

**COUNTY COUNCIL**

Mel Rapozo, Chair  
KipuKai Kualii, Vice Chair  
Addison Bulosan  
Bernard P. Carvalho, Jr.  
Felicia Cowden  
Bill DeCosta  
Ross Kagawa



**OFFICE OF THE COUNTY CLERK**

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**Council Services Division**  
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Lihu'e, Kaua'i, Hawai'i 96766

**MEMORANDUM**

November 16, 2023

**TO:** Derek S.K. Kawakami, Mayor

**FROM:** Mel Rapozo, Council Chair 

**RE: NOVEMBER 15, 2023 COUNCIL MEETING RECAP**

This is to inform you of the action taken by the Council at its November 15, 2023 Council Meeting:

**CONSENT CALENDAR:**

C 2023-239 Communication (10/27/2023) from Bernard P. Carvalho, Jr., Hawai'i State Association of Counties (HSAC) President, transmitting for the Kaua'i County Council's consideration, the following proposals to be included in the 2024 HSAC Legislative Package, which were approved by the HSAC Executive Committee on October 26, 2023:

- A Bill For An Act Relating To Family Leave (*County of Maui*)
- A Bill For An Act Relating to Tobacco Products (*City and County of Honolulu*)
- A Bill For An Act Relating to Traffic Regulation (*County of Hawai'i*)
- A Bill For An Act Relating to Emergency Management (*County of Hawai'i*) (***Received for the Record.***)

**COMMUNICATIONS:**

C 2023-240 Communication (10/17/2023) from the Chief of Police, and Elliott K. Ke, Assistant Chief, Patrol Services Bureau, requesting Council approval to receive and expend recurring State funds in the amount of \$201,306.00, which funds three (3) Emergency Services Dispatcher positions, with a total anticipated amount for the Fiscal Year of \$603,918.00, and approval to indemnify the State of Hawai'i, Department of Health, Emergency Medical Services & Injury Prevention System Branch, for the contracted period of July 1, 2023 to June 30, 2024. (***Approved.***)

C 2023-241 Communication (11/02/2023) from Renee M. Yadao, Waterworks Controller, and Joseph E. Tait, Manager and Chief Engineer, requesting Council approval to dispose of various fiscal division records, pursuant to Hawai'i Revised Statutes Section 46-43 and Resolution No. 2008-39 (2008), as amended, which have been kept for over seven (7) years and no longer of use or value and warrants of the County that have been paid and that bear any date over ten (10) years:

- Accounts Payable (Claim vouchers, support documents, invoices from 2013 and older)
- Asset, Inventory (Material inventory records, reports, and logs from 2013 and older)
- Reporting (Financial reports, budget reports, cash distribution reports from 2013 and older)
- Payroll (Payroll reports, registers, timesheets, leave requests from 2015 and older)
- Contracts/Purchase Orders (POs) (Closed contracts/POs, and supporting documents from 2013 and older)
- Receipts/JEs (Customer payment logs, routine journal entries from 2013 and older) (**Approved.**)

**COMMITTEE REPORTS: APPROVED.**

**RESOLUTION:**

Resolution No. 2023-66 – RESOLUTION APPROVING PROPOSALS FOR INCLUSION IN THE 2024 HAWAII STATE ASSOCIATION OF COUNTIES LEGISLATIVE PACKAGE (**Approved.**)

**BILLS FOR SECOND READING:**

Bill No. 2902, Draft 2 – A BILL FOR AN ORDINANCE AMENDING CHAPTER 5A, KAUAI COUNTY CODE 1987, AS AMENDED, RELATING TO REAL PROPERTY TAX (*RPT Reform Tax Year 2025*) (**Approved.**)

Bill No. 2907, Draft 1 – A BILL FOR AN ORDINANCE AMENDING CHAPTER 19, ARTICLE 3, SECTION 19-3.2, KAUAI COUNTY CODE 1987, AS AMENDED, RELATING TO PLAYING FEES AT THE WAILUA GOLF COURSE (**Approved.**)

Bill No. 2908 – A BILL FOR AN ORDINANCE AMENDING ORDINANCE NO. B-2023-891, AS AMENDED, RELATING TO THE OPERATING BUDGET OF THE COUNTY OF KAUAI, STATE OF HAWAII, FOR THE FISCAL YEAR JULY 1, 2023 THROUGH JUNE 30, 2024, BY REVISING THE AMOUNTS ESTIMATED IN THE GENERAL FUND (*Additional Costs For Fiscal Year 2023 ACFR – \$61,400.00*) (**Approved.**)

Council Meeting Follow-up Memorandum to the Mayor

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Bill No. 2909 – A BILL FOR AN ORDINANCE AUTHORIZING THE PROCUREMENT OF THE SERVICES OF A CONTRACT AUDITOR AND APPROVING A CONTRACT FOR A CONTRACT AUDITOR FROM APPROPRIATIONS OF A LATER FISCAL YEAR FOR MORE THAN ONE FISCAL YEAR **(Approved.)**

Thank you for following up as appropriate, including confidential routing to any appropriate parties, and please do not hesitate to contact me or Council Services Staff if you need further information. Please note that this memorandum presents a summary of the action taken, and reference should be made to the official minutes for a complete record.

cc: KCT Department Heads *(Via Email)*  
KCT CCs *(Via Email)*  
Council Services Staff *(Via Email)*