

# PURCHASING DIVISION

## DEPARTMENT OF FINANCE

CHELSIE SAKAI, DIRECTOR OF FINANCE

MICHELLE L. LIZAMA, DEPUTY DIRECTOR OF FINANCE



DEREK S.K. KAWAKAMI, MAYOR  
REIKO MATSUYAMA, MANAGING DIRECTOR

September 1, 2026

Kauai Humane Society  
P.O. Box 3330  
Lihue, HI 96766

Attn: Dan Giovanni, President, Board of Directors

RE: **CONTRACT #10589 (AMENDED) – SERVICES AS REQUIRED BY THE HAWAII COUNTY CODE**

Your firm has been awarded the negotiated contract for the furnishing of SERVICES ARE REQUIRED BY THE HAWAII COUNTY CODE for the Department of Parks and Recreation, County of Kauai.

Pursuant to provisions of HAR 3-122-82, an approval to negotiate this contract is authorized by the Director of Finance for Sole Source 2027-SS-11. Therefore, this award is issued in accordance with the terms and conditions set forth in the contract documents and is conditioned upon your execution of the contract together with:

☒ Insurance certificates as required by the solicitation or negotiation

The negotiated contract amount shall not exceed **SIX MILLION SIX HUNDRED EIGHTY THOUSAND AND 00/100 DOLLARS (\$6,680,000.00) with a first year payment of \$1,295,116.00.**

This **five (5) year** multi-term contract is subject to the availability and appropriation of funds, effective upon issuance of the official Notice to Proceed.

Contract documents will be transmitted under separate cover for your review and execution. Contract No. **10589** is assigned and should be referenced in all future communications relating to this contract.

After the contract is fully executed, a "Notice to Proceed" will be issued to designate the official contract starting date. Until said Notice is issued the County may find cause for cancellation of the award and any expense incurred by you will be at your own risk.

Further as a reminder, the following is a requirement for final payment and should be submitted with your final payment invoice:

- ☒ Tax clearance compliance required by HRS 103D-328;
- ☒ Contractor's Certificate of Compliance for Final Payment (self-certification form), required by HAR 3-122-112 (c), Responsibility of Offerors, Purchasing Division Schedule G-1 is available upon request.

Kauai Humane Society

September 1, 2026

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Please feel free to call us on any questions or if we may be of service.

Very truly yours,

*Ernest Barreira*

Ernest Barreira (Sep 1, 2026 09:18:10 HST)

Ernest W. Barreira, M.S.

Assistant Chief Procurement Officer

cc: P/R – P. Porter

Fin – C. Sakai

/cb