

**Amendment #1 to the Request for Proposals
(RFP)**

Issued By:

County of Kauai on August 28, 2023

Office of Economic Development

2023-2024 Innovation Grant

Page 16 – Section 2.09 - Section A. Number 12. – County Goals: Describe how your project aligns with any of the County goals listed in the plans/projects below. This is not necessary, but you will be awarded extra points for tying your project in to one or more of these plans.

ADD THE FOLLOWING:

Kauai County Plans:

[Comprehensive Economic Development Strategic Plan](#), the

[Kauai General Plan](#)

[Kauai Destination Management Action Plan.](#)

[Kauai DMAP](#)

[Kauai Challenge](#)

[Aloha Plus Challenge](#)

QUESTIONS AND ANSWERS RECEIVED PRIOR TO DEADLINE:

Question: Relating to the Consider.It platform, who is the public? Can only Kauai Residents evaluate applications?

Answer: The Consider.It platform is on the internet so it is available to anyone. Anyone who registers can make review the information and make comments. It is only advertised via Kauai County Public Information processes so a large majority of persons that review and comment are Kauai Residents.

Question: Does the NP have to be domiciled in Kauai County to apply?

Answer: NP should be Kauai based NP or Hawaii based non-profit doing regular work on Kauai. The project needs to be 100% based on Kauai. Project needs to benefit Kauai County.

Question: What category would Kauai Fisheries fall under if not agricultural?

Answer: Depends on the project.

Question: Are matching funds a requirement of this grant?

Answer: Yes, 15% Cash Match; 15% in-Kind Match.

-Cash match is actual cash contributed to a Grant Program provided that the cash contribution is spent on eligible Grant Program costs. Examples of sources of cash that may be used as match include:

- Grants from private, local, state, and federal resources (if not statutorily prohibited by source)
- Cash resources
- Revenues from fundraising efforts organized by the recipient or subrecipient.
- Recipient or subrecipient staff working on grant eligible activities who aren't paid from the Program Grant but are paid from other agency resources.

-In-kind match is the value of any real property, equipment, goods, or services contributed to a Grant Program that would have been an eligible Grant Program activity if the Grantee paid for them directly with Program funds. In-kind match can be donations provided directly by the Grantee.

Question: Are there restrictions about what Innovation is? Is it clearly defined anywhere?

Answer: There is information in our press release that defines what innovation is and from earlier in this presentation. Innovation refers to the process of introducing new ideas, technologies, methods, products, or technologies that bring about significant improvements or changes to a particular field or industry.

Question: What is the character length of the Equity Plan? How long does it need to be? Character range?

Answer: We don't have a minimum or maximum number of characters.

Question: How can we download the template of the entire application so they can review and plug in answers to submit into the system later?

Answer: The application template is available in .pdf format on www.kauaiforward.com and www.kauai.gov/OED.

Question: Can we advance through the pages of the application without responding to every required question on each page or must each page be completed in order?

Answer: Yes, you can advance through each page by pressing "Save" or "Save and Continue". Please make sure that prior to submitting your application, that "mark as complete" has been grayed out.

Question: When you hit “Mark as complete” does it force the system forward so that you cannot return to the question?

Answer: Pressing “Mark as complete” does not lock any part of the application. You can still return to any section to edit.

Question: Relating to WFD – Workforce Development. What economic category does this fall under?

Answer: Depending on the project and what type of workforce development offered (i.e., agricultural classes, small business training, etc.) it could fall under any economic category.

Question: We are currently receiving funding for our kūpuna meal kit program through a contract from the County of Kaua‘i. That would disqualify us from receiving funding for this grant, correct?

Answer: If it is for the same program, then yes, it would not qualify for grants from two county offices. The innovation grants are meant to encourage innovation, so we also don’t typically fund programs that are the same as what is already in existence.

Question: I'm wondering if you can point me to a list of County Goals (referred to on page 16 of the Innovation Grant RFP)? Are the goals separate to those listed under each sector (pages 9-13)?

Answer: Please see above for links to the County’s Community Plans referred to in this RFP.

Required Non-Profit Documents:

By-laws (especially as they relate to who can sign documents-if this is not stated than we will need a corporate resolution assigning an organization officer the ability to sign documents)

Board Member List & Information

Non-Profit Tax Information

Certificate of Good Standing with DCCA

HCE Compliance (not required for application, only for funding)

Most recent P&L Statement

Operating Budget for current year.