



COUNTY OF KAUAI
FINANCE DEPARTMENT
REAL PROPERTY ASSESSMENT DIVISION

CLAIM FOR SAFE ROOM EXEMPTION
(Chapter 5A-11.27, K.C.C. 1987)

Parcel ID (Tax Map Key)

Zone	Section	Plat	Parcel	CPR

Safe room exemption is hereby claimed from Real Property Tax by:

Claimant's Name: _____

Site Address: _____

Mailing Address:
(If different from site address) _____

Home/Business phone: _____

Email Address: _____

Signature of Claimant: _____

Note: No exemption shall be granted unless an acceptable certification from an architect or structural engineer licensed to practice in the State of Hawai'i stating that the completed safe room meets the minimum FEMA and Building Code specifications for a safe room is submitted with this claim.

Claim received by: _____ Date: _____
(For Assessor)

(To be completed by the Department of Public Works/Engineering)
I hereby certify that the above-mentioned building is not located in a flood zone, storm surge, or other area susceptible to flooding.
Date: _____ Name: _____

SAFE ROOM EXEMPTION CRITERIA

In addition to FEMA Guidelines, Architect Stamped Plans, Plot Plan and Building Permit, an owner must have a Residence on the property and the Safe Room must adhere to the following criteria, before a "Safe Room Exemption" can be filed.

1. Must be a permitted building
2. Must have Independent Foundation
3. Must have Independent 4" Slab Ceiling
4. Must have Ventilation (by solar fan or PVC pipes)
5. Must have Heavy Steel Gauge Door that swings in

The Building certified Architect must stamp the Exemption Form; the County Engineering department must certify that the safe room is NOT located in flood zone, storm surge or other area susceptible to flooding; and the Zone Appraiser must inspect and verify before the exemption can be granted.

Form to be completed, stamped and signed-off for submission to RPA department by **September 30th** of any year, to benefit from a \$40,000 exemption the following year, into perpetuity.

(Architect's or Structural Engineer's letterhead)

SUBJECT: CERTIFICATION OF CONSTRUCTION
Claim for Safe Room Exemption (Chapter 5A-11.27, K.C.C. 1987)

The safe room for the subject property was inspected on _____
and was found to conform with the requirements of County Ordinance Number 752
including, but not limited to the following:

1. Load Criteria - Designed and constructed for wind loads not less than 250 miles per hour, in accordance with the ASCE Standard Number 7-98.
2. Missile Impact Criteria - Designed and constructed for missile impact with a system tested, approved, and recommended by FEMA (see FEMA 361 "Design and Construction Guidance for Community Shelters", July 2000 Edition, as amended).
3. The Safe Room was designed and constructed pursuant to standards at a minimum in compliance with FEMA 320 "Taking Shelter From the Storm: Building a Safe Room Inside Your House", August 1999 Edition, as amended, and FEMA 361 "Design and Construction Guidance for Community Shelters", July 2000 Edition, as amended.

The Safe Room was installed by _____

State Contractor License Number _____, and under
Building Permit Number _____.

Very truly yours,

Name of Licensed Architect or Structural Engineer

License Number

Professional Seal or Stamp