

DEPARTMENT OF LIQUOR CONTROL

LEO SANDOVAL, DIRECTOR

March 27, 2024

TO: **ALL LIQUOR LICENSEES OF THE COUNTY OF KAUA'I**
FROM: **Department of Liquor Control**
SUBJECT: **Online Annual Liquor License Renewals**

Aloha Industry Members,

We want to let you know that starting from April 19th, 2024, the Department of Liquor Control will send renewal applications to the mailing address associated with your liquor license. From April 16th, 2024, you can renew your liquor license online. We encourage all our licensees to use our online renewal portal to speed up the renewal process and avoid any delays. You can access the online application renewal portal at [Kauai County Liquor Permits \(ehawaii.gov\)](https://www.kauai.gov/ehawaii). We have also created an instructional video on YouTube at <https://tinyurl.com/Kauai-Liquor-Control> to assist you with the online renewal process.

If you prefer the traditional method of renewal, you may mail your renewal application or hand-deliver it to the Liquor Department.

All completed applications must be received on or before June 30th, 2024, to avoid a penalty. Any licensee who fails to submit the renewal on or before June 30th, 2024, must stop all sales of liquor until a renewal has been submitted and approved.

Every Licensee must submit the following completed documentation with their renewal application:

- A copy of the **notarized application** for renewal form.
- A copy of your **current Hawaii Tax Clearance Certificate**.
- A copy of your **current liquor liability insurance coverage**.
- Correct renewal fee payment.

If you have any questions or need notarization services for your application renewal, please feel free to contact our office at 808-241-4966 or email us at liquor@kauai.gov.

Mahalo,



LEO SANDOVAL-REYES, Director
DEPARTMENT OF LIQUOR CONTROL

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