



Community Development Block Grant (CDBG)

www.kauai.gov/Housing



RESOURCES

- CDBG Application Information

<https://www.kauai.gov/Government/Departments-Agencies/Housing-Agency/Housing-Community-Development/Community-Development-Block-Grant-Program-CDBG>

- Recording and PowerPoint Slides from Webinar
- CDBG Fact Sheet
- Application Checklist
- Forms and Links
- Post-Award Instructions & Forms

Who
What
When
How





TERMS

- ▶ Grantee or Recipient – County
- ▶ Awardee or Subrecipient – YOU
- ▶ LMI – low- and moderate-income at or below 80% income limits established by HUD
- ▶ LMA – low-mod area



CDBG Program

Established 1974 & funded by:

- U.S. Department of Housing and Urban Development

Kaua'i, Non-Entitlement Counties in Hawai'i

Eligible Subrecipients:

- Government Agencies
- Neighborhood-Based Non-Profits
- Small Business Investments



Primary Objectives

- ▶ Provide decent housing
- ▶ Provide a suitable living environment
- ▶ Expanding economic opportunities



National Objectives

1

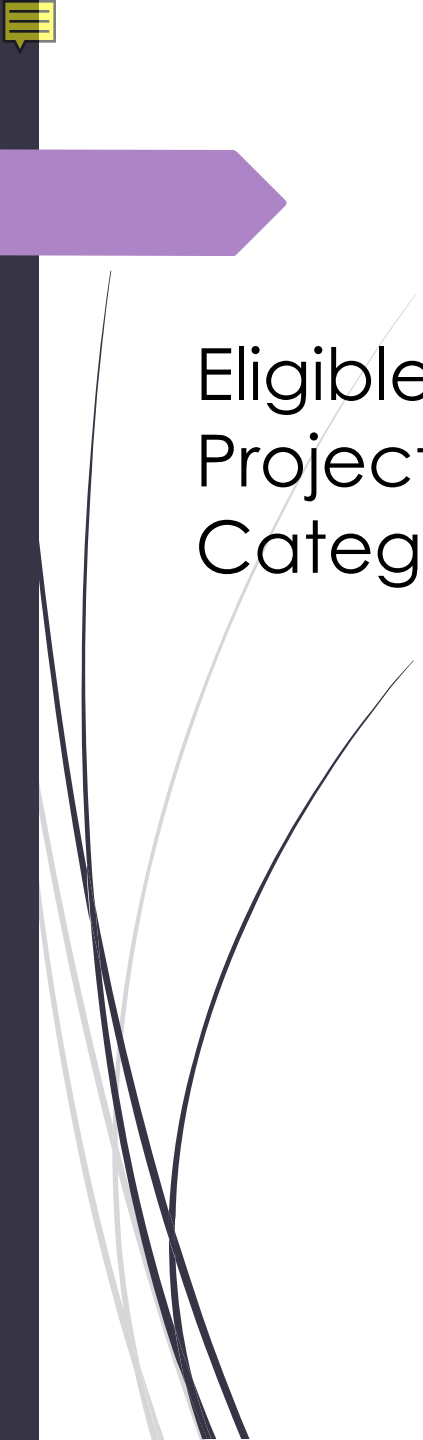
Directly benefit low- and moderate-income individuals or households:
-Limited clientele activities; presumed benefit (LMC)
-Area benefit (LMA)
-Housing benefit (LMH)
-Job creation or retention (LMJ)

2

Aid in the prevention or elimination of slums or blight

3

Meet community development need having a particular urgency (urgent need)



Eligible Project Categories

Public Service (15% cap)

Housing


Public Facilities &
Infrastructure Improvements

Economic Development

Administration (20% cap)



Basic Eligible Activities 24 CFR 570.201



*Public service
activities*

*Public
improvements
and facilities*

*Removal of
architectural
barriers (ADA)*

*Rehabilitation
&
preservation*



One Year Project

TIMELINESS



PRE-REQUISITES

- GET - General Excise Tax Number
- Federal Tax ID Number – (EIN- Employer Identification Number)

Register in SAM.gov – (System for Award Management) to obtain:

- CAGE (Commercial And Government Entity) Code; 5-character ID
- UEI (Unique Entity Identifier) number; 12-character alphanumeric ID

