

COUNTY OF KAUA'I

CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT 2021 (CAPER)

**REPORTING PERIOD
JULY 1, 2021 THROUGH JUNE 30, 2022**

Prepared By:
Kaua'i County Housing Agency
4444 Rice Street, Suite 330
Līhu'e, Kaua'i, Hawai'i 96766



TABLE OF CONTENTS

	PAGE
CR-05 – Goals and Outcomes.....	1
CR-10 – Racial and Ethnic Composition of Families Assisted 91.520(a)	7
CR-15 – Resources and Investments 91.520(a)	8
CR-20 – Affordable Housing 91.520(b)	10
CR-25 – Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c).....	13
CR-30 – Public Housing 91.220(h); 91.320(j)	16
CR-35 – Other Actions 91.220(j)-(k); 91.320(i)-(j)	17
CR-40 – Monitoring 91.220 and 91.230	21
CR-45 – CDBG 91.520(c).....	23
CR-56 – HTF 91.520(h)	24
CR-58 – Section 3	25
ATTACHMENTS	
PR 03 Report.....	27
PR 26 Report.....	52
Annual Community Assessment Report PY19	54
Affidavit of Publication	62

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

To address the needs of the community, the County's Annual Action Plan 2021 proposed three (3) projects, program administration, and proposed to continue two (2) on-going housing programs. Additionally, two (2) projects not completed during the previous year, program year 2020, were carried over to program year 2021, and is included in this report. The following projects were carried out in AAP 2021 the second program year of the Consolidated Plan 2020-2025:

Public Service – provided mobile hygiene, health, and vital support services to low- to moderate-income individuals or families experiencing homelessness (in progress; Project Vision Hawaii, CDBG-CV, PY20).

Housing – purchased and currently rehabilitating a home for re-sale via the County's 90-year leasehold program to eligible, first-time homeowners (KCHA).

Public Facilities and Improvements – rehabilitating and making ADA improvements to enhance and expand a family community center (in progress; CFS Real Property); purchased and installed a photovoltaic system to improve energy efficiency and decrease utility costs at a rental housing project for families transitioning out of homelessness (Women in Need); made improvements to the wastewater system and ADA improvements to extend the life of the emergency and transitional shelter for homeless individuals and families (Kauai Economic Opportunity, Inc.); and improved recreational opportunities at a low-mod neighborhood park (Department of Parks and Recreation).

CDBG Outcomes:

Availability/Accessibility – four (4) public facility projects are in progress or completed to improve accessibility, energy efficiency, and improve safety conditions to extend the life of an emergency and transitional shelter, housing facility, a family community center, and a neighborhood park.

Affordability - through the County's homebuyer programs, utilizing revolving loan funds, low- to moderate- income individuals and families have increased their opportunities to become first-time homebuyers.

Sustainability - a public service project helped to provide hot showers and health support for individuals experiencing homelessness.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
A-1	Administration	CDBG: \$ / Housing Trust Fund: \$ / CDBG-CV: \$	Other	Other	2	0	0.00%	1	1	100.00%
FH-1	Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	12	0	0.00%			
FH-1	Non-Housing Community Development	CDBG: \$	Other	Other	0	0		60	105	175.00%
H-1	Homeless	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	78				
H-1	Homeless	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0				

H-1	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	78				
H-1	Homeless	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	50	0	0.00%			
H-2	Homeless	CDBG: \$	Homelessness Prevention	Persons Assisted	75	0	0.00%			
HO-1	Affordable Housing	CDBG: \$	Homeowner Housing Added	Household Housing Unit	5	0	0.00%	1	1	100.00%
HO-1	Affordable Housing	CDBG: \$	Direct Financial Assistance to Homebuyers	Households Assisted	0	0		1	0	0.00%
HO-2	Affordable Housing	CDBG: \$	Homeowner Housing Added	Household Housing Unit	5	0	0.00%			
HO-3	Affordable Housing	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	60	0	0.00%			
HR-1	Affordable Housing	CDBG: \$ / Housing Trust Fund: \$	Rental units constructed	Household Housing Unit	40	0	0.00%			
HR-1	Affordable Housing	CDBG: \$ / Housing Trust Fund: \$	Rental units rehabilitated	Household Housing Unit	0	21				

HR-1	Affordable Housing	CDBG: \$ / Housing Trust Fund: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	0				
HR-1	Affordable Housing	CDBG: \$ / Housing Trust Fund: \$	Housing for Homeless added	Household Housing Unit	0	0				
HR-1	Affordable Housing	CDBG: \$ / Housing Trust Fund: \$	Housing for People with HIV/AIDS added	Household Housing Unit	0	0				
PF-1	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	500	2199	439.80%	2743	1893	69.01%
PF-2	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	500	93	18.60%	0	0	
PF-2	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0		67	93	138.81%
PF-2	Non-Housing Community Development	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	93		100	90	90.00%
PF-2	Non-Housing Community Development	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0		0	0	

PS-1	Non-Housing Community Development	CDBG: \$ / CDBG-CV: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	800	43	5.38%			
PS-2	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	6	0	0.00%			

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The annual allocation of CDBG funds was \$712,663.00. Funds were used for projects and activities that met seven (7) goals identified in the Annual Action Plan 2021. All activities were qualified based on the needs assessment and high priority in the 5-year Consolidated Plan 2020-2025. Accomplishments or outcomes were obtained in four (4) categories identified as high priorities in the Consolidated Plan: Administration (A-1), Non-Housing Community Development (FH-1, PF-1, PF-2, PS-1), Affordable Housing (HO-1, HR-1), and Homeless (H-1, H-2). The County continues to work towards priorities and objectives identified in the 2020-2025 Strategic Plan and accomplishments in future year's goals. Some projects’ outcomes are counted under more than one goal.

A-1 (Administration) (KCHA PY21) – Kaua’i County Housing Agency, Administration. 1 FT CDBG staff - expected to serve 1, accomplishment: 1 = 100%.

FH-1 (Non-housing Community Development, Fair Housing public service activities) (KCHA PY21) – Kaua’i County Housing Agency. To promote safe, social distancing and in coordination with the neighbor islands, a statewide virtual Fair Housing (FH) training was held: 105 members of the public (including landlords and tenants) attended. 5 FH training sessions were conducted for staff; 5 staff were trained; there were no briefings held for the public due to COVID-19 social distancing restrictions—case workers met with individuals and families; 24 FH calls and/or inquiries were received. Expected to serve 60, accomplishment: 105 = 175%.

HO-1 (Affordable Housing, Homeowner Housing Added) (KCHA PY21) – Kaua’i County Housing Agency, Home Purchase Program (HPP) – 1 home that was purchased and rehabilitated by the County in the previous program year was sold to an eligible first-time homebuyer during the reporting year. 1 home was purchased by the County this year and is still being renovated; the re-sale to an eligible first-time homebuyer will be

reported as an accomplishment in the next program year. Expected to serve 1 HH, accomplishment: 1 = 100%.

HO-1 (Affordable Housing, Direct Financial Assistance to Homebuyers) (KCHA PY21) – Kauaʻi County Housing Agency, Homebuyer Loan Program (HBLP) – the County was unable to finance a mortgage loan to an eligible first-time homebuyer. Expected to serve 1 HH, accomplishment: 0 = 0%.

PF-1 (Non-Housing Community Development, Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit) (CFSRP PY21 and DOPR PY21) – CFS Real Property, Inc., Hale Hoomalu Family Center Expansion Renovations – Ph. I – construction is in progress. Expected to serve 850, accomplishment to date: 111 = 7.65%; Department of Parks & Recreation, Laukona Park Improvements – construction is in progress. Expected to serve 2743, accomplishment: 1893 = 69%.

PF-2 (Non-Housing Community Development, Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit)(WIN PY21 and KEO PY20) – Women in Need, Kealaula at Pua Loke Photovoltaic Project – purchase and installation of a PV system at a rental housing project for those experiencing homelessness was completed. Expected to serve 67, accomplishment: 93 = 138%; Kauaʻi Economic Opportunity, Inc., KEO Emergency Shelter and Support Services Improvement and Rehabilitation Project – this project is counted towards this goal (but not pre-populated in Table 1) and is a carry-over from the prior program year and is near completion. Expected to serve 100 homeless individuals, accomplishment: 90 = 90%.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HTF
White	124	0
Black or African American	11	0
Asian	37	0
American Indian or American Native	14	0
Native Hawaiian or Other Pacific Islander	148	0
Total	334	0
Hispanic	16	0
Not Hispanic	0	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Other racial and ethnic populations identified by individuals served during the reporting period but not listed in Table 2 include: "Asian and White" - 6; "Multi-racial" - 234; "American Indian or Native American and White" - 1; "American Indian/Black" - 1. The virtual statewide fair housing workshop did not request information from attendees or participants on race or ethnicity. The activity served 105 persons. Total amount of persons served this year is 681.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	2,270,230	2,270,230

Table 3 - Resources Made Available

Narrative

CDBG "Resources Made Available" reflects the annual allocation of \$712,663, unexpended funds from on-going projects carried over from previous program year, and revolving loan funds. The total amount expended in grant funds, revolving loan funds, and administrative funds during the program year was \$2,270,230. Federal HOME and HTF funds are reported under the State's Action Plan. For informational purposes, \$2.7 million was available for the HTF program and it expended \$2,700,000.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Island of Kauai	100	100	All funds were awarded to projects on the island of Kauai.

Table 4 – Identify the geographic distribution and location of investments

Narrative

As required, the County uses the American Community Survey (ACS) on LMSID by State - All block groups based on 2015 dataset to qualify area benefit projects. There were no low-mod area benefit projects awarded for the program year.

The County does not use a formula for allocating and awarding funds. CDBG funds are allocated through a competitive application which scores and ranks applications for eligibility, project readiness, experience and qualifications, and priorities identified in the Consolidated Plan. Applicants who commit leveraged funds to a proposed project receive additional points in scoring. One hundred percent of CDBG, HOME and HTF funds are invested island wide.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

CDBG funded projects leveraged \$0.00 in other private, state, federal, non-federal or in-kind funds. Other sources used to support the objectives of the Annual Action Plan include: Low-Income Housing Tax Credits, Section 8 Housing Choice Vouchers, Economic Development Initiative, U.S. Department of Agriculture Rural Development programs, private foundations, state CIP funds, and County funds.

