

COUNTY COUNCIL

Mel Rapozo, Chair
KipuKai Kualī'i, Vice Chair
Addison Bulosan
Bernard P. Carvalho, Jr.
Felicia Cowden
Fern Holland
Arryl Kaneshiro



OFFICE OF THE COUNTY CLERK


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Līhu'e, Kaua'i, Hawai'i 96766

MEMORANDUM

December 18, 2024

TO: Derek S.K. Kawakami, Mayor
FROM: Mel Rapozo, Council Chair 
RE: **DECEMBER 18, 2024 COUNCIL MEETING RECAP**

This is to inform you of the action taken by the Council at its December 18, 2024 Council Meeting:

CONSENT CALENDAR:

C 2025-02 Communication (11/04/2024) from the Mayor, transmitting for Council consideration and confirmation, the appointment of Stacie Naomi Chiba-Miguel to the Salary Commission – Partial term ending 12/31/2026. ***(Received for the Record.)***

C 2025-03 Communication (11/04/2024) from the Mayor, transmitting for Council consideration and confirmation, the appointment of Wayne Kazuo Katayama to the Salary Commission – Term ending 12/31/2027. ***(Received for the Record.)***

C 2025-04 Communication (11/06/2024) from the Mayor, transmitting for Council consideration and confirmation, the appointment of Joshua Norio Kamishita Uyehara to the Salary Commission – Partial term ending 12/31/2026. ***(Received for the Record.)***

C 2025-06 Communication (11/21/2024) from the County Engineer, transmitting for Council consideration, a Resolution Authorizing The Mayor Or The Director Of Finance Of The County Of Kaua'i To Enter Into An Intergovernmental Agreement With The State Of Hawai'i, Department Of Health For A Loan From The State Water Pollution Control Revolving Fund For The Wailua Sewer Collection System Inspection, Project No. C150055-13. ***(Received for the Record.)***

C 2025-07 Communication (12/04/2024) from Councilmember Carvalho, transmitting for Council consideration, a Resolution Nominating Arryl Kaneshiro As A Director On The Western Interstate Region Board, pursuant to Section 5C of the Bylaws of the Hawai'i State Association of Counties, Inc. ***(Received for the Record.)***

Council Meeting Follow-up Memorandum to the Mayor

December 18, 2024

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C 2025-08 Communication (12/04/2024) from Council Chair Rapozo, transmitting for Council consideration, a Resolution Appointing Bernard P. Carvalho, Jr. As Representative And Felicia Cowden As The Alternate To The Executive Committee Of The Hawai'i State Association Of Counties, pursuant to Section 5 of the Bylaws of the Hawai'i State Association of Counties, Inc. ***(Received for the Record.)***

C 2025-09 Communication (12/10/2024) from Council Chair Rapozo, transmitting for Council consideration, a Resolution Approving A State Bill Relating To The Sunshine Law For Inclusion In The 2025 County Of Kaua'i Legislative Package. ***(Received for the Record.)***

COMMUNICATIONS:

C 2025-05 Communication (11/18/2024) from the Director of Finance, transmitting for Council information, Periods 10 through 12 Financial Reports – Statement of Revenues, Statement of Expenditures and Encumbrances, Revenue Report, and Detailed Budget Report for the period of April 1, 2023 through June 30, 2024, pursuant to Section 21 of Ordinance No. B-2023-891, relating to the Operating Budget of the County of Kaua'i for Fiscal Year 2023-2024. ***(Received for the Record.)***

C 2024-249 Communication (11/14/2024) from the Planning Director, requesting Council approval of the indemnification provisions contained in two (2) software subscription services: 1) Spline; and 2) inCitu. Spline and inCitu are educational software subscription services to supplement engagement efforts. Spline subscription services cost \$20.00 on a monthly basis. inCitu subscription services cost \$200.00 on a monthly basis. ***(Approved.)***

C 2025-10 Communication (11/19/2024) from the Director of Human Resources, requesting Council approval of the indemnification provisions contained in the Department of Education Application for Use of School Buildings, Facilities, or Grounds, including but not limited to: Kapa'a Elementary School, King Kaumuali'i Elementary School, Elsie H. Wilcox Elementary School, Chiefess Kamakahelei Middle School, Kaua'i High School, Kapa'a High School, and Waimea High School, for recruitment testing/examination purposes in calendar years 2025 and 2026. ***(Approved.)***

C 2025-11 Communication (11/20/2024) from the Fire Chief, requesting Council approval to purchase non-budgeted equipment of one (1) Type V Fire Engine from Account No. 001-1102-566.89-02 in the amount of \$500,000.00, to enhance the Kaua'i Fire Department's (KFD's) capabilities in responding to wildfire mitigation efforts and marks the third phase of KFD's strategic initiative to replace all eight (8) Brush Trucks stationed at County of Kaua'i Fire Stations. ***(Approved.)***

C 2025-12 Communication (11/20/2024) from the Fire Chief, requesting Council approval to purchase non-budgeted equipment of one (1) Emergency Backup Generator from Account No. 001-1102-566.89-02 in the amount of \$60,000.00, which will replace the outdated, non-serviceable unit currently in use, ensuring reliable emergency power for the Lihū'e Fire Station. ***(Approved.)***

