



POLICE COMMISSION

VACANT, CHAIR
WALTON HONG, VICE CHAIR

MERRILEE "MIA" AKO, MEMBER
JOHN CALMA, MEMBER
MARY K. HERTOOG, MEMBER
LISA KNUTSON, MEMBER
LAURIE YOSHIDA, MEMBER

Meetings of the Police Commission will be conducted as follows:

- Meetings will be publicly noticed under Chapter 92, Hawai'i Revised Statutes (HRS).
- Minutes of meetings will be completed under Chapter 92, HRS and posted to the Police Commission's website.

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Public Comments and Testimony:

- **Written testimony** will be accepted for any agenda item herein.
 - Written testimony indicating your 1) name, and if applicable, your position/title and organization you are representing, 2) the agenda item that you are providing comment on, and 3) contact information (telephone number and email address), may be submitted to mromo@kauai.gov or mailed to the Police Commission, c/o Office of Boards and Commission, 4444 Rice Street, Suite 300, Lihue, Hawaii 96766.
 - Written testimony received by the Police Commission at least two business days before the meeting will be distributed and available as part of the Commission's packet and written testimony submitted thereafter will be distributed at the meeting.
 - Any written testimony received after this time and up to the start of the meeting will be summarized by the Clerk of the Commission during the meeting and will be provided to the members and added to the record thereafter.
 - Any written testimony received during the meeting and before the decision-making on the corresponding agenda item will be distributed to the members before such decision-making.
- **Oral testimony** will be accepted for any agenda item herein.
 - It is recommended that anyone interested in providing oral testimony register at least 24 hours before the meeting by emailing mromo@kauai.gov or calling (808) 241-4920. Any request to register may include your 1) name, and if applicable, your position/title and organization you are representing, 2) the agenda item you are providing comment on, and 3) contact information (telephone number and email address).
 - Per the Police Commission's Oral Testimony Policy there is a three-minute time limit per testifier for each agenda item.
 - Individuals who have not registered to provide testimony will be allowed to speak on an agenda item following the registered speakers.

SPECIAL ASSISTANCE

If you need an auxiliary aid/service or other accommodation due to a disability, or an interpreter for non-English speaking persons, contact Anela Davis at (808) 241-4917 or adavis@kauai.gov as soon as possible. Requests made as early as possible will allow adequate time to fulfill your request. Upon request, this notice is available in alternate formats such as large print, Braille, or electronic copy.

REGULAR MONTHLY POLICE COMMISSION MEETING NOTICE AND AGENDA

Friday, April 25, 2025

9:00 a.m. or shortly after

4444 Rice Street, Moikeha Conference Room 2A/2B, Līhu'e, Hawai'i 96766

MEETING CALLED TO ORDER

ROLL CALL TO ASCERTAIN QUORUM

APPROVAL OF THE AGENDA

CHAIR'S ANNOUNCEMENTS

- The next Regular Monthly Meeting is Friday, May 23, 2025, at 9:00 a.m., at the Moikeha Meeting Room 2A/2B. Executive Session to follow. Subject to change.

PUBLIC TESTIMONY ON ANY AGENDA ITEMS

Individuals may testify on any agenda item or wait for the item to come up.

KAUAI POLICE DEPARTMENT EMPLOYEES OF THE MONTH MARCH 2025

- Sergeant David Phillips, Officers Creighton Tamagawa, Isaiah Sarsona, Zachariah Smith and Vernon Basuel II

APPROVAL OF THE OPEN SESSION MINUTES

March 28, 2025, Meeting

CHIEF'S MONTHLY REPORTS FOR MARCH 2025

- **Office of the Chief** – Notable Highlights, Special Projects, Community Engagement, Significant Meetings, and Public Information Officer.
- **Support Services Bureau, Criminal Investigations Division, and Field Operations Division** – Budget Summary Estimate, Personnel Status, Recruitment Status, DARE Classes, KPAL Programs, Training Provided by Outside Agency: Off-Island, Training Provided by Kaua'i Police Department, Training Provided by Outside Agency: On-Island, Firearms Registered, Handgun Applications, Long Gun Applications, Licenses to Carry Applications, Crime Scene and Laboratory Section - Biometric Identification Facial and Ten Print, Crime Scene and Laboratory Section - Call Out Lab Request, YTD Death Statistics, Person Crimes Section Statistics, Person Crimes Section Enforcement, Property Crimes Section Statistics, Property Crimes Section Enforcement, Property Crimes Section Types, and Vice Section Statistics.
- **Preliminary Point & Time Data** – Crime Summary and Activity Summary
- **Agency Statistics** – Calls for Service/Incident Summary, Citation Summary, Arrest Summary, Legal Services, Warrant Type – All Divisions, and Warrant Tracking – All Divisions.