To meet the housing needs of Kauai County, there are various public housing for elderly and families developed with funding or support from federal, state or County resources. The following is a list of County-owned or leased land or property that could meet housing needs identified in the plan:

- 1) Kalepa Village I, II, III, IV - 180 affordable rental units.
- 2) Pa'anau Village I & II - 110 affordable rental units.
- 3) Kaniko'o (Rice Camp Senior Housing) - 90-unit affordable rental complex for seniors 62 years or older.
- 4) Lima Ola - 75 acres for workforce housing development; could potentially develop 550 affordable homes of various unit types to include single-family detached units, duplexes and small-lot units intended for aging in place; 201H application has been approved; project received approval from Land Use Commission; infrastructure construction was completed in the first quarter of 2022.
- 5) Koa'e Makana - 11 acres for workforce housing development with 134 rental units; HOME and HTF funding for development; construction was completed in September 2020; full lease-up was accomplished in November 2020.
- 6) Waimea Huakai Apartments - 34-unit affordable rental housing project; HOME funded for development; construction was completed in September 2020; full lease-up was accomplished in November 2020.
- 7) Pua Loke Affordable Housing Development - 2 acres for transit oriented development with 54 rental units; HOME and HTF funded for development. Construction was completed in October 2021 with full lease up in December 2021.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	67	93
Number of Non-Homeless households to be provided affordable housing units	2	1
Number of Special-Needs households to be provided affordable housing units	0	0
Total	69	94

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	1	1
Total	1	1

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

TABLE 5: Number of non-homeless households to be provided affordable housing units = goal was two (2) consisting of one mortgage loan and one home purchase via the County's leasehold program and CDBG funding. The County's Homebuyer Loan Program did not meet its goal to finance one low-cost, low-interest mortgage loan to a non-homeless household whose income is at or under 80% of HUD's income limits. However, through the County's Home Purchase Program, one home that was acquired in the previous year (PY 2020), was rehabilitated in this report year and sold to an eligible household. Number of special-needs households to be provided affordable housing units = goal was 0; actual 0.

TABLE 6: Number of HH supported through the acquisition of existing units = goal was one through the County's and Home Purchase Program. Number of households supported through the production of

units include HOME or HTF = goal was 9; actual: 9. Also, HOME accomplishments not listed in Table 6, include: Actual 33 number of households supported through rental assistance funded by Tenant Based Rental Assistance. Number of households supported through rehab of existing units = goal was 1; actual: 1. The Hardy Street property, which was rehabilitated during the last program year, was sold. The Molo Street home purchase is currently being rehabilitated and when sold, will be reported in next year's report.

Discuss how these outcomes will impact future annual action plans.

Goals stated in the Annual Action Plan can be exceeded through the Citizen's Participation Plan which puts forth policies and procedures for citizen participation in the administration of the CDBG Program. Changes in the dollar allocation or new activities are possible through appropriate approvals, notice to the public for amendments and public comment periods in order to meet and exceed the goals of CDBG and HOME Programs.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual	HTF Actual
Extremely Low-income	0	0	0
Low-income	0	0	
Moderate-income	1	0	
Total	1	0	

Table 7 – Number of Households Served

Narrative Information

Table 7: CDBG Actual - for the County's Home Purchase Program = goal was 1; actual was 1; plus, the County's HBLP goal was 1; actual 1 for a total of 22 HH served. Table 7: HOME Actual - extremely low-income = 33; low-income = 11; moderate-income = 0, TOTAL 44; HTF Actual - Total 9.

The County is progressing towards meeting the need for affordable housing in our diverse community. The following actions were taken to foster and maintain affordable housing:

- Affordable housing programs: continue to offer Homebuyer Loan Program and Home Purchase Program to first-time low- to moderate-income individuals and families.
- Development of affordable for sale housing: land entitlements were approved by the land use commission and pre-development has commenced for Lima Ola; expected to complete infrastructure construction completed in January 2021.

- Development of workforce housing 134 rental units: Koa'e Makana construction completed in September 2020. Efforts and progress are being made by the County to address the needs of disabled persons and worst-case housing needs for low-income renters who pay more than half of their income for rent, live in seriously substandard housing, which includes homeless people or been involuntarily displaced.

The following County projects or activities are in progress or in place to meet these needs:

- Tenant Based Rental Assistance (TBRA): is using HOME funds (\$698,220) to assist an estimated 40 households, designed to assist families by subsidizing rent payments like the Housing Choice Voucher, or HCV program. TBRA will be used to target assistance and give preference to the following: 1) individuals and families who are homeless; 2) individuals and families who are at risk of becoming homeless.
- Lima Ola: is a 75-acre workforce housing development project that could potentially 550 affordable homes of various unit types to include single family detached units, duplexes and small lot units intended for aging in place, as well as ADA accessible units. Developers and design/builders have been selected to develop three (3) multi-family rental parcels with tentative construction start at the end of 2022. A total of 150 units (multi-family and single family) will be constructed in Phase I.
- Koa'e Makana: developed in partnership with the County, State of Hawaii (SOH) Housing and Finance Development Corporation (HHFDC) and Mark Development, is a workforce housing development in Koloa that provides affordable rental housing for households with income no more than 60 percent of the area median income (AMI) limit and work in the tax area. Of the 134 one-, two- and three-bedroom units, 5 percent are ADA accessible.
- Waimea Huakai Apartments: developed in partnership with the County, SOH HHFDC and Ahe Group, is a workforce housing development in Waimea that will provide affordable rental housing for households with incomes no more than 60 percent AMI. Of the 34 units, 5 percent are ADA accessible.
- Pua Loke Affordable Housing Development: developed in partnership with the County, SOH HHFDC and Ahe Group, is a transit-oriented development in Lihue that will provide affordable rental housing for households with income no more than 60 percent AMI. Of the 54 units, 5 percent are ADA accessible.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Through Program Year 2021, a variety of non-profits conducted a variety of weekly outreach including CES street outreach, mobile hygiene showers, health and wellness services, vital documents, food/meal distribution, clothing, and youth. The local Continuum of Care (CoC), Kauai Community Alliance (KCA), hosted an outreach committee in addition to their at-large membership. The outreach committee met once a month to discuss current and future endeavors. In addition to the weekly outreach, KCA organized Project Housing Connect during National Hunger and Homelessness Awareness Week in November. The Point-In-Time (PIT) Count was conducted during the last week of January in accordance with HUD requirements to assess the number of homeless on the island of Kauai.

Addressing the emergency shelter and transitional housing needs of homeless persons

Kauai Economic Opportunity, Inc. (KEO) operates the only emergency shelter on island and its capacity is 19 persons per night. YWCA Kauai runs a family violence shelter with a capacity of 17. US Vets runs an emergency shelter for homeless male veterans with a capacity of 5. Several agencies have transitional shelters, many with particular focuses for residency. These agencies include KEO, Women In Need (WIN), Transformation House, Steadfast Housing and Mental Health Kokua.

A CDBG project funded the Mana Olana Emergency and Transitional Shelter Improvements which eliminated six independent, aging and problematic septic systems, reducing future maintenance costs and protecting groundwater integrity by connecting the KEO facility to the municipal wastewater system. The project also included a \$50,000 project to improve the transitional housing units and ADA upgrades to the administrative offices at KEO. Construction started in February 2022 and ended recently in July.

Though Kauai can be considered a small island, folks often have strong ties to the particular side of the island they currently reside on. Reasons include familiarity, support systems and jobs. Many homeless persons will sleep outside or in their car rather than change their location. All shelters are on the south central side. The western side near Waimea, eastern side in Kapa'a and north shore near Kilauea would be good spots for additional shelters. The 2022 PIT Count reveals 74 unsheltered in the west zone, 131 in the east zone and 43 in the north zone.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections

programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The Kauai County Housing Agency partnered with KGEFCU (Kauai Government Employee Federal Credit Union) to offer Coronavirus Rental and Utility Assistance (CRUA). The program opened in May 2021. Eligible applicants may receive up to \$4,500 per month for rent and assistance with past due utilities. As of June 30, 2022, CRUA has successfully distributed approximately \$23.5 million to over 1825 Kauai households suffering financial hardship due to the pandemic.

Additional funding for the established federal Housing Choice Voucher (HCV) program became available. The local Public Housing Authority (PHA) conducted more than one waitlist pull this program year and issued a large number of vouchers.

The Pua Loke Affordable Housing Development added 54 rental units to the affordable housing inventory. The complex offers one-, two- and three-bedroom units and serves households earning 30%-100% of the Area Median Income. It includes 12 units dedicated to Project-Based Vouchers (PBV) and 5 units dedicated to the Coordinated Entry System (CES). Lease up began in September 2021 and all units are occupied.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Tenant Based Rental Assistance (TBRA) program is funded through the County's HOME Investment Partnership Program. It is currently set up to provide 2-year rental subsidy for homeless individuals and/or families. In program year 2021, the County was able to assist an average of 11 households a month. Each applicant must be tied to a service provider with case management to provide wrap around services to the applicant. The expectation is that the applicant will also apply to the Housing Choice Voucher (HCV) program within the County and eventually transfer into that program.

After May 2021, HUD allocated 28 Emergency Housing Vouchers (EHV) to the Kauai County Housing Agency. These vouchers are similar to HCV but have less restrictions than typical Housing Choice Vouchers and come with non-profit assistance. In Program Year 2021, 32 vouchers have been issued and 6 leased up.

The Pua Loke Affordable Housing Development has 5 units dedicated to the Coordinated Entry System (CES).

Kealaula on Pua Loke, a housing project which incorporates on-site case management to aid its

residents, all of whom are immediately off the street. The project filled their 28 units quickly. To date, 48 households have moved in, consisting of 60 adults and 56 children. Since November 2020, 19 households have moved out and into permanent housing, 21 adults and 28 children.

In Program Year 2020, KPD awarded Women In Need (WIN) funds to manage a one-year housing voucher program called Hilinai. In Program Year 2021, this program served 9 households including purchasing household goods for those households in need.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Please refer to the State of Hawaii Annual Action Plan and CAPER.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The County continued its efforts to outreach to various public housing sites by providing brochures and flyers for the first-time homebuyer loan programs, as well as the homeownership education and counseling program.

Actions taken to provide assistance to troubled PHAs

Not applicable.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The County continues to bring awareness and education to the public on relevant issues on fair housing through landlord and tenant workshops and informational meetings.