<https://sam.gov/content/duns-uei>



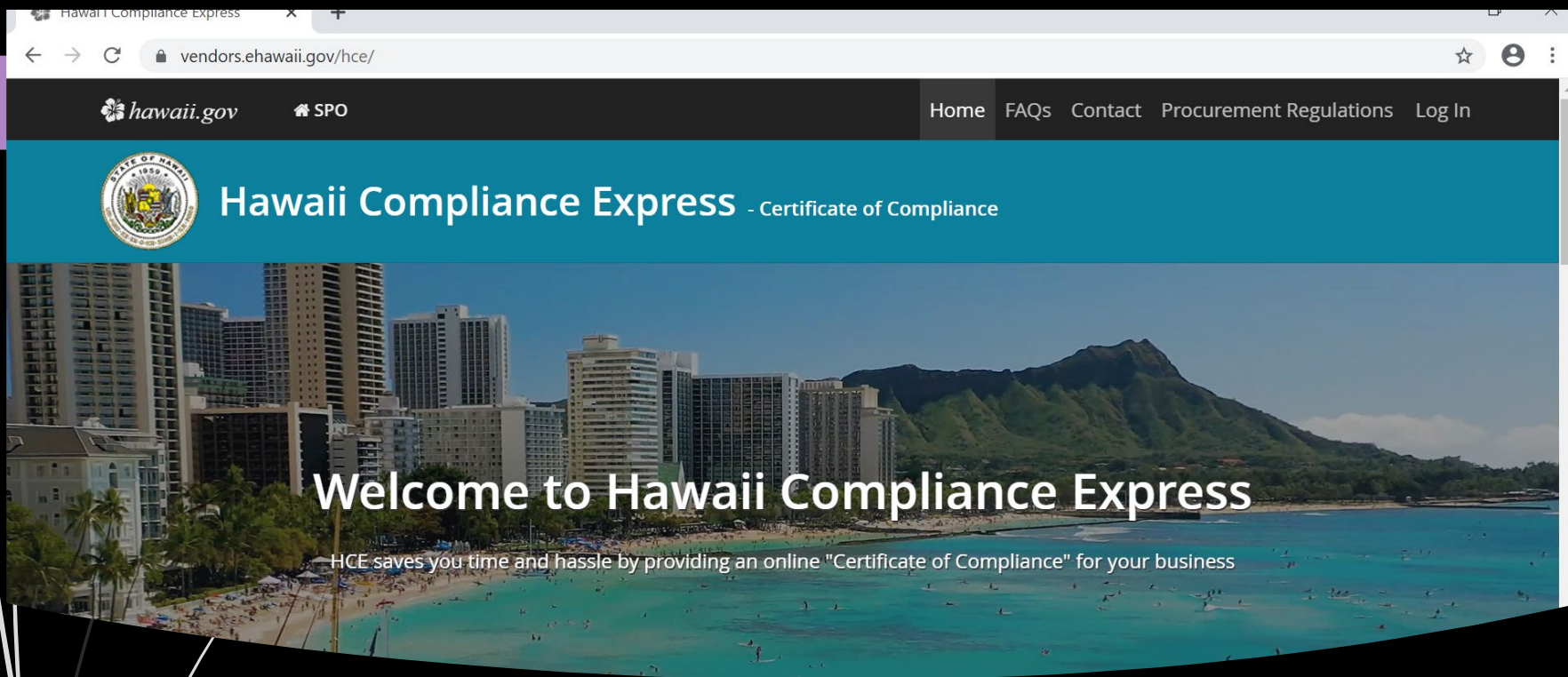
PRE- REQUISITES (CONT.)

- A copy from the Flood Hazard Assessment Tool (FHAT)

<http://fhat.Hawaii.gov>

- Certificate of Compliance – Hawai'i Compliance Express

<https://vendors.eHawaii.gov/hce/>



Hawai'i
Compliance
Express

<https://vendors.ehawaii.gov/hce/>



EXAMPLE

STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: HIBISCUS LANDSCAPING INC.

DBA/Trade Name: HIBISCUS LANDSCAPING INC.

Issue Date: 10/09/2024

Status: **Compliant**

Hawaii Tax#: 000000000-01
New Hawaii Tax#: GE-0000000000-01
FEIN/SSN#: XX-XXXXXXX No
UI#: record 000000
DCCA FILE#:

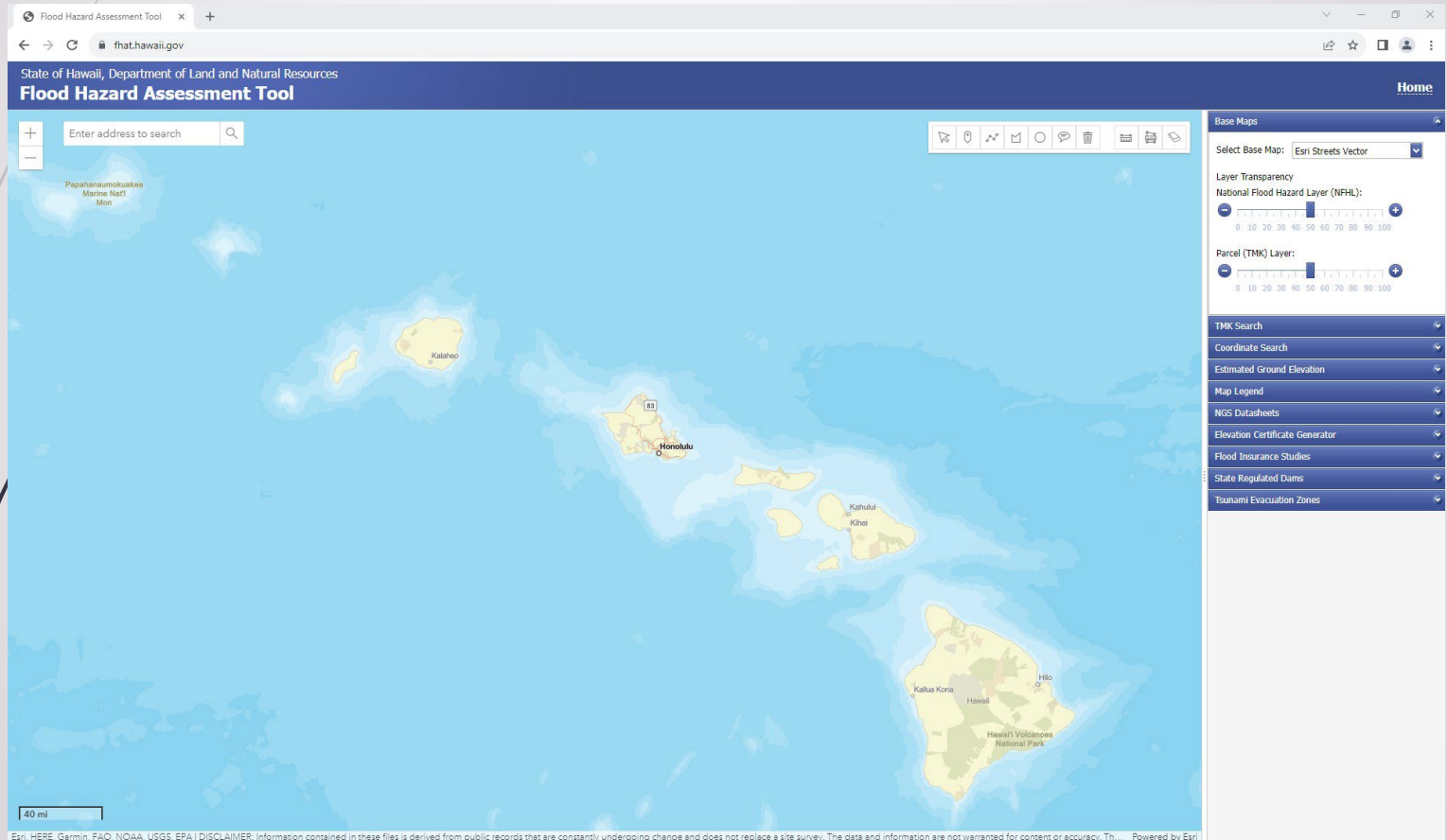
Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Compliant
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

