



DEPARTMENT OF LIQUOR CONTROL  
THE COUNTY OF KAUAI

DEREK S. K. KAWAKAMI, MAYOR  
REIKO MATSUYAMA, MANAGING DIRECTOR

LEO SANDOVAL-REYES  
DIRECTOR

**REQUEST FOR APPROVAL OF TEMPORARY  
REDUCTION OF LICENSED PREMISES**  
HRS §281-62

*This form must be submitted at least ten (10) business days prior to the proposed event date.*

Liquor License No. \_\_\_\_\_ Licensee Name: \_\_\_\_\_

Trade Name/DBA: \_\_\_\_\_

Premises Address: \_\_\_\_\_

Licensee Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Bus. Ph. #: \_\_\_\_\_ Mobile #: \_\_\_\_\_ Email: \_\_\_\_\_

Reason for Temporary Reduction (e.g. special event, trade show, etc.) \_\_\_\_\_

Description of Temporarily Reduced area (e.g. location, dimensions of area, name of ballroom, etc.) \_\_\_\_\_

**Attach an existing Floor Plan (8 1/2" x 11" or larger) of the licensed premises and outline the proposed reduced area in red.**

The licensee acknowledges the following:

HRS §281-78 Prohibitions.

- b) At no time under any circumstances shall any licensee or its employee:
  - (2) Permit any liquor to be consumed on the premises of the licensee or on any premises connected therewith, whether there purchased or not, except as permitted by the terms of its license.

\_\_\_\_\_  
SIGNATURE OF LICENSEE OR AUTHORIZED AGENT

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINTED NAME OF LICENSEE OR AUTHORIZED AGENT

\_\_\_\_\_  
DATE

*FOR DEPARTMENT OF LIQUOR CONTROL USE ONLY*

Reviewed by Licensing Clerk: \_\_\_\_\_

Date: \_\_\_\_\_

Director Approved/Denied: \_\_\_\_\_

Date: \_\_\_\_\_

04/20/20