Affordable Additional Rental Unit (ARU) Program - New program implemented by the Housing Agency to promote construction of ARUs and provide incentives to those building ARUs to offer units for rent at affordable rental units. Some exemptions of an ARU construction project could include: building permit fees, plan review fees, sewer capacity assessments, environmental impact fees, and zoning permit fees. The greatest benefit of the program in dollar terms is the ARU will receive a reduction in the Facility Reserve Charge (FRC) that would otherwise be charged by the Department of Water from \$14,115 down to \$4,490 and depending on the availability of funds.

Tax Policy – There were no actions or reform steps during the reporting period.

Land Use Controls -- The Housing Agency continues to support efforts that streamline the planning, zoning and permitting process through the administration of the County's 201-H policy and processing of development exemptions for eligible applicants that develop at least 51% of the total project units as affordable housing.

Affordable Housing Task Force – The Housing Agency continues to assist private developers through it's the Affordable Housing Task Force. The Task Force consists of representatives from County line review agencies and provides a private developer the opportunity to dialogue and receive feedback to help streamline project review time.

Expedited Permitting – The Housing Agency, under authority of the Mayor, continues to recommend expedited permitting for affordable housing projects. Projects so designated will be given preferential permitting by review agencies.

Fee and Charges -- The Housing Agency continues to administer requests for waivers of fees and charges allowed for affordable housing pursuant to Kauai County Code for building permits, sewer connection fees, environmental impact assessment fees, etc.

Growth Limits -- Continues to support the development of comprehensive planning for the island's communities consistent with the General Plan Update and endorse planning principles that integrate reasonable growth principles.

Policies that Affect the Return on Residential Investment -- The County will impose deed restrictions on

the transfer of dwelling units according to the minimum requirements of Ordinance No. 860. This deed restriction requires owner occupancy of the units. If the owner wishes to sell their unit within a buyback period, the unit must be first offered to the County at a price determined by a prescribed formula. The County of Kauai amended Ordinance No. 860. The amendments include lowering the AMI requirements for affordable housing projects from 140% AMI to 120% AMI and reduced the inclusionary zoning requirements for proposed housing development from 30% to 25% designated for affordable housing units.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The following actions were taken by the County:

- invested revolving loan funds to increase homeownership through low-cost, low-interest mortgage loans and home purchases through the County's leasehold program (HBLP and HPP);
- invested federal resources to improve energy efficiency and decrease utility costs at a rental housing project for families transitioning out of homelessness (WIN);
- invested federal resources to extend the life of the island's only emergency shelter through ADA improvements and wastewater system upgrade (KEO);
- invested federal resources bring mobile hot showers and support services for individuals and families experiencing homelessness (PVH);
- invested federal funds to expand recreational opportunities and provide ADA access to a low- to moderate-income neighborhood park;
- utilized the County's Fast Track Permitting for Workforce Housing Projects to accelerate development for new affordable housing;
- selected applications that seek funding by non-profit organizations consistent with the Consolidated Plan objectives and priorities.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The County will continue to address lead-based paint to:

- comply with federal guidelines under 24 CFR 35 for testing and abating lead-based paint hazards in projects receiving federal assistance;
- require owner participants in the Section 8 Rental Assistance Program to certify that they will advise the County and tenant-family of any lead-based paint on surface of homes used to participate in the program;

-provide each tenant participant in the Section 8 Rental Assistance Program and participants in the Home Buyer Loan Program and Home Purchase Program with a copy of the EPA Bulletin, "Protect Your Family From Lead in Your Home"; and

-abate lead-based paint on structures undergoing major renovation with financing through government programs, such as HOME and CDBG, and provide technical assistance in the abatement design and construction process.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The County operates a Family Self-Sufficiency (FSS) Program that assists Section 8 Housing Choice Voucher participants develop skills, abilities, and self-confidence needed to find and maintain jobs which pay adequate wages in order to minimize the need for public assistance. During the reporting year, FSS staff served 81 participants:

24 families exiting the program

- 14 families successfully graduated

- 6 families forfeited escrow voluntarily withdrew for the HCV program therefore automatically withdrew from the FSS program.

- 2 families ported out to another PHA

- 2 families unable to find new units (HCV voucher expired)

30 families earned wages triggering escrow earnings.

28 families increased earned wages.

2 families exited the FSS program and no longer meet the income eligibility requirements for housing assistance.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The County will continue to utilize the Fast Track Permitting for Workforce Housing Projects that will speed the permitting process on projects with at least 51% affordable units.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The County conducted virtual public meetings in which citizens, agencies and interested parties are given the opportunity to provide input and participate in recommendations for projects and new activities, community needs and strategies.

Identify actions taken to overcome the effects of any impediments identified in the

jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The County is required to conduct and submit an analysis of impediments to identify barriers to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting the analysis of actions in this regard.

In a collaborative effort, all Counties statewide received an Analysis of Impediments (AI) report in April 2020 contracted and produced by the University of Hawaii, Department of Urban and Regional Planning which focused on two primary impediments: 1) agency staff knowledge of Fair Housing Law; 2) the degree to which agency policies and procedures (legal, regulatory, and administrative) align with fair housing law and affirmatively promote equal access to housing for all Hawaii residents.

The following are goals previously identified and actions taken to address impediments:

Goal 1: Create documentation of the Agency's policy to locate and site new housing in areas to deconcentrate poverty.

Goal 2: Provide better documentation of systematic analysis completed in accordance with federal law.

Goal 3: Provide documentation and communication around affirmatively furthering fair housing rather than only fair housing compliance.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The County monitors all programs (HOME, CDBG, Affordable Housing Tax Credits, etc.) and assisted activities in various stages of project implementation, upon completion, and throughout the applicable periods of affordability, which can extend for 20 years or longer. Agreements are executed to impose requirements for federal assistance provided. The County Housing Agency meets preliminarily with its subrecipients and/or developers to discuss grants and/or contract requirements prior to agreement execution and disbursement of funds. Monitoring includes but not limited to:

Income Monitoring: Semiannual and annual monitoring of tenant files to verify that income eligibility is processed correctly and at required intervals. Monitoring focuses on resolving discrepancies with tenant income verifications, premature unit placements prior to eligibility determination, and missing source documentation. Income monitoring also includes periodic housing quality inspections.

Program Monitoring: Desk review and site monitoring is performed to ensure that fund recipients are complying with grant requirements. Program monitoring may include reviewing files for CDBG national objective compliance, income and program eligibility, job creation and retention records, cash management records, and fair housing compliance.

Subrecipient Monitoring: Subrecipient audit reviews are conducted to monitor administration requirements that apply to the use of federal funds for CDBG activities.

Labor Standards: Laborers and mechanics employed by contractors and subcontractors on construction projects more than \$2,000 and financed in whole or in part with CDBG funds, must be paid prevailing wages in accordance with the U.S. Department of Labor prevailing wage rates and fringe benefits. Labor standard monitoring is performed to review weekly contractor payroll to document wage compliance and includes on-site employee interviews.

Section 3: The Agency's Compliance Specialist works with contractors to obtain, track, and report labor hours, training, employment, contracting, and other economic opportunities for low- and very low-income persons.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The County has complied with its Citizen Participation Plan to provide an opportunity for citizens to comment on the Consolidated Annual Performance Evaluation Report (CAPER). A public notice appeared in The Garden Island Newspaper on **August 25, 2022**, with a 15-day comment period that will end on **September 9, 2022**. The draft was available on the County's website during the period to receive public comments. No comments were received.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There were no changes in the program objectives.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No.

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

Not applicable.

CR-56 - HTF 91.520(h)

Describe the extent to which the grantee complied with its approved HTF allocation plan and the requirements of 24 CFR part 93.

The Kauai County Housing Agency has committed their HTF allocation to the Pua Loke Affordable Housing Development. This project will have 54 units of affordable rental housing in Lihue, providing 1-, 2-, and 3-bedroom units for households who are at or below 30% of the area median income. This project will have 9 units that will be dedicated to those who are at or below 30% area median income. Construction was completed in Fall 2021.

Tenure Type	0 – 30% AMI	0% of 30+ to poverty line (when poverty line is higher than 30% AMI)	% of the higher of 30+ AMI or poverty line to 50% AMI	Total Occupied Units	Units Completed, Not Occupied	Total Completed Units
Rental	9	0	0	9	0	9
Homebuyer	0	0	0	0	0	0

Table 15 - CR-56 HTF Units in HTF activities completed during the period

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	4	0	0	0	0
Total Labor Hours	0				
Total Section 3 Worker Hours	0				
Total Targeted Section 3 Worker Hours	0				

Table 8 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.	4				
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.	4				
Technical assistance to help Section 3 business concerns understand and bid on contracts.	4				
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					

Other.					
--------	--	--	--	--	--

Table 9 – Qualitative Efforts - Number of Activities by Program

Narrative

The County tracked four (4) CDBG subrecipients for Section 3 reporting requirements: Women in Need (Kealahula at Pua Loke Photovoltaic Project); CFS Real Property, Inc. (Hale Hoomalu Family Center Expansion Renovations Project Ph.I); COK Department of Parks & Recreation (Laukona Park Improvements); and Kauai Economic Opportunity, Inc. (KEO Emergency Shelter and Support Services Improvements and Rehabilitation, PY 2020). The overall total labor hours worked was 3898.75 hours. The overall total dollar amount of all contracts awarded was \$1,999,134.01.

