

**NOTICE OF REQUEST FOR EXEMPTION FROM HRS 103D**  
COUNTY OF KAUAI

**T**he Director of Finance has received a Request For Exemption from Chapter 103D, HRS, in accordance with Hawaii Administrative Rule 3-120-5. A preliminary review has been conducted and approved for posting of this Notice.

Accordingly, by posting of this Notice, constructive notice is provided to permit interested parties an opportunity to review a copy of the Request For Exemption from Chapter 103D, HRS, attached and posted herewith, and to submit written objections within seven (7) days from the date this Notice was posted. Objections shall be submitted to:

[COKPurchasing@kauai.gov](mailto:COKPurchasing@kauai.gov)

Questions may be directed to the Division of Purchasing at phone: (808) 241-4288, or Email: [COKPurchasing@kauai.gov](mailto:COKPurchasing@kauai.gov).

A summary of the Request For Exemption from Chapter 103D, HRS, follows:

**Proposed Vendor's Name and Address:**

Dell Computer Corp.  
1 Dell Way  
Round Rock, TX 78682

**Proposed Procurement Item:**

Dell computers, laptops, peripherals, servers, and storage, along with professional services for all Dell branded/manufactured/sold items.  
(See Attached)

BY: Cienna Barretto  
Division of Purchasing

Date Notice Posted: July 24, 2025

SPACE BELOW IS RESERVED FOR RESPONSE TO REQUESTING AGENCY
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TO: Finance / IT

☒ Exemption # \_\_\_\_\_ is assigned. This Notice was posted for seven (7) days. No objections were received. Please proceed with (1) processing of a requisition for a purchase order, or (2) contract preparation with the County Attorney's Office.

☐ Objection(s) were received. Please contact the Division of Purchasing.

\_\_\_\_\_  
Division of Purchasing

\_\_\_\_\_  
Date

DIVISION OF PURCHASING  
**REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS**

TO: DIVISION OF PURCHASING

FROM: Finance / Information Technology  
(Dept or Agency) (Div)

7/2/2025  
Date

Pursuant to Chapter 3-120-5, HAR, the Department requests a procurement exemption to purchase the following:

I. DESCRIPTION OF PROPOSED PROCUREMENT:

Dell computers, laptops, peripherals, servers, and storage, along with professional services for all Dell branded/manufactured/sold items. Examples of the aforementioned products are as follows, but not limited to:

Dell servers and network switches  
Dell infrastructure  
Dell Secure Works services  
Dell storage and expansions  
Dell maintenance  
Dell desktop, laptop, tablets, thin and zero client computers  
Dell Enterprise software  
Dell Meraki devices  
Dell data center infrastructure  
Dell installation, contact and professional services  
Dell Kase software

II. NAME/ADDRESS OF VENDOR:

Dell Computer Corp.  
1 Dell Way  
Round Rock, TX 78682

III. ESTIMATED COST: \$400,000.00  
Anticipating a ☐ Contract or ☒ PO.

IV. ESTIMATED TERM OF CONTRACT OR DELIVERY TIME:

July 1, 2025 - June 30, 2026

V. Explanation describing how procurement by competitive means is either not practical or not advantageous to the County:

The County has standardized with Dell products to service its computer and storage needs and is

also certified in the repair and installation of these same products. It is more cost effective and expedient to buy these items directly from Dell as the County makes these procurements with "no value added services" that would be typically acquired from a Dell Value Added Reseller (VAR). This being the case, the costs purchasing from Dell Direct are less expensive than what a VAR offers, more expediently obtainable, and are always the latest hardware offerings generation-wise.

VI. PROCUREMENT METHOD.

☒ Justification for vendor selection:

It would be impractical and potentially detrimental to purchase non-Dell equipment to integrate with existing functions and/or infrastructure due to the following:

- Maintaining equipment from multiple vendors puts a strain on our already limited IT Support staff
- Coordinating repairs across multiple vendors has the potential to increase downtime
- Maintaining operability between brands adds to the complexity of systems support
- Certain systems can only be expanded with add-ons that match existing components and are approved by the existing vendor

☐ Details of the **procurement method** to be followed in selecting the vendor to ensure maximum fair and open competition:

VII. If a recommendation of award is to be made by an evaluation committee, to include contract negotiation, who will conduct and manage the process:

(1) Name, Title, and relevant experience or qualifications:

Tara Apodaca, Contracts Specialist, IT Division

(2) Name, Title, and relevant experience or qualifications:

Del Sherman, IT Manager

(3) Name, Title, and relevant experience or qualifications:

VIII. The vendor was/will be notified prior to soliciting or negotiating a price, that the applicable County General Terms and Conditions, or General Provisions for Construction Contracts, is applicable to this purchase: Yes ☒ No ☐.

Direct question to: Tara Apodaca

Ph: (808)241-4411

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT.



(Department/Agency Head Signature)

07/02/2025

Date

SPACE BELOW RESERVED FOR FINANCE DIRECTOR OR DESIGNEE:

APPROVED ☒ DENIED ☐

If approved, the following ☒ conditions apply:

- ☒ The furnishing and delivery of the items and/or services specified herein shall comply with this Request for Exemption in its entirety and with the General Terms and Conditions for Goods and Services, dated July 2016, which by reference is incorporated herein as though it were physically an integral part of this notice.
- ☒ The names of the persons recommended in Sections VII shall not be disclosed until after award of a contract.
- ☒ Seven (7) day internet posting by **Purchasing Division** required.
- ☒ Prior CPO approval is required for any contract amendment(s) that would change the scope of work of the original contract. (amendments are also subject to 7 day Internet posting by **Purchasing Division**)
- ☒ A copy of the approved request must accompany any solicitation and contract document submitted to the Purchasing Division for processing.
- ☒ Final approval of the negotiated contract by the Director of Finance is required.
- ☒ Tax clearance compliance is required as a pre-requisite to contract and for final payment (HRS 103-53)
- ☒ The contractor shall be informed of the requirements of **HRS 11-355 relating to the prohibition of campaign contributions by State and County Contractors during the term of the contract (Contact State Campaign Spending Commission: 808 586-0285; [www.hawaii.gov/campaign](http://www.hawaii.gov/campaign)).**

*Ernest Barreira*

Ernest Barreira (Jul 24, 2025 10:24:05 HST)

DIRECTOR OF FINANCE or Designee

Date

DIRECTOR OF FINANCE'S COMMENTS: