

PURCHASING DIVISION

DEPARTMENT OF FINANCE

MICHELLE L. LIZAMA, DIRECTOR OF FINANCE

CHELSIE A. SAKAI, DEPUTY DIRECTOR OF FINANCE



DEREK S.K. KAWAKAMI, MAYOR
REIKO MATSUYAMA, MANAGING DIRECTOR

September 1, 2023

Opticos Design, Inc.
2100 Milvia St. #125
Berkeley, CA 94704
Caroline.cochran@optICODESIGN.COM

Attn: Caroline Cochran, Associate I

RE: CONTRACT NO. 10123 – LIHUE CIVIC CENTER RE-DEVELOPMENT FEASIBILITY STUDY

Your firm has been awarded the negotiated contract to provide professional services for the Department of Finance, County of Kauai in accordance with 2023-PROF-11, A.3, and to the terms and conditions set forth in the contract document. The award is subject to your return of the executed contract together with:

- Insurance as required per solicitation or negotiation. *** An electronic copy of your Certificate of Insurance must be emailed*

The contract amount shall not exceed THREE HUNDRED FIFTY THOUSAND AND 00/100 DOLLARS (\$350,000.00).

Contract documents will be transmitted under separate cover for your review and execution. Contract No. **10123** is assigned and should be referenced in all future communications relating to this contract.

After the contract is fully executed, a “Notice to Proceed” will be issued to designate the official contract starting date. Until said Notice is issued the County may find cause for cancellation of the award and any expenses incurred by you will be at your own risk.

Further, as a reminder, the following is requirement for final payment and should be submitted with your final payment invoice:

- Tax compliance is required by HRS 103D-328;
- Contractor’s Certificate of Compliance for Final Payment (self-certification Form), required by HRS 3-122-112 (c), Responsibility of Offerors. Purchasing Division Schedule G-1 is available upon request.

Opticos Design, Inc.

September 1, 2023

|2|

We appreciate the opportunity to work with you on this project and look forward to its successful and timely completion.

Please feel free to call us on any questions or if we may be of service.

Very Truly Yours,

Ernest Barreira

[Ernest Barreira \(Sep 1, 2023 16:32 HST\)](#)

Ernest W. Barreira, M.S.

Assistant Chief Procurement Officer

cc: Planning: A. Clinton

cgm