

COUNTY COUNCIL

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MEMORANDUM

April 24, 2024

TO: Derek S.K. Kawakami, Mayor

FROM: Mel Rapozo, Council Chair

RE: APRIL 24, 2024 COUNCIL MEETING RECAP

This is to inform you of the action taken by the Council at its April 24, 2024 Council Meeting:

CONSENT CALENDAR:

C 2024-85 Communication (04/01/2024) from the Mayor, transmitting for Council consideration and confirmation, Mayoral appointee La'akea Chun to the Charter Review Commission – Term ending 12/31/2026. ***(Received for the Record.)***

C 2024-86 Communication (04/04/2024) from Kimberly Torigoe, Deputy County Attorney, transmitting for Council information, the Quarterly Report on Settled Claims filed against the County of Kaua'i from January 1, 2024 through March 31, 2024. ***(Received for the Record.)***

C 2024-87 Communication (04/10/2024) from the Hawai'i State Association of Counties (HSAC) President, transmitting for Council consideration, HSAC's Fiscal Year 2025 Proposed Operating Budget, pursuant to Section 18 of the Bylaws of the Hawai'i State Association of Counties, Inc. ***(Received for the Record.)***

COMMUNICATIONS:

C 2024-88 Communication (04/02/2024) from the Emergency Management Administrator, requesting Council approval to dispose of various records, pursuant to Hawai'i Revised Statutes (HRS) Section 46-43 and Resolution No. 2021-48 (2021), which have been kept for over seven (7) years and are no longer of use or value. ***(Approved.)***

C 2024-89 Communication (04/02/2024) from the Emergency Management Administrator, requesting Council approval to accept a donation from the Hawai'i Emergency Management Agency (HI-EMA), of four (4) 5500W, one (1) 6200W, and twenty-three (23) 3500W generators, valued at \$22,213.47, to be distributed to various County of Kaua'i Departments to include the Kaua'i Fire Department (KFD), the Kaua'i Police Department (KPD), the Housing Agency, the Department of Parks & Recreation, and various other departments as available. **(Approved.)**

C 2024-90 Communication (04/02/2024) from the Emergency Management Administrator, requesting Council approval to receive and expend recurring Federal funds, in the amount of \$4,000.00, from the Fiscal Year 2023 Emergency Management Performance Grant Supplemental award (EMPG-S), which will support procurement of Adobe software or similar licenses for the Kaua'i Emergency Management Agency, and strengthens capabilities to address all hazards. **(Approved.)**

C 2024-91 Communication (04/08/2024) from the County Attorney, requesting Council approval of the indemnification provision in the CBIZ Valuation Group proposal for appraisal services, in preparation for the next insurance renewal period, to allow the Risk Management Section to appraise forty-five (45) County of Kaua'i facilities valued at \$1,000,000.00 or more to update replacement costs for these facilities, securing better insurance premium costs. **(Approved.)**

C 2024-92 Communication (04/09/2024) from the Chief of Police, requesting Council approval of the indemnification provisions in the Power Document Management System (DMS) service agreement, to utilize essential functions such as training, policy review, and accreditation. PowerDMS is the exclusive provider for the Commission on Accreditation for Law Enforcement Agencies (CALEA) accreditation management. **(Received for the Record.)**

C 2024-93 Communication (04/09/2024) from the Housing Director, requesting Council approval to perform the following:

- a. Acquire under the County's Community Development Block Grant (CDBG) Program a residential unit at 3034 Po'ipū Road, Kōloa, Hawai'i, 96756, Tax Map Key (TMK): (4) 2-6-004-051-0000, for a purchase price of not more than \$775,000.00, based on the fee simple market appraisal, which will be obtained through this transaction;
- b. Resale by leasehold of 3034 Po'ipū Road, Kōloa, Hawai'i, 96756, for not more than the leasehold market appraisal, which will be obtained as part of this transaction; and
- c. Authorize the County Clerk to sign legal documents related to the acquisition and resale transactions. **(Approved.)**

C 2024-94 Communication (04/12/2024) from the Director of Economic Development, requesting Council approval to apply for, receive, and expend United States Department of Energy Office of State and Community Energy Block Grant (EECBG) Formula Funds Program, in the amount of \$77,540.00, to be used for the program's voucher route and to apply for an Equipment Rebate to install Level 2 Electric Vehicle (EV) charging stations at the new Lima Ola Affordable Housing site in 'Ele'ele. Remaining funds will be used to install County fleet Level 2 charging stations, replacing broken units and expanding fleet charging to meet newly purchased electric vehicle needs and for energy efficient upgrades in County facilities. ***(Approved.)***

CLAIM:

C 2024-95 Communication (04/09/2024) from the County Clerk, transmitting a claim filed against the County of Kaua'i by Jaime Kain, for vehicle damage, pursuant to Section 23.06, Charter of the County of Kaua'i. ***(Referred to the Office of the County Attorney for disposition and/or report back to the Council.)***

COMMITTEE REPORT: **APPROVED.**

RESOLUTIONS:

Resolution No. 2024-17 – RESOLUTION CONFIRMING MAYORAL APPOINTMENT TO THE CHARTER REVIEW COMMISSION *(La'akea Chun)* ***(Approved.)***

Resolution No. 2024-18 – RESOLUTION APPROVING THE PROPOSED FISCAL YEAR 2024-2025 OPERATING BUDGET FOR THE HAWAII STATE ASSOCIATION OF COUNTIES ***(Approved.)***

Thank you for following up as appropriate, including confidential routing to any appropriate parties, and please do not hesitate to contact me or Council Services Staff if you need further information. Please note that this memorandum presents a summary of the action taken, and reference should be made to the official minutes for a complete record.

cc: KCT Department Heads *(Via Email)*
KCT CCs *(Via Email)*
Council Services Staff *(Via Email)*