COMMUNICATION

Communication from Howard Leslie dated April 6, 2025, resigning from the Police Commission effective immediately.

SELECTION OF CHAIR AND VICE CHAIR FOR THE REMAINDER OF CALENDAR YEAR 2025

BUSINESS

KPC 2025-17:

Review, discussion and possible action regarding the Commission's decisions related to the hiring of a new Chief of Police as decided at the Commission's March 28, 2025, meeting, and related matters.

EXECUTIVE SESSION CLOSED TO THE PUBLIC

Under Hawai'i Revised Statutes §§ 92-4, 92-5 (a) (2) and (4) the purpose of this executive session is for the Commission to review and discuss charges brought against an officer in the Kauai Police Department, where consideration of matters affecting privacy will be involved, provided that if the individual requests an open meeting, an open meeting shall be held; and to consult with its attorney on issues related to the Commission's powers, duties, privileges, immunities, and liabilities as they may relate to these items:

ES KPC 2025-1:

Regular Monthly updates by Police Chief Todd Raybuck or his designated representative Related to the Office of Professional Standards Monthly Report on the status and/or disposition of formal notarized citizen complaints that were filed with the Kauai Police Department and filed with the Kauai Police Commission and referred to the Office of the Chief for disposition and/or report back to the Police Commission.

- Formal notarized citizen complaint numbered KPC 2025-001, has been filed against an officer in the Kauai Police Department. The complaint alleges that on February 3, 2025, an Officer in the Kauai Police Department closed a case but did not notify the mother of the whereabouts of her juvenile son and did not return her son to the custodial parent. *(Referred on February 28, 2025, to the Police Department to investigate and to report back to the Commission on its findings for disposition.)*
- Formal Notarized Citizen Complaint number, KPC 2025-003, has been filed against an officer in the Kauai Police Department. The complaint alleges that on February 28, 2025, the officer used unnecessary force and approach that resulted in physical injuries to a juvenile child. *(Referred on March 28, 2025, to the Police Department to investigate and to report back to the Commission on its findings for disposition.)*

ES KPC 2025-2:

Regular Monthly updates by Police Chief Todd Raybuck or his designated representative on any significant adverse incidents/events involving personnel in the Kauai Police Department that could potentially impact the County, the Police Commission, and the Kauai Police Department.

- Nothing to Report

ES KPC 2025-8:

Under Hawai'i Revised Statutes §§ 92-4, 92-5(a)(2), (a)(4), and 92-9(b), the purpose of this executive session is for the Commission to approve or amend the regular executive session minutes of March 28, 2025, meeting as publication of the executive meeting minutes would defeat the lawful purpose of the executive meetings they reflect, including the purposes in HRS §§ 92-5(a)(2) and (a)(4).

ES KPC 2025-9:

Under Hawaii Revised Statutes §§ 92-4, 92-5(a)(4), the purpose of this executive session is for the Commission to be briefed and to consult with attorney on an opinion from the Office of the County Attorney dated April 10, 2025, regarding recommended curative measures for the police chief hiring process following the Commission's Chair's resignation and anticipated application for police chief. This briefing and consultation involve consideration of the Commission's powers, duties, privileges, immunities, and liabilities as it may relate to this agenda item.

RETURN TO OPEN SESSION TO RATIFY THE ACTIONS TAKEN IN EXECUTIVE SESSION

- Executive Session Report by Deputy County Attorney Tyler Saito pursuant to HRS § 92-4(b).

EXECUTIVE SESSION: Under HRS § 92-7(a), the Commission may, when deemed necessary, hold an executive session on any agenda item without a written public notice if the executive session was not anticipated in advance. Any such executive session shall be held pursuant to HRS § 92-4 and shall be limited to those items described in HRS § 92-5(a).

ADJOURNMENT

cc: Deputy County Attorney Tyler Saito
Chief of Police Todd G. Raybuck