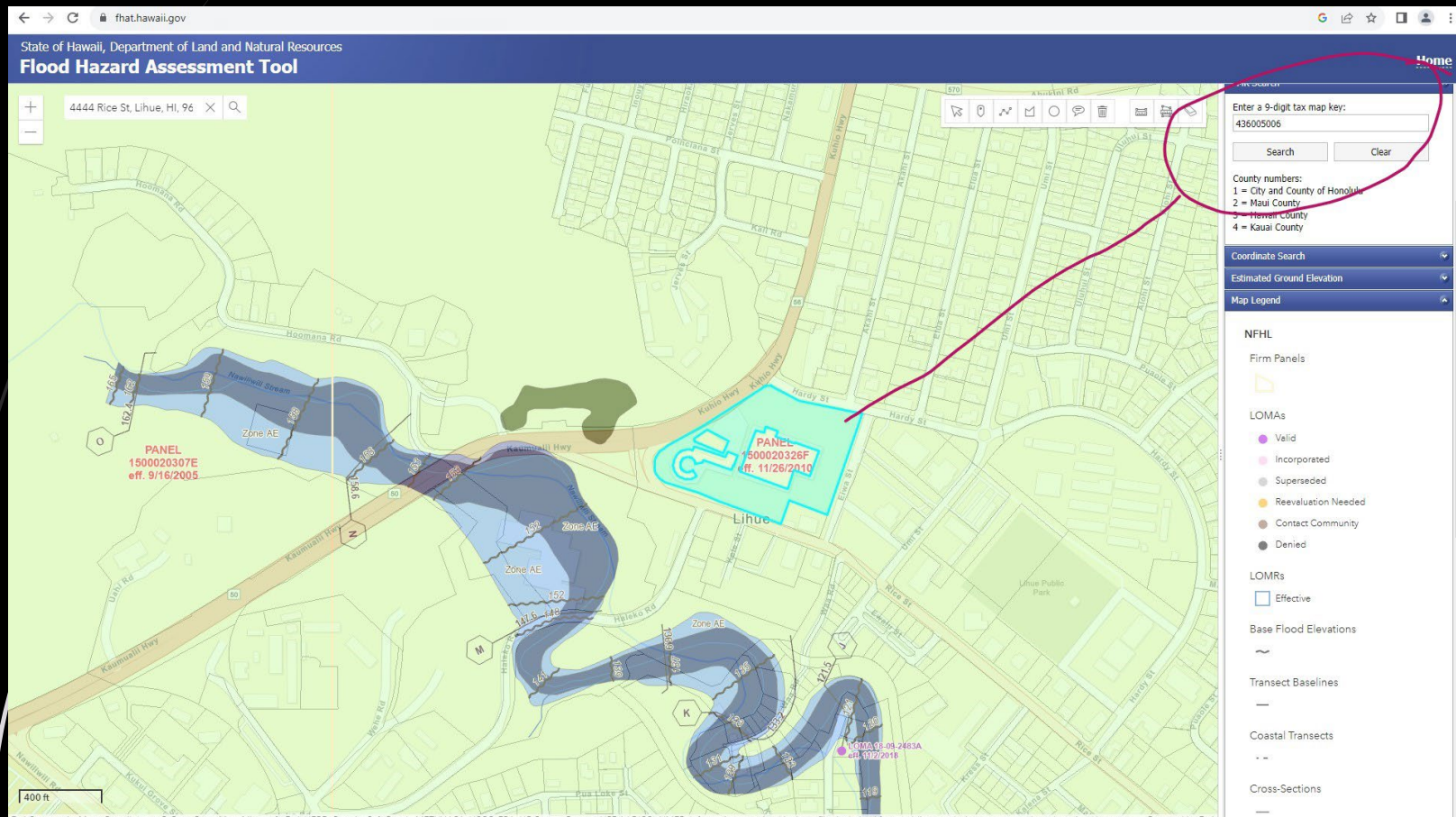
Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

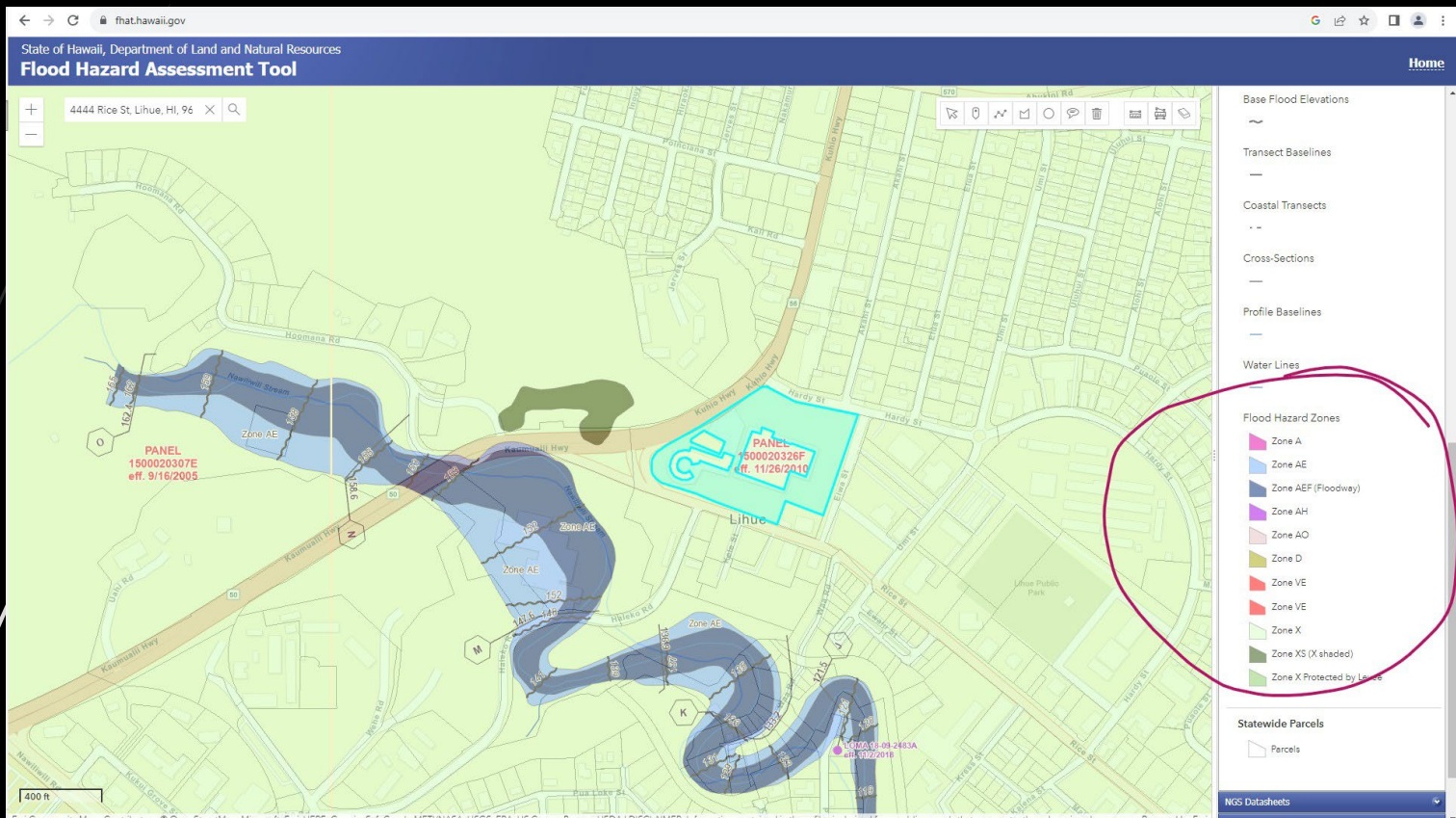
Flood Hazard Assessment Tool



<https://fhat.hawaii.gov>



- Enter TMK number



- Scroll down to Map Legend to determine Hazard Zone
- Upload to application



Scoring Criteria/Selection Process

- Evaluation & Selection Committee
- Competitive scoring process
- Categories:
 - Proposal Concept (375 pts)
 - Project Readiness (325 pts)
 - Financing (130 pts)
 - Experience & Qualifications (90 pts)
 - Completeness & Documentation (80 pts)

Timetable



SUBRECIPIENT AGREEMENT REQUIREMENTS

- Verification of Income & Assets, or Self Certification
- W-9
- IRS Form 990 or Single Audit
- Other federal forms





Project Ideas

- ▶ Technical assistance available until 12/04/23

Please call to:

- ▶ Confirm category & eligible activity
- ▶ Confirm allowable costs
- ▶ Confirm if project meets the national objective
- ▶ Determine method for income verification



PLANS

- Consolidated Plan 2020-2025
- Annual Action Plan
- Consolidated Annual Performance and Evaluation Report (CAPER)

<http://www.Kauai.gov/Government/Departments-Agencies/Housing-Agency/Housing-Community-Development/Community-Development-Block-Grant-Program-CDBG>



TIPS - Application



Access the website and start an application



Obtain required documents to upload



Be clear and concise when explaining the activity



Check your work – accurate amounts, grammar, no missing info – use “n/a”



RESOURCES

- ▶ CDBG Application Information

<https://www.kauai.gov/Government/Departments-Agencies/Housing-Agency/Housing-Community-Development/Community-Development-Block-Grant-Program-CDBG>

- ▶ HUD Exchange

<https://www.hudexchange.info/programs/cdbg/>

- ▶ HUD.gov

<https://www.hud.gov/>



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MAHALO!