2025 hiring process for chief of police. He noted that he prepared a memo from Boards and Commission to the Police Commission highlighting the four (4) items that the Department of Human Resources is going to use to screen the applications as they come in.</p> <p>Mr. Mince referred to the 2025 Screening form as follows:</p> <ul style="list-style-type: none">• The screening form was the same form used by the Police Commission in 2018• The form has been updated based on the Commission's experience in 2018 and the fact that the charter MQs were updated.• There's a section of the resume that asks why they want to be the chief of police for Kauai.	

SUBJECT	DISCUSSION	ACTION
	<ul style="list-style-type: none">• The minimum qualifications were also updated, requiring 15 years of total law enforcement experience, including 10 years as a peace officer in a full-service public sector agency and 5 years of performing management-level duties.• Education requirement – the asterisk with the number 1 next to it represents a reference guide that HR will use; it also references what is a similar administrator field. According to the charter, it must be something in public administration, criminal administration, or a similar administrative field.• Boards and Commissions collaborated with HR, and HR identified a series of degree fields that share similar course requirements, qualifying them as comparable administrative fields.• Law enforcement experience. The form provides a space for HR to list the agencies for which applicants have worked and the number of years they have worked there.• Included was an agency size.• Command and management level experience. The charter requires three years of management-level experience. (lieutenant and above)• Postgraduate education.• Critical performance level – leadership, planning, organizing, communications, law enforcement policy, personnel, and resource management; these categories are currently on the KPD's chief's annual evaluation.• For public information, the screeners will verify if any public records reflect negatively or positively about an applicant.• The evaluators will deem their opinion of each applicant.• Screeners will make a recommendation.• Color-coded spreadsheet was used in 2018.• The last page explains what a full-service police agency is.	

SUBJECT	DISCUSSION	ACTION
	<p>Vice Chair Yoshida thanked Mr. Mince for his outstanding work, noting that the documents provided the Commission with an overview of the type of requirements a police chief applicant must have, and it also offered the screeners with an explanation of what constitutes a full-service police agency.</p> <p>Mr. Mince stated that although the HR screeners are skilled at their job, they lack knowledge of police-specific information, which is why he inserted those references on the form and what the Commissioners need when the time comes to conduct the interviews.</p> <p>Council Member Felica Cowden inquired about the discussion on Matrix Traits and wondered if the public would have an opportunity to view the Traits Matrix. In response to her inquiry, Mr. Mince stated that the Traits Matrix had been finalized, and Chair Hong had signed off on the official copy. Boards and Commissions are working with the mayor's office to issue a press release and make the traits and the Commission's survey available online for public input. However, they did not include the information in the preliminary screening form. Nevertheless, once they have combined all the traits, they will provide the information to the Police Commission before the oral interview process.</p> <p>Ms. Ching noted that the Traits Matrix was not on the agenda, but a report on the matter would be forthcoming later.</p> <p>After there were no further comments or questions, Chair Hong requested the Commissioners to express their preferences.</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Vice Chair Yoshida moved to approve and adopt the screening criteria, attachments 1 – 4, and the Boards and Commissions Staff Report. Commissioner Knutson seconded the motion. Hearing no objections, the motion carried 5:0.</p> <p><i>After the motion was passed, Commissioner Mary K. Hertog entered the meeting, at 10:03 a.m.</i></p>	
Executive Session	<p>Chair Hong called for public testimony on any of items listed in the Executive Session. There was no public testimony.</p> <p>Under Hawai'i Revised Statutes §§ 92-4, 92-5 (a) (2) and (4) the purpose of this executive session is for the Commission to review and discuss charges brought against an officer in the Kauai Police Department, where consideration of matters affecting privacy will be involved, provided that if the individual requests an open meeting, an open meeting shall be held; and to consult with its attorney on issues related to the Commission's powers, duties, privileges, immunities, and liabilities as they may relate to these items:</p>	At 10:03 a.m. Deputy County Attorney Tyler Saito read the Hawaii Revised Statutes to take the meeting into Executive Session.
ES KPC 2025-1	<p><u>Regular Monthly updates by Police Chief Todd Raybuck or his designated representative related to the Office of Professional Standards Monthly Report on the status and/or disposition of formal notarized citizens complaints that were filed with the Kauai Police Commission and referred to the Office of the Chief for disposition and/or report back to the Police Commission.</u></p> <ul style="list-style-type: none"> ○ Nothing to Report 	

SUBJECT	DISCUSSION	ACTION
ES KPC 2025-2	<p><u>Regular Monthly updates by Police Chief Todd Raybuck or his designated representative of any significant adverse incidents/events involving personnel in the Kauai Police Department could potentially impact the County, the Police Commission, and the Kauai Police Department.</u></p> <ul style="list-style-type: none"> ○ Nothing to Report 	
ES KPC 2025-10	<p><u>Under Hawai'i Revised Statutes §§ 92-4, 92-5(a)(2), (a)(4), and 92-9(b), the purpose of this executive session is for the Commission to approve or amend the executive session minutes of March 28, 2025, April 25, 2025, and May 9, 2025 meetings as publication of the executive meeting minutes would defeat the lawful purpose of the executive meetings they reflect, including the purposes in HRS §§ 92-5(a)(2) and (a)(4).</u></p>	<p>Chair Hong called for a motion to enter the Executive Session. A motion was made by Vice Chair Yoshida to enter Executive Session. Commissioner Hertog seconded the motion. Hearing no objections, the motion carried 6:0. At 10:05 a.m., the Commissioner entered Executive Session.</p>
Return to Open Session	<p>At 10:13 a.m., the Commission returned to Open Session.</p> <p>Chair Hong called on Deputy County Attorney Tyler Saito to read the actions that were taken in Executive Session pursuant to HRS § 92-4(b).</p> <p>Deputy County Attorney Tyler stated that the Commission has concluded its Executive Session on the items listed on the agenda as the actions taken are as follows:</p> <p><u>ES KPC 2025-1:</u></p> <p>The Department had nothing to report, and there was no action taken on the item.</p> <p><u>ES KPC 2025-2:</u></p> <p>The Department had nothing to report, and there was no action taken on the item.</p>	

SUBJECT	DISCUSSION	ACTION
	<u>ES KPC 2025-10:</u> The Commission discussed an amendment and voted to approve the Executive Session minutes of March 28, 2025; meeting as amended. The discussion is not subject to disclosure as disclosure would defeat the purpose of the executive session. Secondly, the Commission voted to approve the minutes of the April 25, 2025, and the May 9, 2025, meetings, as circulated.	
Ratify the Actions Taken in Executive Session	Chair Hong called on a motion to ratify the actions that were taken in the Executive Session.	A motion was made by Vice Chair Yoshida to ratify the action and was taken in Executive Session. Commissioner Knutson seconded the motion. Hearing no objections, the motion carried 6:0.
Adjournment	There being no further business, Chair Hong called for a motion to adjourn the meeting.	A motion was made by Vice Chair Yoshida to adjourn the meeting. Commissioner Hertog seconded the motion. Hearing no objections, the meeting adjourned at 10:14 a.m.

Submitted by: _____
Mercedes Omo, Staff Support Clerk

Reviewed and Approved by: _____
Laurie Yoshida, Vice Chair

() Approved as circulated on

(x) **Approved as amended. See minutes of June 27, 2025, meeting.**