Attachment

PR03



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2021
KAUAI COUNTY

Date: 08-Aug-2022
Time: 16:03
Page: 1

PGM Year:	2019		
Project:	0007 - General Administration		
IDIS Activity:	225 - General Administration		
Status:	Completed 4/26/2022 12:00:00 AM	Objective:	
Location:		Outcome:	
		Matrix Code:	General Program Administration (21A)
		National Objective:	

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 01/03/2020

Description:

Provide program management that includes: administration, coordination, training, project implementation, compliance monitoring, evaluation, record-keeping and reporting.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2019	B19DH150001	\$139,014.00	\$36,431.59	\$139,014.00
Total	Total			\$139,014.00	\$36,431.59	\$139,014.00

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0
Female-headed Households:					0			

PR03 - KAUAI COUNTY

Page: 1 of 25



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2021
KAUAI COUNTY

Date: 08-Aug-2022
Time: 16:03
Page: 2

Income Category:	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2021
KAUAI COUNTY

Date: 08-Aug-2022
Time: 16:03
Page: 3

PGM Year:	2019		
Project:	0006 - KCHA Home Purchase Program RLF		
IDIS Activity:	226 - 4330 Hardy Street, Lihue		
Status:	Completed 8/18/2021 12:00:00 AM	Objective:	Provide decent affordable housing
Location:	Address Suppressed	Outcome:	Affordability
		Matrix Code:	Homeownership Assistance-excluding Housing Counseling under 24 CFR 5.100 (13B)
		National Objective:	LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 03/25/2020

Description:

Purchase home for re-sale to low- and moderate-income persons or families via the County's 90-year Ground Lease Program.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	RL			\$706,783.46	\$0.00	\$706,783.46
Total	Total			\$706,783.46	\$0.00	\$706,783.46

Proposed Accomplishments

Households (General) : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	1	0	0	0	1	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	1	0	0	0	1	0	0	0

PR03 - KAUAI COUNTY

Page: 3 of 25



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2021
KAUAI COUNTY

Date: 08-Aug-2022
Time: 16:03
Page: 4

Female-headed Households:				1	0	1
Income Category:	Owner	Renter	Total	Person		
Extremely Low	0	0	0	0		
Low Mod	1	0	1	0		
Moderate	0	0	0	0		
Non Low Moderate	0	0	0	0		
Total	1	0	1	0		
Percent Low/Mod	100.0%		100.0%			

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2019	3/23/20 - The four bedroom, three bath home in downtown Lihue was purchased by the County Housing Agency as part of the Home Purchase Program (RLF). The 1768 sq. ft. home will require minor rehab. The home will be re-sold to an income eligible, first-time homebuyer on the County's Homebuyer Waitlist via leasehold sale.	
2020	September 2020 - the scope of work for rehabilitation is complete, as well as the RFP: 9/9/20 - Bid solicitation; 9/23/20 - pre-construction meeting. October 2020 - 10/3/20 - bid open; construction to begin in November, anticipate 60 days. April 2021-Rehab construction complete. Marketing for resale began January 2021 and eligible household selected in February. June 2021-In escrow for resale. August 13 2021-Final Settlement Activity closed in IDIS.	



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2021
KAUAI COUNTY

Date: 08-Aug-2022
Time: 16:03
Page: 5

PGM Year: 2020
Project: 0012 - CDBG-CV: Administration
IDIS Activity: 231 - CDBG-CV: Administration
Status: Open
Location:

Objective:
Outcome:
Matrix Code: General Program Administration (21A) National Objective:

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 06/23/2020

Description:

Program management that includes: administration, coordination, training, project implementation, compliance monitoring, evaluation, record-keeping and reporting.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20EW150001	\$270,346.00	\$32,305.59	\$73,333.67
Total	Total			\$270,346.00	\$32,305.59	\$73,333.67

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0
Female-headed Households:					0			

PR03 - KAUAI COUNTY

Page: 5 of 25



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2021
KAUAI COUNTY

Date: 08-Aug-2022
Time: 16:03
Page: 6

Income Category:	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2021
KAUAI COUNTY

Date: 08-Aug-2022
Time: 16:03
Page: 7

PGM Year:	2020		
Project:	0001 - Food Service Continued Support/Expansion		
IDIS Activity:	232 - Food Service Continued Support/Expansion		
Status:	Completed 2/8/2022 12:00:00 AM	Objective:	Create suitable living environments
Location:	4-1751 Kuhio Hwy Kapaa, HI 96746-2064	Outcome:	Availability/accessibility
		Matrix Code:	Employment Training (05H)
		National Objective:	LMC

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 10/15/2020

Description:

Funds will be used to purchase industry equipment to expand the pre-vocational Food Service Program in order to provide real life skills in the food service industry in a stigma free environment.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20DH150001	\$25,000.00	\$0.00	\$25,000.00
Total	Total			\$25,000.00	\$0.00	\$25,000.00

Proposed Accomplishments

People (General) : 61

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	13	1
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	17	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	6	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	5	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	14	1
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0

PR03 - KAUAI COUNTY

Page: 7 of 25



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2021
KAUAI COUNTY

Date: 08-Aug-2022
Time: 16:03
Page: 8

Total:	0	0	0	0	0	0	55	2
Female-headed Households:	0		0		0			
Income Category:	Owner	Renter	Total		Person			
Extremely Low	0	0	0		42			
Low Mod	0	0	0		8			
Moderate	0	0	0		2			
Non Low Moderate	0	0	0		3			
Total	0	0	0		55			
Percent Low/Mod					94.5%			

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2020	<p>QUARTERLY REPORT 9/1/20 TO 12/31/21: 24/61 participants have been deemed eligible. Friendship Club has completed the vendor selection and procurement milestone; purchased industry standard equipment from a local vendor as well as basic kitchen utensils, food and other materials to run the workshop in the commercial kitchen. Created sign in sheets to track kitchen time; conducted workshop identifying proper use and maintenance of the kitchen equipment. FC had to replace the gas fryer with an electric fryer due to connectivity issues with propane gas to the building.</p> <p>QUARTERLY REPORT 1/1/21 to 3/31/21: 51/61 participants have been served, 43 have been deemed eligible; all procurement is complete; Friendship Club has offered 8 basic/intermediate Food Service Workshops. During the fourth quarter, Clubhouse participants will take the Food Handlers Safety Certification Exam and it is expected that at least 20% of participants will become certified food handlers; participants sign up for tasks daily.</p> <p>QUARTERLY REPORT 4/1/21 to 6/30/21: 55/61 participants have been served and deemed eligible. Vendor selection and procurement is 100% complete. Purchases are 100% complete. FC offered 13 basic/intermediate Food service workshops. During the 4th quarter, Clubhouse participants took the Food Handlers Safety exam. Currently 11 of the 55 participants, or 20% have become certified.</p> <p>QUARTERLY REPORT 7/1/21-9/30/21: There have been no changes to report since last quarter. There are no problems to report.</p> <p>FINAL: All funds have been expended. FC served 55 low- to moderate-income persons (goal-61). While FC has not met the kitchen time activity goal due to various facility shutdowns to decrease COVID-19 spread, the program continues and FC anticipates more participants and kitchen time as the COVID case numbers decrease on the island. The activity is closed in IDIS.</p>	



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2021
KAUAI COUNTY

Date: 08-Aug-2022
Time: 16:03
Page: 9

PGM Year:	2020				
Project:	0004 - KEO Shelter Support Services Improvement and Rehabilitation				
IDIS Activity:	234 - KEO Shelter Support Services Improvement and Rehabilitation				
Status:	Open	Objective:	Create suitable living environments		
Location:	2804 Wehe Rd Lihue, HI 96766-1690	Outcome:	Availability/accessibility		
		Matrix Code:	Homeless Facilities (not operating costs) (03C)	National Objective:	LMC

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 10/07/2020

Description:

Funds will be used to make improvements to the wastewater system of the emergency shelter and transitional housing units to extend the life of the facility and decrease homelessness; provide ADA accessibility to participants seeking various social services programs.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2019	B19DH150001	\$650.15	\$0.00	\$0.00
		2020	B20DH150001	\$86,304.00	\$1,855.50	\$1,855.50
	RL			\$752,382.00	\$420,314.66	\$420,314.66
Total	Total			\$839,336.15	\$422,170.16	\$422,170.16

Proposed Accomplishments

Public Facilities : 100

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	39	4
Black/African American:	0	0	0	0	0	0	6	0
Asian:	0	0	0	0	0	0	10	0
American Indian/Alaskan Native:	0	0	0	0	0	0	3	3
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	29	1
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	3	3
Asian/Pacific Islander:	0	0	0	0	0	0	0	0

PR03 - KAUAI COUNTY

Page: 9 of 25



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2021
KAUAI COUNTY

Date: 08-Aug-2022
Time: 16:03
Page: 10

Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	90	11
Female-headed Households:	0		0		0			
Income Category:	Owner	Renter	Total	Person				
Extremely Low	0	0	0	0				
Low Mod	0	0	0	90				
Moderate	0	0	0	0				
Non Low Moderate	0	0	0	0				
Total	0	0	0	90				
Percent Low/Mod				100.0%				

Annual Accomplishments



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2021
KAUAI COUNTY

Date: 08-Aug-2022
Time: 16:03
Page: 11

Years	Accomplishment Narrative	# Benefiting
2020	<p>10/15/20 - QUARTERLY REPORT (7/1/20 TO 9/30/20): KEO is in the process of revising their procurement policies and will be submitting it to the Board of Directors for approval; drafting letter for scope of work. No funds have been expended to date.</p> <p>12/23/20 - Accomplishments entered: 35 individuals have been deemed eligible and served, presumed benefit-homeless.</p> <p>1/9/21-QUARTERLY REPORT (10/1/20 TO 12/31/20) Bids for proposed activities were submitted intra-agency for review.</p> <p>There was \$650.15 unexpended grant funds from CDBG PY 2019. KEO requested that the funds be added to award for CDBG PY 20. The CDBG PY20 amount requested was \$394,500.00 and the award amount was \$38,240. The repair cost for the septic system is higher than anticipated therefore we requested to carryover the \$650.15 from CDBG PY 2019 to CDBG PY 2020.</p> <p>4/11/21-21-QUARTERLY REPORT (1/1/21-3/31/21): Bid letters for the repair of deck and railing conducted on 2/1/21. The bid letters did not include following the Davis Bacon Act. The bid letter received was over \$2,000 therefore another round for the bid needs to be conducted with proper procurement procedure to meet CDBG/HUD requirements. Changes: KEO requested and received approval for additional funds in the amount of \$800,650.15 for the FY 20 CDBG KEO Shelter Support Improvements and Rehabilitation-Contract No. C213031 to total the award to \$838,890.15. The funds will be utilized to make improvements to the wastewater system of the emergency shelter and transitional housing units and to provide ADA accessibility for the participants seeking assistance at KEO. On 3/16/21 KEO received the signed Amendment 1 to Contract No C213031 which is extended to 2/23/22.</p> <p>7/14/21-QUARTERLY REPORT (4/1/21-6/30/21) Manaolana Repairs-Bid letters were mailed on 6/30/21, ADA Door-Bid letters were mailed on 6/30/21. Wastewater Extension to KEO-Bid was completed 4/19/21. Bids were evaluated by committee and selection was completed 5/30/21. Bow Engineering and Development was awarded the contract with a Notice of Award and a Contract was signed 5/25/21.</p> <p>Bids for the Manaolana Repairs and ADA Door were corrected to include the Davis Bacon Federal Requirements for bids which include work over \$2000.</p> <p>7/22/21-Accomplishments entered. 59 have been deemed eligible and served, presumed benefit homeless.</p> <p>11/09/21-QUARTERLY REPORT (7/1/21-9/30/21) Hawaiian Island Property would submit an updated proposal on July 19, 2021. As of August 9, 2021 this is the only proposal that was submitted. Selection for this contractor's bid was approved. Regarding the sewer project: Plans with specifications were set, reviewed, and approved by DCAB and DOW. Waiting for Public Works Department of Engineering for final approval; a draft IFB contract was being worked on with solicitation to be submitted; targeting IFB in mid to late October with a Notice to Proceed issued late in the year.</p> <p>1/06/22-QUARTERLY REPORT (10/1/21-12/31/21)-Pacific Concrete Cutting and Coring, Inc. awarded Sewer Connection Project. Notice to Proceed was issued to Hawaiian Island Properties to purchase and install ADA door for the KEO Admin Office. 5 more Homeless certifications added.</p> <p>4/22/22-QUARTERLY REPORT (1/1/22-3/31/22)-Contract between KEO and Pacific Concrete Cutting and Coring Inc was signed and a Notice to Proceed was issued. KEO received a 6 month extension of the contract with the County, the date for the extension is August 23, 2022. Construction began at Mana'olana.</p> <p>8/2/22-QUARTERLY REPORT (4/1/22-6/30/22): all construction work is completed; Section 3 labor hours up to 6/30/22 have been logged: 90/100 (goal) homeless individuals (presumed benefit) have been deemed eligible.</p>	



