

COUNTY COUNCIL

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MEMORANDUM

June 4, 2020

TO: Derek S.K. Kawakami, Mayor
FROM: Arryl Kaneshiro, Council Chair **AK**
RE: **JUNE 3, 2020 COUNCIL MEETING RECAP**

This is to inform you of the action taken by the Council at its June 3, 2020 Council Meeting:

CONSENT CALENDAR:

C 2020-135 Communication (05/07/2020) from the Mayor, submitting his Supplemental Budget Communication for Fiscal Year 2020-2021 and Proposed Amendments to the Budget Bills, pursuant to Section 19.02A of the Kaua'i County Charter. ***(Received for the Record.)***

COMMUNICATIONS:

C 2020-148 Communication (05/05/2020) from the Executive on Aging, requesting Council approval to receive and expend Federal funds, in the amount of \$730,425.00, and to indemnify the State Executive Office on Aging, to be used by the County of Kaua'i, Agency on Elderly Affairs for the provision of Title III services of the Older Americans Act, which includes supportive services, congregate meals, home-delivered meals, preventive health programs, and the National Family Caregiver Support Program, for the Federal Fiscal Year 2020 that began October 1, 2019 and runs through September 30, 2021. ***(Approved.)***

C 2020-149 Communication (05/07/2020) from the Chief of Police, requesting Council approval to use \$63,000.00 in unexpended salaries for the unbudgeted equipment purchase of twenty-one (21) Mobile Data Terminals (MDTs) to replace aging equipment for use by patrol officers. ***(Approved.)***

Council Meeting Follow-up Memorandum to the Mayor

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C 2020-150 Communication (05/08/2020) from the Executive on Aging, requesting Council approval to receive and expend State funds in the amount of \$205,000.00, and to indemnify the State Executive Office on Aging, to be used by the County of Kaua'i, Agency on Elderly Affairs to support the functions of the Aging and Disability Resource Center and be used for staff development, outreach, awareness, education, and collaboration with the No Wrong Door (NWD) Network, for the period June 1, 2020 through May 31, 2021. ***(Approved.)***

C 2020-151 Communication (05/13/2020) from the Mayor, requesting agenda time for a briefing from Smith Dawson & Andrews, Inc., Washington D.C. consultants, to provide a recap of the services and activities provided to the County during the past year as part of their professional services contract. ***(Received for the Record.)***

C 2020-152 Communication (05/13/2020) from the Acting Fire Chief, requesting Council approval, to accept a donation from the Kaua'i Lifeguard Association (KLA) of a Swift Water Rescue Sled, two (2) jet ski rescue sleds, two (2) jet ski wing collars, and a Motorola repeater and accessories, valued at \$39,582.04, which will benefit the Ocean Safety Bureau. ***(Approved with thank-you letter to follow.)***

C 2020-153 Communication (05/14/2020) from the Executive on Transportation, requesting Council approval to receive and expend the Federal Transit Administration (FTA) Section 5311 Coronavirus Aid, Relief, and Economic Security (CARES) Act grant, in the amount of \$4,453,300.00, and to indemnify the FTA. This Section 5311 grant will be used to fund transit vehicle replacements and operating expenses, to include, but not be limited to, sustaining the increased cleaning protocols on transit vehicles and facilities for the health and safety of the community. ***(Approved.)***

C 2020-154 Communication (05/15/2020) from Bryson M. Ponce, Assistant Chief of Police, Investigative Services Bureau, requesting Council approval to use \$200,000.00 in unexpended travel and retirement contributions for the unbudgeted purchase of new workstations to assist in creating additional desk space and privacy for employees involved in investigations and to better utilize unused floor space. ***(Approved.)***

C 2020-155 Communication (05/18/2020) from the County Clerk, requesting Council approval to dispose of the following government records, pursuant to Hawai'i Revised Statutes (HRS) Section 46-43 and Resolution No. 2008-39 (2008), as amended, which have been kept for over seven (7) years and are no longer of use or value:

- Pre-2014 files to include:
 - Accounts payable files;
 - Procurement Contracts;

- Employee vacation, sick leave, and compensatory time accruals;
- Separated employee files; and
- Separated employee working papers.
- Audio and video recordings of meetings that have been archived and for which written minutes have already been transcribed and approved. **(Approved.)**

C 2020-156 Communication (05/21/2020) from the Director of Finance, requesting Council approval to use \$200,000.00 in unexpended funds from the Fiscal Year 2019-2020 budget of the Department of Finance, for the unbudgeted purchase of new workstations for employees in the Kapule Building, comprised of the Real Property Assessment Division, Treasury Division, and Motor Vehicle Registration Division, to create more desk space for employees, maximize the use of the Kapule Building, and to assist with employee spacing/social distancing during COVID-19. **(Approved.)**

CLAIM:

C 2020-157 Communication (05/20/2020) from the County Clerk, transmitting a claim filed against the County of Kaua'i by First Insurance Company of Hawai'i as subrogee for Unlimited Construction Services, Inc., for damage to their vehicle, pursuant to Section 23.06, Charter of the County of Kaua'i. **(Referred to the Office of the County Attorney for disposition and/or report back to the Council.)**

COMMITTEE REPORTS: APPROVED.

RESOLUTION:

Resolution No. 2020-16 – RESOLUTION ESTABLISHING THE REAL PROPERTY TAX RATES FOR THE FISCAL YEAR JULY 1, 2020 TO JUNE 30, 2021 FOR THE COUNTY OF KAUAI **(Approved.)**

BILLS FOR SECOND READING:

Bill No. 2779, Draft 1 – A BILL FOR AN ORDINANCE RELATING TO THE OPERATING BUDGET AND FINANCING THEREOF FOR THE FISCAL YEAR JULY 1, 2020 TO JUNE 30, 2021 *(Fiscal Year 2020-2021 Operating Budget)* **(Approved.)**

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Bill No. 2780, Draft 1 – A BILL FOR AN ORDINANCE RELATING TO CAPITAL IMPROVEMENTS AND FINANCING THEREOF FOR THE FISCAL YEAR JULY 1, 2020 TO JUNE 30, 2021 (*Fiscal Year 2020-2021 CIP Budget*) **(Approved.)**

Bill No. 2791 – A BILL FOR AN ORDINANCE AMENDING ORDINANCE NO. B-2019-856, AS AMENDED, RELATING TO THE OPERATING BUDGET OF THE COUNTY OF KAUAI, STATE OF HAWAII, FOR THE FISCAL YEAR JULY 1, 2019 THROUGH JUNE 30, 2020, BY REVISING THE AMOUNTS ESTIMATED IN THE G.E. TAX FUND (*G.E. Tax Surcharge Reduction (COVID-19) – (\$2,000,000.00)*) **(Approved.)**

Thank you for following up as appropriate, including confidential routing to any appropriate parties, and please do not hesitate to contact me or Council Services Staff if you need further information. Please note that this memorandum presents a summary of the action taken, and reference should be made to the official minutes for a complete record.

cc: KCT Department Heads (*Via E-mail*)
KCT CCs (*Via E-mail*)
Council Services Staff (*Via E-mail*)