C 2025-13 Communication (11/21/2024) from the County Engineer, requesting Council approval to receive and expend United States Environmental Protection Agency (EPA) grant funds, for the Wailua Sewer Collection System Inspection project in the amount of \$1,500,000.00, with a \$300,000.00 County Match, funded through a Department of Health (DOH) loan from the State Water Pollution Control Revolving Fund, commonly referred to as the State Revolving Fund (SRF). ***(Approved.)***

C 2025-14 Communication (12/06/2024) from the Director of Finance, transmitting for Council consideration, A Bill For An Ordinance Amending Chapter 5A, Kaua'i County Code 1987, As Amended, Relating To Real Property Tax, which provides for the Director of Finance's settlement and compromise powers under Chapter 5A in a single section, clarifies the authority of the Director of Finance to compromise disputes pertaining to waiving, whether partially or fully, disputes concerning the amount of taxes owed where no appeal has been filed, and clarifies that the Director of Finance may settle, without Council approval, real property tax appeals. ***(Received for the Record.)***

C 2025-15 Communication (12/06/2024) from the Director of Finance, requesting Council approval of the indemnification provisions contained in the Variphy Software End User License Agreement (EULA) and Stand Alone Terms, which provides Unified Communications tools such as call analytics, team management, call volume reporting, data retention, and reporting solutions for Cisco, Webex, Zoom, and Microsoft Teams. ***(Approved.)***

C 2025-16 Communication (12/06/2024) from the Director of Parks & Recreation, requesting Council approval to dispose of various records, pursuant to Hawai'i Revised Statutes (HRS) Section 46-43 and Resolution No. 2021-48 (2021), which have been kept for over seven (7) years and are no longer of use or value. ***(Approved.)***

CLAIM:

C 2025-17 Communication (12/04/2024) from the County Clerk, transmitting a claim filed against the County of Kaua'i by Reni Pereira, for damage to her vehicle, pursuant to Section 23.06, Charter of the County of Kaua'i. ***(Referred to the Office of the County Attorney for disposition and/or report back to the Council.)***

COMMITTEE REPORT: APPROVED.

RESOLUTIONS:

Resolution No. 2025-04 – RESOLUTION CONFIRMING MAYORAL APPOINTMENT TO THE SALARY COMMISSION (*Stacie Naomi Chiba-Miguel*) **(Approved.)**

Resolution No. 2025-05 – RESOLUTION CONFIRMING MAYORAL APPOINTMENT TO THE SALARY COMMISSION (*Wayne Kazuo Katayama*) **(Approved.)**

Resolution No. 2025-06 – RESOLUTION CONFIRMING MAYORAL APPOINTMENT TO THE SALARY COMMISSION (*Joshua Norio Kamishita Uyehara*) **(Approved.)**

Resolution No. 2025-07 – RESOLUTION AUTHORIZING THE MAYOR OR THE DIRECTOR OF FINANCE OF THE COUNTY OF KAUAI TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF HAWAII, DEPARTMENT OF HEALTH FOR A LOAN FROM THE STATE WATER POLLUTION CONTROL REVOLVING FUND FOR THE WAILUA SEWER COLLECTION SYSTEM INSPECTION, PROJECT NO. C150055-13 **(Approved.)**

Resolution No. 2025-08 – RESOLUTION NOMINATING ARRYL KANESHIRO AS A DIRECTOR ON THE WESTERN INTERSTATE REGION BOARD **(Approved.)**

Resolution No. 2025-09 – RESOLUTION APPOINTING BERNARD P. CARVALHO, JR. AS REPRESENTATIVE AND FELICIA COWDEN AS THE ALTERNATE TO THE EXECUTIVE COMMITTEE OF THE HAWAII STATE ASSOCIATION OF COUNTIES **(Approved.)**

Resolution No. 2025-10 – RESOLUTION APPROVING A STATE BILL RELATING TO THE SUNSHINE LAW FOR INCLUSION IN THE 2025 COUNTY OF KAUAI LEGISLATIVE PACKAGE **(Approved.)**

BILL FOR FIRST READING:

Proposed Draft Bill (No. 2940) – A BILL FOR AN ORDINANCE AMENDING CHAPTER 5A, KAUAI COUNTY CODE 1987, AS AMENDED, RELATING TO REAL PROPERTY TAX (*Settlement and Compromise Powers*) **(Approved on 1st Reading, Public Hearing scheduled for January 16, 2025, and referred to the Finance & Economic Development Committee.)**

BILL FOR SECOND READING:

Bill No. 2935 – A BILL FOR AN ORDINANCE AMENDING ORDINANCE NO. B-2024-896, AS AMENDED, RELATING TO THE OPERATING BUDGET OF THE COUNTY OF KAUAI, STATE OF HAWAII, FOR THE FISCAL YEAR JULY 1, 2024 THROUGH JUNE 30, 2025, FOR THE PURPOSES OF FUNDING EXPENDITURES CAUSED BY HEAVY RAINS AND SEVERE FLOODING WHICH STARTED ON APRIL 11, 2024, BY REVISING THE AMOUNTS ESTIMATED IN THE GENERAL FUND (***Approved.***)

Thank you for following up as appropriate, including confidential routing to any appropriate parties, and please do not hesitate to contact me or Council Services Staff if you need further information. Please note that this memorandum presents a summary of the action taken, and reference should be made to the official minutes for a complete record.

cc: KCT Department Heads (*Via Email*)
KCT CCs (*Via Email*)
Council Services Staff (*Via Email*)