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2021
KAUAI COUNTY

Date: 08-Aug-2022
Time: 16:03
Page: 12

PGM Year:	2020	
Project:	0007 - General Administration	
IDIS Activity:	237 - General Administration	
Status:	Open	Objective:
Location:		Outcome:
		Matrix Code: General Program Administration (21A)
		National Objective:

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 10/20/2020

Description:

Provide program management that includes: administration, coordination, training, project implementation, compliance monitoring, evaluation, record-keeping and reporting.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20DH150001	\$139,726.00	\$92,411.07	\$92,411.07
	RL			\$957.00	\$957.00	\$957.00
Total	Total			\$140,683.00	\$93,368.07	\$93,368.07

Proposed Accomplishments

Actual Accomplishments

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0

PR03 - KAUAI COUNTY

Page: 12 of 25



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2021
KAUAI COUNTY

Date: 08-Aug-2022
Time: 16:03
Page: 13

Female-headed Households:

0

Income Category:	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2021
KAUAI COUNTY

Date: 08-Aug-2022
Time: 16:03
Page: 14

PGM Year:	2020				
Project:	0014 - CDBG-CV: Project Hiehie Kauai				
IDIS Activity:	240 - CDBG-CV: Project Hiehie Kauai				
Status:	Open	Objective:	Create suitable living environments		
Location:	Address Suppressed	Outcome:	Availability/accessibility		
		Matrix Code:	Operating Costs of Homeless/AIDS Patients Programs (03T)	National Objective:	LMC

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 01/27/2021

Description:

Funds will be used to bring mobile hygiene, health and vital support services to mitigate the impact of COVID-19 for low- to moderate-income individuals and families and those experiencing homelessness.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20EW150001	\$541,622.00	\$212,746.65	\$476,665.99
Total	Total			\$541,622.00	\$212,746.65	\$476,665.99

Proposed Accomplishments

People (General) : 870

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	100	2
Black/African American:	0	0	0	0	0	0	9	0
Asian:	0	0	0	0	0	0	23	0
American Indian/Alaskan Native:	0	0	0	0	0	0	6	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	146	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	1	0
Other multi-racial:	0	0	0	0	0	0	149	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0

PR03 - KAUAI COUNTY

Page: 14 of 25



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2021
KAUAI COUNTY

Date: 08-Aug-2022
Time: 16:03
Page: 15

Total:	0	0	0	0	0	0	434	2
Female-headed Households:	0		0		0			
Income Category:	Owner	Renter	Total	Person				
Extremely Low	0	0	0	434				
Low Mod	0	0	0	0				
Moderate	0	0	0	0				
Non Low Moderate	0	0	0	0				
Total	0	0	0	434				
Percent Low/Mod				100.0%				

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2020	<p>2/2/21 - QUARTERLY REPORT (12/21/20 to 1/31/21): Because the SRA was executed in December, PVH reported through January 2021; hygiene truck was procured and is on island; trailer is scheduled to ship on 2/13/21; have quote to apply the marketing wrap which will include the County logo and will be paid with other non-CDBG funds; first health and hygiene event scheduled for 3/1/21; hired 2 positions: outreach worker/driver FT & outreach worker PT; on-going work with partners to coordinate events and services; 4 homeless individuals have been identified to work in custodian positions; working with data team to establish management plan to meet program contract requirements.</p> <p>7/15/21-QUARTERLY REPORT (2/1/21-3/31/21): Filled staff positions and completed training in HIPAA, FERPA Levels 1 and 2 and OSHA. Staff learned Athena and Persius for data management. Hired two previously houseless individuals and one houseless custodian. All staff to have free Covid-19 testing every 10 days. KCA partners engaged in outreach schedule. Weekly schedule include outreach days at Anini Beach, Lucy Wright Beach Park, Salt Pond Beach, and Lydgate State Park. The truck and trailer have been registered and permitted, with DOH wastewater dump placards. Started process for Kauai County dumping permit. Challenged to achieve spend-down for contract due to cash flow difficulties and delays in filling staff positions. We interviewed 27 candidates, including veterans and people currently or formerly experiencing homelessness. The positions were filled and we were able to spend down 39% of the contract by March 31.</p> <p>7/15/21 QUARTERLY REPORT 4/1/21-6/30/21: Project HiEHIE served events and encampments with showers, hygiene kits, glasses, and partner referrals. Locations were Lucy Wright Park, Lydgate Beach Park, Salt Pond Beach Park, Lydgate County Housing Event, Kauai Housing Connect Event, and Salvation Army-Lihue and Hanapepe. The team was challenged in bringing resources to encampments due to political protesters at Salt Pond Beach Park. Due to extensive harassment, we provided hygiene kits instead of showers. Project Vision provided staff trainings to better serve this community, including cultural awareness training, HIPAA, FERPA, OSHA, CPR/AED and First Aid Trainings, and training on the Athena electronic health records system.</p> <p>10/14/21 QUARTERLY REPORT 7/1/21-9/30/21: The total unduplicated individuals served in Q4 was 234. Additionally, hygiene kits with information about community resources were distributed. Several new project partners were added, including Salvation Army-Lihue, Salvation Army-Hanapepe, All Saints Episcopal Church-Kapaa, Hoomana Thrift Store-Wailua. The service locations were Waimea Landing Pier, Salvation Army, Westside Church, and others. Problems encountered, proposed changes and/or assistance needed: Project Vision is increasing coordination with partner organizations to bring more services to individuals in need.</p> <p>2/14/22 QUARTERLY REPORT 10/1/21-12/31/21: unduplicated individuals served in Q5 was 45; total served to date: 358 unduplicated; showers provided 864/870; shower events held 100/58; partners engaged 23/8; 315 hygiene kits with information distributed.</p> <p>4/22/22 QUARTERLY REPORT 1/1/22-3/31/22 The total unduplicated individuals served in Q6 was 38. Additionally, hygiene kits with information about community resources were distributed to 105 individuals.</p> <p>7/12/22 QUARTERLY report 4/1/22-6/30/22 The total unduplicated individuals served in Q7 was 38 and the total showers was 349. Additionally, hygiene kits with information about community resources were distributed to 51 individuals. Thus, the total services provided in Q7 was 400.</p>	

PR03 - KAUAI COUNTY

Page: 15 of 25



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2021
KAUAI COUNTY

Date: 08-Aug-2022
Time: 16:03
Page: 16

PGM Year:	2021				
Project:	0001 - Hale Ho'omalū Family Center Expansion Renovations Project (Ph. 1)				
IDIS Activity:	241 - Hale Ho'omalū Family Center Expansion Renovations Project (ph. 1)				
Status:	Open	Objective:	Create suitable living environments		
Location:	4-1112 Kuhio Hwy Kapaa, HI 96746-1628	Outcome:	Availability/accessibility		
		Matrix Code:	Other Public Improvements Not Listed in 03A-03S (03Z)	National Objective:	LMC

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 09/22/2021

Description:

Hale Ho'omalū Family Center Expansion Renovations Project - rehabilitate and make ADA improvements to enhance and expand the facility that supports family programs, services and community activities that directly benefit low- to moderate-income individuals, households and families.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20DH150001	\$176,313.00	\$43,137.75	\$43,137.75
		2021	B21DH150001	\$447.00	\$0.00	\$0.00
	RL			\$53,785.00	\$53,785.00	\$53,785.00
Total	Total			\$230,545.00	\$96,922.75	\$96,922.75

Proposed Accomplishments

Public Facilities : 850

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	27	0
Black/African American:	0	0	0	0	0	0	2	0
Asian:	0	0	0	0	0	0	6	0
American Indian/Alaskan Native:	0	0	0	0	0	0	5	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	62	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	6	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	3	3
Asian/Pacific Islander:	0	0	0	0	0	0	0	0

PR03 - KAUAI COUNTY

Page: 16 of 25



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2021
KAUAI COUNTY

Date: 08-Aug-2022
Time: 16:03
Page: 17

Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	111	3
Female-headed Households:	0		0		0			
Income Category:	Owner	Renter	Total	Person				
Extremely Low	0	0	0	110				
Low Mod	0	0	0	1				
Moderate	0	0	0	0				
Non Low Moderate	0	0	0	0				
Total	0	0	0	111				
Percent Low/Mod				100.0%				

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2021	<p>Quarter 7/1/2021-9/30/2021- Subrecipient Agreement was executed on 9/16/2021. Notice to Proceed was issued on 9/16/2021, establishing the contract term for the project from 9/16/2021 through 9/15/2022. The Bid Process and Selection document was completed and approved on 10/4/2021. Drafts of Bid Documents for (i) architectural/engineering professionals, and (ii) general contractors are currently in progress.</p> <p>Quarter 10/1/21-12/31/21 - CFSRP requested additional funds of \$53,785.00 due to higher construction costs. Bid Documents for architectural/engineering and general contractors have been completed.</p> <p>Quarter 1/1/22-3/31/22-CFSRP has been awarded additional funds in the amount of \$53,785.00. The architect and general contractor contracts have been selected and contracts awarded.</p> <p>7/11/22-Quarter 4/1/22-6/30/22-Architect submitted plan set for storage structure on 6/6 to be permitted, approved 6/24. Architect also provided draft of main building plan sets on 6/20, and redlines were provided back to architect on 6/23. Architect to submit plan sets for the main building to get permitted, projected submittal is by 7/8. General contractor to provide updated scope of work once plan sets are submitted for permitting.</p>	



