Instructions are provided on: <u>www.kauai.gov/dmv</u> under Vehicle Services – Click on "Out of State Vehicles"

Required Forms for Out of State Registration Checklist

□ (Original) Out of State Title OR if not in possession please sign our Conditional Acceptance Form.

**If there is a transfer required, signatures need to be directly signed on the title or on any separate documents. Kauai DMV will require a notary for Bill of Sales/Reassignment Forms.

 \Box (Original) Out of State Registration reflecting same name on title without the intention of a title transferring name.

 \Box Application for Registration (Please fill out the portion of the registered owner/lienholder and signatures of the registered owner(s)).

**If the vehicle is leased, we would need a notarized Limited Power of Attorney for the registered owner to sign on behalf of the lessor OR the lessor must provide an original signature on the Application for Registration

□ Valid FAILED/VOID Safety Check due to only the registration. ***A FAILED/VOID safety check is only valid for 30 days from the time of the inspection.

□ G27 State Tax Office Form reviewed and processed **(STAMPED)** by Kauai State Tax Office. **Call (808) 274-3456** with any questions about the process and to provide your email.

□ Shipping Receipt OR Fill the Vehicle Arrival Form.

□ Out of State Plates OR Fill out Plate Replacement Form.

□ If no official weight is indicated on your title, you may be instructed to weigh the vehicle by a Certified Weight Station.

***A Certified Weight – The weight will be determined by the MVR office by reviewing the Serial Number and/or the title/registration.

*** If your VIN less than 17 digits – An appointment will need to be made with the Motor Vehicle Control Inspector on Kauai (Ivan Miller @ 808-241-4197).

 \Box Payment in the form of Cash or Check/Money Order to "<u>Director of Finance</u>" – the fee will be determined by the MVR Office.

Questions:

Email <u>kauaimvr@kauai.gov</u> or call 808-241-4256 and leave a detailed voicemail. The MVR Office will respond in a timely manner.