

County of Kauai
Department of Finance - Purchasing Division

Professional Services Procurement Disclosure

**Pursuant to the requirements of HRS 304-103D,
the following information is hereby publicly disclosed.**



**Award Date :
Contract # : 10474**

1. **Professional Services Publication Number:**
 - **Publication Number:** 2026-PROF-1, E.3
2. **Description of Services Required:**
 - **Surveyor Services**
3. ☐ **Check if Small Purchase procedures used.**
4. **The ranking and names of a minimum of the top three (3) persons or organizations ranked by the Selection Committee for negotiation of a contract (note- the minimum of 3 persons may be limited to less than 3 by the review committee or by the number of responses to the solicitation):**
 - **RM Towill Corporation**
 - **Austin, Tsutsumi Associates Inc.**
 - **Hawaii Engineering Group Inc.**
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5. **The legal name of the person or organization receiving the award:**

R.M Towill Corporation
6. **The Dollar amount of the contract:** **\$250,000**
7. **The names of the Selection Committee members:**
 - **Shelea Koga**
 - **Alan Clinton**
 - **Kristen Romuar Cabico**
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8. **Describe the relationship of any of the principals to any of the persons making the recommendation of award and award:**
 - **DIRECTOR OF FINANCE (AUTHORITY TO AWARD): NONE**
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Date Posted : 10/13/25

PURCHASING DIVISION

DEPARTMENT OF FINANCE

CHELSIE SAKAI, DIRECTOR

MICHELLE L. LIZAMA, DEPUTY DIRECTOR



DEREK S.K. KAWAKAMI, MAYOR
REIKO MATSUYAMA, MANAGING DIRECTOR

October 13, 2025

R.M. Towill Corporation
2024 North King Street, Suite 200
Honolulu, HI 96819-3494

Attn: Greg H. Hiyakumoto, President

RE: CONTRACT NO. 10474- PEDESTRIAN EASEMENT SURVEYOR SERVICES

Your firm has been awarded the contract for PEDESTRIAN EASEMENT SURVEYOR SERVICES for the Office of the Mayor, County of Kauai, in accordance with 2026-PROF-1, E.3. The award is conditioned upon your return of the executed contract together with:

☒ Insurance as required per solicitation or negotiation.

The contract amount shall be **THIRTEEN THOUSAND SIX HUNDRED NINETY EIGHT AND NO/100 DOLLARS (\$13,698.00)**.

Contract documents will be emailed to you under separate cover for your review and execution. Contract No. **10474** is assigned and should be referenced in all future communications relating to this Contract.

After the contract is fully executed a "Notice to Proceed" will be issued to designate the official contract starting date. Until said Notice is issued the County may find cause for cancellation of the award and any expenses incurred by you will be at your own risk.

Further as a reminder, the following is requirement for final payment and should be submitted with your final payment invoice:

☒ Tax clearance compliance required by HRS 103D-328; and 103D-310(c)

☒ Contractor's Certificate of Compliance for Final Payment (self-certification form), Required by HAR 3-122-112 (c), Responsibility of Offers. Purchasing Division Schedule G-1 is available upon request.

We appreciate the opportunity to work with you on this project.

PURCHASING DIVISION

DEPARTMENT OF FINANCE

CHELSIE SAKAI, DIRECTOR

MICHELLE L. LIZAMA, DEPUTY DIRECTOR



DEREK S.K. KAWAKAMI, MAYOR
REIKO MATSUYAMA, MANAGING DIRECTOR

Please feel free to call us on any questions or if we may be of service.

Very truly yours,

Ernest Barreira

Ernest Barreira (Oct 13, 2025 20:09:14 HST)

Ernest W. Barreira, M.S.

Assistant Chief Procurement Officer

cc: Planning – S.Koga

/krm