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2021
KAUAI COUNTY

Date: 08-Aug-2022
Time: 16:03
Page: 18

PGM Year:	2021		
Project:	0002 - Kealahula at Pua Loke Photovoltaic Project		
IDIS Activity:	242 - Kealahula at Pua Loke Photovoltaic Project		
Status:	Completed 7/20/2022 12:00:00 AM	Objective:	Create suitable living environments
Location:	4386 Pua Loke St Lihue, HI 96766-1673	Outcome:	Affordability
		Matrix Code:	Homeless Facilities (not operating costs) (03C)
		National Objective:	LMC

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 09/08/2021

Description:

Kealahula at Pua Loke Photovoltaic Project - purchase and install a photovoltaic system to improve energy efficiency and decrease utility costs for the rental housing project for families transitioning out of homelessness.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2019	B19DH150001	\$246,095.00	\$246,095.00	\$246,095.00
		2020	B20DH150001	\$76,069.00	\$76,069.00	\$76,069.00
Total	Total			\$322,164.00	\$322,164.00	\$322,164.00

Proposed Accomplishments

Public Facilities : 67

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	8	0
Black/African American:	0	0	0	0	0	0	1	0
Asian:	0	0	0	0	0	0	8	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	4	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	72	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0

PR03 - KAUAI COUNTY

Page: 18 of 25



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2021
KAUAI COUNTY

Date: 08-Aug-2022
Time: 16:03
Page: 19

Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	93	0
Female-headed Households:	0		0		0			
Income Category:	Owner	Renter	Total	Person				
Extremely Low	0	0	0	0				
Low Mod	0	0	0	93				
Moderate	0	0	0	0				
Non Low Moderate	0	0	0	0				
Total	0	0	0	93				
Percent Low/Mod				100.0%				

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2021	<p>QUARTERLY REPORTS 7/1/21-9/30/21: Women In Need completed and received approval for their selection processes and bid documents. They have submitted and paid for their procurement ad to appear in TGI on October 6, 2021. Currently, Women in Need is working on their scoring sheet and guidelines. No problems, proposed changes or assistance requested.</p> <p>QUARTERLY REPORTS 10/1/21-12/31/21: Women In Need has selected and awarded a contractor who is in the process of obtaining permits. Materials have been ordered.</p> <p>Installation expected to be completed by end of March 2022.</p> <p>QUARTERLY REPORTS 1/1/22-3/31/22 Installation was completed on March 10, 2022; pending KIUC inspection to issue final approval for the PV system. The project has served and deemed eligible: 78 individuals or 116%; Goal: 67.</p> <p>7/12/22 QUARTERLY REPORTS 4/1/22-6/30/22: Inspections on the PV systems were completed by KIUC and final approval was received the ending of March. Systems went live April 1, 2022. There has been a dramatic decrease in the electric bills at the site.</p> <p>7/20/22: Project completed, all goals and national objective have been met. WIN has successfully served 93 homeless individuals. Activity closed in IDIS.</p>	



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2021
KAUAI COUNTY

Date: 08-Aug-2022
Time: 16:03
Page: 20

PGM Year:	2021					
Project:	0003 - Laukona Park Improvements					
IDIS Activity:	243 - Laukona Park Improvements					
Status:	Open	Objective:	Create suitable living environments			
Location:	Corner Paka/Laukona Street Hanamaulu, HI 96766	Outcome:	Availability/accessibility			
		Matrix Code:	Parks, Recreational Facilities (03F)	National Objective:	LMA	

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 09/10/2021

Description:

Provide ADA accessibility and expand recreational opportunities to a park for residents of a low- to moderate-income area neighborhood.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21DH150001	\$569,684.00	\$403,379.65	\$403,379.65
	RL			\$180,316.00	\$173,717.35	\$173,717.35
Total	Total			\$750,000.00	\$577,097.00	\$577,097.00

Proposed Accomplishments

Public Facilities : 1,155

Total Population in Service Area: 2,100

Census Tract Percent Low / Mod: 55.00

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2021	11/09/21 QUARTERLY REPORTS (7/1/21-9/30/21): Procurement/Bid Solicitation was 100% completed on 9/14/21. No problems encountered, proposed changes and/or assistance needed. 1/3/22 QUARTERLY REPORTS (10/1/21-12/31/21): Construction Contract Completed. No problems encountered, proposed changes and/or assistance needed. 4/1/22 QUARTERLY REPORTS (1/1/22-3/31/22): Construction ADA Improvements-walkways and parking stalls 100% complete as of 3/31/22. No problems encountered, proposed changes and/or assistance needed. 7/1/22 QUARTERLY REPORTS (4/1/22-6/30/22): Construction of playground and shade structure completed 6/15/22.	

PR03 - KAUAI COUNTY

Page: 20 of 25



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2021
KAUAI COUNTY

Date: 08-Aug-2022
Time: 16:03
Page: 21

PGM Year:	2021				
Project:	0005 - KCHA Home Purchase Program RLF				
IDIS Activity:	245 - 325 Molo Street, Kapaa				
Status:	Open	Objective:	Provide decent affordable housing		
Location:	Address Suppressed	Outcome:	Affordability		
		Matrix Code:	Homeownership Assistance-excluding Housing Counseling under 24 CFR 5.100 (13B)	National Objective:	LMH

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 11/04/2021

Description:

Purchase and Rehab homes for re-sale to low- to moderate-income households on the County's affordable housing waitlist.

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	RL			\$795,328.53	\$722,064.28	\$722,064.28
Total	Total			\$795,328.53	\$722,064.28	\$722,064.28

Proposed Accomplishments

Households (General) : 1

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	0	0

PR03 - KAUAI COUNTY

Page: 21 of 25



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2021
KAUAI COUNTY

Date: 08-Aug-2022
Time: 16:03
Page: 22

Female-headed Households: 0 0 0

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
2021	10/26/21 - Purchased: \$579,230.05; 2 BR, 1 bath. Will need rehab work. 3/30/22 - Contractor awarded and issued NTP for rehab work: \$216,225.00.	



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2021
KAUAI COUNTY

Date: 08-Aug-2022
Time: 16:03
Page: 23

PGM Year: 2021
Project: 0006 - General Administration
IDIS Activity: 246 - General Administration
Status: Open
Location:

Objective:
Outcome:
Matrix Code: General Program Administration (21A) National Objective:

Activity to prevent, prepare for, and respond to Coronavirus: No

Initial Funding Date: 02/23/2022

Description:

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2021	B21DH150001	\$142,532.00	\$13.09	\$13.09
Total	Total			\$142,532.00	\$13.09	\$13.09

Proposed Accomplishments

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
Total:	0	0	0	0	0	0	0	0
Female-headed Households:					0			

PR03 - KAUAI COUNTY

Page: 23 of 25



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2021
KAUAI COUNTY

Date: 08-Aug-2022
Time: 16:03
Page: 24

Income Category:	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

Annual Accomplishments

No data returned for this view. This might be because the applied filter excludes all data.




U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Integrated Disbursement and Information System
CDBG Activity Summary Report (GPR) for Program Year 2021
KAUAI COUNTY

Date: 08-Aug-2022
Time: 16:03
Page: 25

Total Funded Amount:	\$4,903,354.14
Total Drawn Thru Program Year:	\$3,654,596.47
Total Drawn In Program Year:	\$2,515,283.18

PR26

	Office of Community Planning and Development	DATE: 08-08-22
	U.S. Department of Housing and Urban Development	TIME: 21:17
	Integrated Disbursement and Information System	PAGE: 1
	PR25 - CDBG Financial Summary Report	
Program Year 2021		
KAWAI COUNTY, HI		

PART I: SUMMARY OF CDBG RESOURCES		
01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR		1,285,147.04
02 ENTITLEMENT GRANT		712,663.00
03 SURPLUS URBAN RENEWAL		0.00
04 SECTION 108 GUARANTEED LOAN FUNDS		0.00
05 CURRENT YEAR PROGRAM INCOME		1,439,159.84
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)		0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT		0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT		0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE		0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)		3,437,969.88
PART II: SUMMARY OF CDBG EXPENDITURES		
09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION		2,140,418.19
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT		0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)		2,140,418.19
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION		129,812.75
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS		0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES		0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)		2,270,230.94
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)		1,167,738.94
PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD		
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS		0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING		0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES		1,418,353.91
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT		0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)		1,418,353.91
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)		65.27%
LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS		
23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:	
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION		0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS		0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)		0.00%
PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS		
27 DISBURSED IN IDIS FOR PUBLIC SERVICES		0.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR		0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR		0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS		0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)		0.00
32 ENTITLEMENT GRANT		712,663.00
33 PRIOR YEAR PROGRAM INCOME		1,146,977.11
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP		0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)		1,859,640.11
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)		0.00%
PART V: PLANNING AND ADMINISTRATION (PA) CAP		
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION		129,812.75
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR		142,518.91
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR		140,306.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS		0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)		132,023.66
42 ENTITLEMENT GRANT		712,663.00
43 CURRENT YEAR PROGRAM INCOME		1,439,159.84
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP		0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)		2,151,822.84
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)		6.14%



Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Integrated Disbursement and Information System
PR25 - CDBG Financial Summary Report
Program Year 2021
KAUAI COUNTY, HI

