

NOTICE OF SOLE SOURCE
COUNTY OF KAUAI

The Director of Finance has received a Request For Sole Source in accordance with Hawai'i Administrative Rule 3-122-82 and Hawai'i Revised Statutes 103D-306. A preliminary review has been conducted and approved for posting of this Notice.

Accordingly, by posting of this Notice, constructive notice is provided to permit interested parties an opportunity to review a copy of the Request For Sole Source, attached and posted herewith, and to submit written objections within seven (7) days from the date this Notice was posted. Objections shall be submitted by email to:

COKPurchasing@kauai.gov.

Questions may be directed to the Division of Purchasing at phone: (808) 241-4288:

A summary of the Sole Source Request follows:

Proposed Vendor's Name and Address:

Hawaii Engineering Services, Inc.
1082 Makepono Street
Honolulu, HI 96819

Brief description of proposed Sole Source Item:

Replace JCS Flowmeter for Bleach System at Wailua WWTP (See Attached)

BY: Carrie Moses
Division of Purchasing

Date Notice Posted: August 8, 2025

SPACE BELOW IS RESERVED FOR RESPONSE TO REQUESTING AGENCY

TO: Public Works / Wastewater
(Dept or Agency) (Div)

☒ Sole Source #2026-SS-20 is assigned. This Notice was posted for seven (7) days. No objections were received. Please proceed with (1) processing of a requisition for a purchase order, or (2) contract preparation, and reference the assigned Sole Source number in the respective document.

☐ Objection(s) were received. Please contact the Division of Purchasing.

Division of Purchasing

Date

REQUEST FOR SOLE SOURCE
County of Kauaʻi

TO: DIRECTOR OF FINANCE

FROM: Public Works /Wastewater
(Dept or Agency) (Div)

7/31/2025
Date

RE: REQUEST FOR SOLE SOURCE APPROVAL

Instructions: Cost and/or pricing data requirements for contracts expected to exceed \$100,000 are applicable pursuant to HAR 3-122-123 & 124.

- I. Pursuant to 103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following: **(Description of goods, services, or construction)**

Replace JCS flowmeter for bleach system at Wailua WWTP.

- II. Name and Address of Vendor:

Hawaii Engineering Services
1082 Makepono Street
Honolulu, HI 96819

- III. Estimated Cost: \$17,815.36

- IV. Term of Contract or delivery time:

6 to 8 weeks

- V. The goods, services, or construction has the following unique features, characteristics, or capabilities:

Hawaii Engineering Services, Inc. is the sole source for service and maintenance-related issues pertaining to the JCS equipment installed and operational for all of Hawaii Guam.

- VI. Describe how the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:

The bleach system at Wailua WWTP is needed to disinfect the effluent. Wailua WWTP has a JCS bleach system in place. The flow meter is a part in the bleach system that needs to be replaced to read the exact amount of bleach to be injected.

VII. The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

There are no other vendors that sell JCS parts in Hawaii.

VIII. Person(s) recommended to negotiate the sole source contract:

A. Name, Title, and relevant experience or qualifications:

Troy Shigematsu
10 plus years of experience with WWTP operations

B. Name, Title, and relevant experience or qualifications:

IX. Special Provisions:

N/A

X. This expenditure may be processed through a purchase order: Yes ☒ No ☐.

XI. The vendor was/will be notified prior to soliciting or negotiating a price, that the applicable General Terms and Conditions, or General Provisions for Construction Contracts, is applicable to this purchase: Yes ☒ No ☐.

Direct questions to: Troy Shigematsu Ph: 241-4894

I CERTIFY THAT THE INFORMATION PROVIDED HEREIN IS TO THE BEST OF MY KNOWLEDGE, TRUE, CORRECT AND THAT THE GOODS, SERVICES, OR CONSTRUCTION ARE AVAILABLE THROUGH ONLY ONE SOURCE.


(Department/Agency Head Signature)

8.6.25
Date

SPACE BELOW RESERVED FOR FINANCE DIRECTOR OR DESIGNEE:

APPROVED ☒ DENIED ☐

If approved, the following ☒ conditions apply:

☒ The furnishing and delivery of the items and/or services specified herein shall comply with

this Request for Sole Source in its entirety and with the General Terms and Conditions for Goods and Services, dated July 2016, which by reference is incorporated herein as though it were physically an integral part of this notice.

- ☒ For contracts of \$100,000 or more, HAR 3-122-121 et. seq., cost and pricing data requirements apply.
- ☒ The contract period shall not exceed one (1) year, unless approval is granted for a multi-term contract pursuant to HAR 3-122-149.
- ☒ Seven (7) day posting by **Purchasing Division** required.
- ☒ PRIOR APPROVAL for amendment(s) changing scope of work or increase price by 10% or more required. (Amendments are also subject to 7 day posting by **Purchasing Division**)
- ☒ A copy of the approved request must accompany the contract document submitted to the Purchasing Division for processing.
- ☒ Tax compliance is required as a pre-requisite to award and for final payment when contract amount is \$2,500 or more. (HRS 103D-328, HRS 103D-310, HAR 3-122-112)
- ☒ The contractor shall be informed of the requirements of **HRS 11-355 relating to the prohibition of campaign contributions by State and County Contractors during the term of the contract (Contact State Campaign Spending Commission: 808 586-0285; www.hawaii.gov/campaign).**

Ernest Barreira

Ernest Barreira (Aug 8, 2025 13:48:08 HST)

DIRECTOR OF FINANCE or Designee

Date

DIRECTOR OF FINANCE'S COMMENTS: