

COUNTY COUNCIL

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OFFICE OF THE COUNTY CLERK

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Council Services Division
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Lihue, Kauai, Hawaii 96766

MEMORANDUM

October 30, 2025

TO: Derek S.K. Kawakami, Mayor
FROM:  Mel Rapozo, Council Chair
RE: **OCTOBER 29, 2025 COUNCIL MEETING RECAP**

This is to inform you of the action taken by the Council at its October 29, 2025 Council Meeting:

CONSENT CALENDAR:

C 2025-226 Communication (09/05/2025) from the Mayor, transmitting for Council consideration and confirmation, the appointment of Chloe Waipa (*Ex-Officio*) to the Board of Ethics – Term ending 12/31/2027. (*Received for the Record.*)

C 2025-227 Communication (10/10/2025) from Mark L. Bradbury, Deputy County Attorney, transmitting for Council information, the Quarterly Report on Settled Claims filed against the County of Kauai from July 1, 2025 through September 30, 2025. (*Received for the Record.*)

COMMUNICATIONS:

C 2025-228 Communication (10/09/2025) from the County Engineer and the Planning Director, requesting Council approval to receive and expend Safe Routes to School (SRTS) special program funds from the Hawaii State Department of Transportation (HDOT), in the amount of \$2,000,000.00, for the Kalāheo SRTS project, which enables and encourages children to walk and bicycle to school. (*Approved.*)

C 2025-229 Communication (10/13/2025) from the County Engineer, requesting Council approval to accept reimbursements from the Hawaii Local Technical Assistance Program (LTAP), for travel-related expenses incurred as a result of attending various off-island training events sponsored by the United States (U.S.) Department of Transportation, Federal Highway Administration (FHWA), during Fiscal Year 2026. Reimbursements are estimated to range between \$150.00 to \$350.00 per person per travel day. (*Approved.*)

Council Meeting Follow-up Memorandum to the Mayor

October 30, 2025

Page 2

C 2025-230 Communication (10/13/2025) from the Mayor, submitting for Council confirmation, the appointment of Tyler Saito as the County Attorney, effective November 3, 2025 at 9:00 a.m. ***(Approved.)***

C 2025-231 Communication (10/14/2025) from the Emergency Management Administrator, requesting Council approval to apply for, receive, and expend recurring United States Department of Homeland Security (DHS) grant funds, via the State of Hawai'i Department of Law Enforcement – Hawai'i Emergency Management Agency (HI-EMA), in the amount of \$150,000.00 with a 50% cost-match, for the Fiscal Year 2025 Emergency Management Performance Grant, to be used for one (1) existing Kaua'i Emergency Management Agency (KEMA) staff position (Emergency Management Staff Officer) that supports day-to-day prevention, protection, mitigation, response, and recovery activities, along with travel for "preparedness" trainings and exercises that County of Kaua'i staff are offered to attend, and the purchase of equipment to allow the Emergency Operations Center (EOC) to continue to operate uninterrupted. ***(Approved.)***

C 2025-232 Communication (10/15/2025) from the Housing Director, requesting Council approval to dispose of various records, pursuant to Hawai'i Revised Statutes (HRS) Section 46-43 and Resolution No. 2021-48 (2021), as amended, which have been kept for over seven (7) years and are no longer of use or value, and include Finance and Accounting records, which have been retained for more than seven (7) years, and Section 8 Housing Choice Voucher Program records, which have been retained for at least three (3) years. ***(Approved.)***

C 2025-233 Communication (10/16/2025) from the Director of Parks & Recreation, requesting Council approval to accept a donation from NanoTech 2000 of their Acoustic Detector product in an effort to mitigate the Coconut Rhinoceros Beetles (CRBs) as part of a trial program at Wailua Golf Course, with a total estimated value of \$600.00, which will be used to identify infestations. ***(Approved with thank-you letter to follow.)***

CLAIMS:

C 2025-234 Communication (10/09/2025) from the County Clerk, transmitting a claim filed against the County of Kaua'i by Kristine Brodie, for vehicle damage, pursuant to Section 23.06, Charter of the County of Kaua'i. ***(Referred to the Office of the County Attorney for disposition and/or report back to the Council.)***

C 2025-235 Communication (10/17/2025) from the County Clerk, transmitting a claim filed against the County of Kaua'i by Wade Tanaka, for vehicle damage and loss of use, pursuant to Section 23.06, Charter of the County of Kaua'i. ***(Referred to the Office of the County Attorney for disposition and/or report back to the Council.)***

C 2025-236 Communication (10/21/2025) from the County Clerk, transmitting a claim filed against the County of Kaua'i by State Farm Mutual Automobile Ins Co. as subrogee of Rogerland Dela Cruz, for vehicle damage, pursuant to Section 23.06, Charter of the County of Kaua'i. *(Referred to the Office of the County Attorney for disposition and/or report back to the Council.)*

COMMITTEE REPORTS: APPROVED.

RESOLUTION:

Resolution No. 2025-38 – RESOLUTION CONFIRMING MAYORAL APPOINTMENT TO THE BOARD OF ETHICS (*Chloe Waipa – Ex-Officio*) *(Approved.)*

BILLS FOR SECOND READING:

Bill No. 2965, Draft 2 – A BILL FOR AN ORDINANCE AMENDING CHAPTER 10, ARTICLE 3, KAUAI COUNTY CODE 1987, AS AMENDED, RELATING TO THE WEST KAUAI COMMUNITY PLAN IMPLEMENTING ORDINANCE (2020) (*County of Kaua'i Planning Department, Applicant*) (ZA-2025-6) (*Kā'awanui – West Kaua'i Community Plan Amendment*) *(Approved as Amended to Bill No. 2965, Draft 3.)*

Bill No. 2966, Draft 1 – A BILL FOR AN ORDINANCE AMENDING “KAUAI KĀKOU – KAUAI COUNTY GENERAL PLAN” (2018) RELATING TO A PARCEL LOCATED IN MAKAWELI, KAUAI (*County of Kaua'i Planning Department, Applicant*) (GPA-2025-3) (*Kā'awanui – General Plan Amendment*) *(Approved.)*

Bill No. 2967, Draft 1 – A BILL FOR AN ORDINANCE AMENDING THE STATE LAND USE DISTRICT BOUNDARY RELATING TO A PARCEL LOCATED IN MAKAWELI, KAUAI (*County of Kaua'i Planning Department, Applicant*) (A-2025-3) (*Kā'awanui – State Land Use Amendment*) *(Approved.)*

Bill No. 2968, Draft 2 – A BILL FOR AN ORDINANCE AMENDING CHAPTER 8, KAUAI COUNTY CODE 1987, AS AMENDED, RELATING TO ZONING BOUNDARIES IN MAKAWELI AND WAHIAWA, KAUAI (*County of Kaua'i Planning Department, Applicant*) (ZA-2025-10) *(Approved.)*

Bill No. 2972 – A BILL FOR AN ORDINANCE AMENDING CHAPTER 16, KAUAI COUNTY CODE 1987, AS AMENDED, RELATING TO THE TRAFFIC CODE (*Electric Bicycles*) *(Approved.)*

Bill No. 2974 – A BILL FOR AN ORDINANCE AMENDING CHAPTER 23, KAUAI COUNTY CODE 1987, AS AMENDED, RELATING TO THE REGULATION OF BUSINESS AND TRADES (*Taxicab Rates for Touring or Chartered Time*) *(Approved.)*

Council Meeting Follow-up Memorandum to the Mayor

October 30, 2025

Page 4

Thank you for following up as appropriate, including confidential routing to any appropriate parties, and please do not hesitate to contact me or Council Services Staff if you need further information. Please note that this memorandum presents a summary of the action taken, and reference should be made to the official minutes for a complete record.

cc: KCT Department Heads (*Via Email*)
KCT CCs (*Via Email*)
Council Services Staff (*Via Email*)