DATE: 08-08-22
TIME: 21:17
PAGE: 2

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17
Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18
Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	4	234	6527882	KEO Shelter Support Services Improvement and Rehabilitation	03C	LMC	\$901.00
2020	4	234	6543375	KEO Shelter Support Services Improvement and Rehabilitation	03C	LMC	\$27,189.00
2020	4	234	6566086	KEO Shelter Support Services Improvement and Rehabilitation	03C	LMC	\$5,230.00
2020	4	234	6591685	KEO Shelter Support Services Improvement and Rehabilitation	03C	LMC	\$41,582.64
2020	4	234	6598196	KEO Shelter Support Services Improvement and Rehabilitation	03C	LMC	\$1,855.50
2020	4	234	6601979	KEO Shelter Support Services Improvement and Rehabilitation	03C	LMC	\$68,770.50
2020	4	234	6606103	KEO Shelter Support Services Improvement and Rehabilitation	03C	LMC	\$25,846.50
2020	4	234	6617604	KEO Shelter Support Services Improvement and Rehabilitation	03C	LMC	\$84,182.66
2020	4	234	6617606	KEO Shelter Support Services Improvement and Rehabilitation	03C	LMC	\$155,602.36
2021	2	242	6568835	Kealaula at Pua Loke Photovoltaic Project	03C	LMC	\$193,296.40
2021	2	242	6612706	Kealaula at Pua Loke Photovoltaic Project	03C	LMC	\$52,796.60
2021	2	242	6612708	Kealaula at Pua Loke Photovoltaic Project	03C	LMC	\$75,069.00
					03C	Matrix Code	\$744,334.16
2021	3	243	6601979	Laukono Park Improvements	03F	LMA	\$108,981.93
2021	3	243	6606107	Laukono Park Improvements	03F	LMA	\$325,175.07
2021	3	243	6617601	Laukono Park Improvements	03F	LMA	\$93,597.00
2021	3	243	6617604	Laukono Park Improvements	03F	LMA	\$48,343.00
					03F	Matrix Code	\$577,097.00
2021	1	241	6612703	Hale Ho'omaluku Family Center Expansion Renovations Project (ph. 1)	03Z	LMC	\$53,785.00
2021	1	241	6612708	Hale Ho'omaluku Family Center Expansion Renovations Project (ph. 1)	03Z	LMC	\$32,665.75
2021	1	241	6617589	Hale Ho'omaluku Family Center Expansion Renovations Project (ph. 1)	03Z	LMC	\$10,472.00
					03Z	Matrix Code	\$96,922.75
Total							\$1,418,353.91

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27
Report returned no data.

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2019	7	225	6520547	General Administration	21A		\$13,049.36
2019	7	225	6530896	General Administration	21A		\$10,426.93
2019	7	225	6543393	General Administration	21A		\$10,435.49
2019	7	225	6552132	General Administration	21A		\$2,516.81
2020	7	237	6521314	General Administration	21A		\$375.00
2020	7	237	6554979	General Administration	21A		\$7,763.15
2020	7	237	6568838	General Administration	21A		\$10,542.28
2020	7	237	6580767	General Administration	21A		\$10,908.60
2020	7	237	6587850	General Administration	21A		\$10,509.82
2020	7	237	6600856	General Administration	21A		\$10,428.08
2020	7	237	6606300	General Administration	21A		\$10,415.70
2020	7	237	6620604	General Administration	21A		\$957.00
2020	7	237	6620519	General Administration	21A		\$10,364.57
2020	7	237	6620626	General Administration	21A		\$10,678.25
2020	7	237	6649767	General Administration	21A		\$10,404.62
2021	6	246	6620534	General Administration	21A		\$13.09
					21A	Matrix Code	\$129,812.75
Total							\$129,812.75

Annual Community Assessment Report PY20



OFFICE OF COMMUNITY PLANNING
AND DEVELOPMENT
9CD-21396

U.S. Department of Housing and Urban Development

Honolulu Field Office – Region IX
1132 Bishop Street, Suite 1400
Honolulu, Hawaii 96813-4918
www.hud.gov
espanol.hud.gov

November 8, 2021

The Honorable Derek S.K. Kawakami
Mayor of the County of Kauai
4444 Rice Street, Suite 235
Lihue, Hawaii 96766

Dear Mayor Kawakami:

SUBJECT: Annual Community Assessment (ACA) Report
Program Year 2020

This letter is to convey the U.S. Department of Housing and Housing Development's (HUD's) assessment of the County of Kauai's (County's) performance for its 2020 Community Planning and Development (CPD) Program Year. The report reflects the County's efforts to ensure HUD program compliance. HUD finding that the County is generally meeting the intent of the CPD programs. However, HUD has concerns over the timely expenditure of Community Development Block Grant (CDBG) funds, as described in the ACA.

As part of HUD's annual review, the Department wants to take this opportunity to address the Community Development Block Grant (CDBG) program timeliness requirements, and the importance it plays in ensuring that the intent of the CDBG program is achieved. HUD CDBG regulations require recipients to carry out their CDBG activities in a timely manner, thus ensuring low- and moderate-income persons are assisted. The standard requires grantees to be at a 1.5 CDBG timeliness ratio 60 days prior to the end of their program year. On the test date of May 2, 2021, the County had a CDBG timeliness ratio of 2.50. The County's timeliness ratio included \$775,048.34 line of credit balance, \$512,080.33 balance in program income receipted in the Integrated Disbursement and Information System (IDIS), and \$468,113.31 balance in program income not receipted in IDIS. The County is not in compliance with the CDBG timeliness regulations. To meet the next CDBG timeliness test, the County needs to expend and drawdown at least \$2,167,121 before May 2, 2022.

The enclosed Annual Community Assessment Report reflects HUD's assessment on the County's implementation of its CPD programs. The County will have 30 days from the date of this letter to comment on the report. Should the County not wish to comment on the report, or fails to comment within the above time period, please consider the report final and make it available to the public using your standard notification process including uploading the ACA report to County's website, providing a notice in the newspaper identifying the report contents and where it is available for review.

Thank you for your efforts in supporting your community's needs. If you have any questions or need further information or assistance, please contact Rebecca Borja, Senior Community Planning and Development Representative, at 808-457-4673 or Rebecca.C.Borja@hud.gov. If responding in writing to this letter, please provide your response as a PDF document to CPDHonolulu@hud.gov.

Sincerely,



Digitally signed by
MARK CHANDLER

Mark A. Chandler, Director
Office of Community Planning
and Development

Enclosure

cc:

Mr. Adam Roversi, Housing Director (w/ enclosure)
9CD Official Files, KC, PY 2020 Performance
9CE Madaraka (w/enclosure)

ANNUAL COMMUNITY ASSESSMENT REPORT

County of Kauai

Program Year 2020: July 1, 2020 to June 30, 2021

HUD Point of Contact:

Ms. Rebecca Borja
Senior Community Planning and
Development Representative
HUD Honolulu Field Office
1132 Bishop Street, Suite 1400
Honolulu, HI 96813
(808) 457-4673

County Point of Contact:

Mr. Adam P. Roversi
Housing Director
Kauai County Housing Agency
County of Kauai
Pi'ikoi Building
4444 Rice Street, Suite 330
Lihue, HI 96766
(808) 241-4444

Introduction

The Housing and Community Development Act of 1974, as amended, and the National Affordable Housing Act of 1990, require federal grant recipients receiving federal assistance under the Act to submit an annual performance report disclosing the status of grant activities. The U.S. Department of Housing and Urban Development (HUD) is required by 24 CFR 91.525 to determine whether the grant recipient is in compliance with the statutes and has the continuing capacity to implement and administer the programs for which assistance is received. In accordance with 24 CFR 91.525, HUD's comments below and the cover letter above incorporate the Department's assessment of the County of Kauai's (County's) Program Year (PY) 2020 performance.

In assessing the County's performance, HUD relied primarily upon the County's Program Year 2020 Consolidated Annual Performance and Evaluation Report (CAPER), technical assistance, remote monitoring, and communications with the County's federal programs staff. During this period, HUD has determined that the County generally met the intent of the Community Planning and Development (CPD) programs. Based on the County's accomplishments through the Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Housing Trust Fund (HTF), the County has demonstrated its ability to carry out various housing and community development programs. However, HUD has concerns regarding the County's timely implementation of its CDBG program.

Significant Performance Conclusions

In general, the County effectively administered CDBG grant funds during the Program Year. HUD CDBG regulations require recipients to carry out their CDBG activities in a timely manner, thus ensuring low- and moderate-income persons are assisted. The standard requires grantees to be at a 1.5 CDBG timeliness ratio 60 days prior to the end of their program year. For the 2020 Program Year, the 60-day test was conducted on May 2, 2021, and HUD determined that the County unadjusted draw ratio based on CDBG funds in the County's line of credit (first tier review) was 1.10. However, after HUD adjusted the line-of-credit balance with the program income and revolving loan fund balances (the second-tier test), the County's timeliness ratio for program year 2020 is 2.50. HUD is noting this lack of timely performance as a deficiency.

During Program Year 2020, HUD determined that the coronavirus caused many local governments to operate under extenuating circumstances and may need additional time for certain administrative requirements. HUD suspended, effective January 21, 2020, all Corrective Actions for timeliness. This suspension was extended through September 30, 2021. Based on government restrictions, closures, shelter-in-place orders, and social distancing guidance related to coronavirus, HUD determined that all entitlement grantees have factors beyond their reasonable control that, to HUD's satisfaction, impact the carrying out of CDBG-assisted activities in a timely manner. Please note that grantees are advised that this suspension does not eliminate the timely expenditure requirements set forth in 24 CFR 570.902. HUD will continue to run expenditure reports and will continue to notify grantees of any timeliness deficiencies. . If a grantee's timely performance deficiency remains unaddressed in succeeding program years, HUD will take corrective actions as needed to remedy the deficiency.

The County is a State Recipient of HOME Investment Partnerships Program (HOME) and Housing Trust Fund (HTF) funds. While the primary source of HOME and HTF information is the State of Hawaii's (State's) CAPER, HUD notes that the County's CAPER included data to inform the citizens about HOME- and HTF-funded projects within the County. In general, the County adequately administers HOME and HTF grant funds.

CPD Programs

CDBG

The County expended \$1,790,227.39 in CDBG funds on thirteen out of seventeen projects active during the reporting period. CDBG projects selected by the County for Program Year 2020 will primarily benefit low- and moderate-income persons. The County used CDBG funds to address community development goals. The County's management of the CDBG program has ensured that low- and moderate-income persons will primarily benefit and receive program assistance. During the Program Year, 100 percent of CDBG funds (excluding funds expended for administration and planning) were spent on activities that benefited low- and moderate-income persons.

During Program Year 2020, the following six CDBG activities were completed and met their proposed accomplishments:

- Homeownership Education and Counseling Project (2019)
- CDBG-CV: COVID-19 Emergency Housing and Utilities Assistance, MPHS (2020)
- CDBG-CV: COVID-19 Emergency Housing and Utilities Assistance, FLC (2020)
- Kupuna Kare for Farmer Fare, COVID-19 Related (2019)
- Lihue Theater Senior Housing – Energy Efficiency (2020)
- KCHA Homebuyer Loan Program, RLF (2020)

The County's Consolidated Plan describes the following four priority concerns that will be addressed through the CDBG program: housing and special needs housing, homelessness, community development, and fair housing. During Program Year 2020, the County met or surpassed the following Annual Action Plan goals:

- Goal FH-1 (Non-housing Community Development, Fair Housing public services): various fair housing activities expected to serve: 60; actual served: 105, percent completed: 175%.
- Goal HO-1 (Affordable Housing, Direct Financial Assistance to Homebuyers): the County's Homebuyer Loan Program financed one homebuyer loan to an eligible household. Households expected to serve: 1, actual served: 1, percent completed: 100%.
- Goal HR-1 (Affordable Housing, Rental Units Rehabilitated): the County funded energy efficiency improvements to the Kauai Housing Development Corporation Lihue Theater Senior Housing. Household housing units expected to serve: 21, actual served: 21, percent completed: 100%.
- Goal PS-1 (Non-Housing Community Development, Public service activities other than low/moderate income housing benefit): the County funded the following public service activities in the program year: Hawaiian Community Assets homebuyer education and counseling, Office of Economic Development Kupuna Kare for Farmers Fare, Malama Pono Health Services' and Family Life Center's COVID-10 emergency housing and utilities assistance, Project Vision Hawaii's Project HiEHIE Kauai, and Friendship Club's food service continued support and expansion. Persons expected to serve: 931, actual served: 1,436, percent completed: 154.24%.

HOME and HTF

HUD recognizes that the State has the primary reporting responsibility for the HOME and HTF Programs and will review the State's CAPER as the official report; however, HUD commends the County for including data in its CAPER to inform its citizens about HOME- and HTF-funded projects.

During Program Year 2020, the following activities were completed and met their proposed accomplishments:

- Koa'e Makana, 134 units of affordable workforce rental housing for households at or below 60 percent of the area median income (HOME and HTF)
- Waimea Huakai, 34 units of affordable workforce rental housing for households at or below 60 percent of the area median income (HOME)

HUD encourages the County to undertake innovative projects to address the affordable housing needs for the citizens of Kauai.

Continuum of Care

In partnership with its Continuum of Care (CoC) partner agencies, the County provided outreach and assessments to the community's homeless population. The County continued its Shelter-In-Place program, allowing homeless households to camp at five County beach parks, a program which began at the start of the COVID-19 pandemic. The Kauai Community Alliance (KCA) outreach group coordinated outreach services provided to the homeless households in these designated areas. At least three nonprofit organizations conducted weekly outreach. The County's Homeless Coordinator conducted several outreach events which involved several agencies providing at three socially distant resource fairs that offered first aid, bus pass programs and housing voucher sign-ups.

Other activities which assist the homeless population include:

- Kauai Economic Opportunity, Inc. (KEO) operates the only emergency shelter on island and its capacity is 19 persons per night.
- YWCA Kauai operates a family violence shelter with a capacity of 17 persons per night.
- KEO, Women In Need (WIN), and U.S. Vets operates transitional housing.
- The Kauai County Housing Agency worked with the Kauai Government Employee Federal Credit Union to offer rental and utility assistance to households impacted by COVID-19.
- Kauai CoC partner agencies offer rapid rehousing assistance those that are at-risk of becoming homeless due to being delinquent on rent or utilities.
- The County uses HOME Program funds to provide tenant-based rental assistance to homeless individuals and/or families. During Program Year 2020, the County assisted an average of 19 household per month.

- Kealahou on Pua Loke, a 29-unit, long-term rental housing project for families transitioning out of homelessness, opened in Program Year 2020.
- The Kauai Police Department awarded funding to Women In Need to provide 15 households residing in the County beach parks during the Shelter In Place program with one year of rental assistance.

HUD wishes the County success in its continued efforts to address homelessness on Kauai and encourages the coordination of CoC, CDBG, and HOME funds to support the County's plan to assist individuals and families experiencing homelessness.

Community Empowerment

The County has complied with its Citizen Participation Plan to provide an opportunity for citizens to comment on the CAPER. A public notice appeared in local newspaper with a 15-day comment period. The draft was also made available on the County's website during the period to receive public comments. Despite the opportunities available for public participation in the reporting process, no public comments were received for the CAPER submission. HUD encourages the County to continue its efforts to foster public participation, to provide opportunities for citizen input and to explore additional opportunities to involve the public in its planning process.

Management of Funds

In accordance with the CDBG regulations, the timeliness ratio benchmark should be 1.50 sixty days prior to the end of the County's program year. On the test date of May 2, 2020, the County had a CDBG timeliness ratio of 2.50. The County's CDBG balance includes \$775,048.34 in the line of credit, \$512,080.33 program income receipted in the Integrated Disbursement and Information System (IDIS), and \$468,113.31 program income not receipted in IDIS. The County's CDBG balance on May 2, 2021 exceeded the timeliness standard by \$700,124. If the County's timely performance deficiency remains unaddressed in succeeding program years, HUD will take corrective actions as needed to remedy the deficiency.

Based on government restrictions, closures, shelter-in-place orders, and social distancing guidance related to coronavirus, HUD has determined that all entitlement grantees have factors beyond their reasonable control that, to HUD's satisfaction, impact the carrying out of CDBG-assisted activities in a timely manner. HUD appreciates the many efforts made by our grantees to continue carrying out their programs during this challenging time.

The County should carefully monitor project expenditures and revolving loan fund draws and receipts to meet the next timeliness test on May 2, 2022. HUD is available to provide assistance to the County in its efforts to achieve its timeliness goals and to ensure that future CDBG funding will not be compromised.

Areas for Improvement and Recommendations

The County needs to continue to monitor its ongoing CDBG, HOME, and HTF projects to ensure timely implementation. To improve CDBG program compliance, the County needs to ensure timely expenditure of grant funds through:

- Identifying project obstacles and developing plans to address these obstacles to strengthen its programs.
- Aggressively focusing on its open projects funded with line of credit funds, program income, and revolving loan funds to ensure timely completion of the projects and draw down of funds with the intent of achieving CDBG timeliness by May 2, 2022.

Fair Housing & Equal Opportunity

The state-wide Analysis of Impediments (AI) plan updated in April 2020 focused on two primary impediments: 1) agency staff knowledge of Fair Housing Law; 2) the degree to which agency policies and procedures (legal, regulatory, and administrative) align with fair housing law and affirmatively promote equal access to housing for all Hawaii residents. In Program Year 2020, the County took part in a statewide virtual fair housing training in which 105 members of the public including landlords and tenants participated and 26 staff trained. The County received 26 fair housing calls and/or inquiries. HUD encourages the County to continue its activities to address the impediments identified in the AI and to continue working on its planned activities, as stated in the County's Fair Housing goals.

The CAPER was provided to Mr. Jelani Madaraka, Lead Civil Rights Analyst, HUD Honolulu Field Office, for compliance with Fair Housing and Equal Opportunity (FHEO) requirements. Mr. Madaraka will forward comments or questions he may have under separate cover.

Conclusion

Overall, the County is meeting its community needs by planning and executing a Consolidated Plan/Annual Action Plan with a vision for the future, and by implementing this Plan through its Annual Action Plan. As a result, the County has assisted many communities and especially low- to moderate-income persons. HUD encourages the County to continue its support of various housing and community development programs, and especially want to recognize the Kauai County Housing Agency for their dedication to the CPD programs. The program staff is a credit to the County and its CPD programs.

AFFIDAVIT OF PUBLICATION

**IN THE MATTER OF
PUBLIC NOTICE**

STATE OF HAWAII

}
} SS.
}

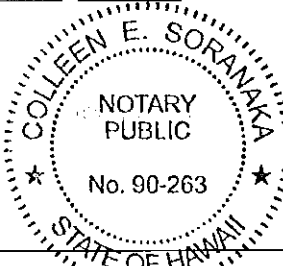
City and County of Honolulu

Doc. Date: AUG 25 2022 **# Pages:** 1

Notary Name: COLLEEN E. SORANAKA **First Judicial Circuit**

Doc. Description: Affidavit of
Publication

Colleen E. Soranaka AUG 25 2022
Notary Signature Date



Lisa Sakakida being duly sworn, deposes and says that she is a clerk, duly authorized to execute this affidavit of Oahu Publications, Inc. publisher of The Honolulu Star-Advertiser, MidWeek, The Garden Island, West Hawaii Today, and Hawaii Tribune-Herald, that said newspapers are newspapers of general circulation in the State of Hawaii, and that the attached notice is true notice as was published in the

Honolulu Star-Advertiser 0 times on:

MidWeek 0 times on:

The Garden Island 1 times on:

08/25/2022

Hawaii Tribune-Herald 0 times on:

West Hawaii Today 0 times on:

Other Publications: 0 times on:

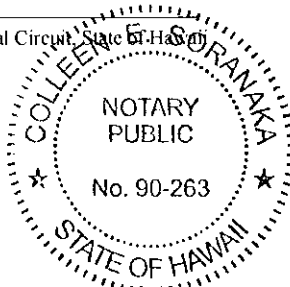
And that affiant is not a party to or in any way interested in the above entitled matter.

Lisa Sakakida
Lisa Sakakida

Subscribed to and sworn before me this 25th day of August A.D. 20 22

Colleen E. Soranaka
Colleen E. Soranaka, Notary Public of the First Judicial Circuit, State of Hawaii
My commission expires: Jan 06 2024

Ad # 0001383349



**COUNTY OF KAUAI
LEGAL PUBLIC NOTICE**

To All Interested Agencies, Groups & Persons:

Pursuant to 24 CFR Part 91, notice is hereby given that a draft Consolidated Annual Performance and Evaluation Report (CAPER) for program year 2021 (7/1/21-6/30/22) is available for review and comment. The CAPER is an annual review of progress made in carrying out priorities and activities for the County's 5-year Consolidated Plan (2020-2025). The CAPER provides an assessment of the County's progress in meeting objectives for the federal Community Development Block Grant Program, HOME Investment Partnership Program, and Housing Trust Fund Program.

The draft CAPER 2021 is available online on the County's website at <https://www.kauai.gov/Housing>. To receive a copy by mail, please call 808-241-4444. Upon request, this document is available in alternate formats such as large print or electronic copy. All interested persons who wish to comment on the CAPER may submit comments to Kauai County Housing Agency, Attn: Kerri Barros, or via email kbarros@kauai.gov, no later than 4:30 p.m. on September 9, 2022. All comments received will be considered prior to submission of the final CAPER to the U.S. Department of Housing and Urban Development.

County of Kauai
By Order of the Mayor
Derek S.K. Kawakami



(TG1383349 8/25/22)

ICSP NO.: _____