

County of Kauaʻi

Recycling & Waste Diversion Grant Program Announcement

Introduction & Program Objective:

The County Solid Waste Division has a total of \$40,000 available to fund projects that support reuse, recycling, and raise public awareness about waste diversion on Kauaʻi, consistent with the recommendations put forward in the most recent Integrated Solid Waste Management Plan Update. The County is soliciting applications through a competitive grant process. Applicants must be a 501(c)3 non-profit.

Project examples may include but not be limited to aspects of food waste composting, implementing a reusable foodware program in a school, plastic diversion with on-island management solutions, repair fairs, art show(s) or “trashion” show(s) featuring items made from rubbish and recyclables, and other programs directly related to recycling, waste diversion, education and public awareness.

Award and Fund Distribution

Applications will be reviewed by a Selection Committee assigned by the Department of Public Works. Applications will be selected and awarded based on the selection criteria detailed below. After all applications have been scored, applicants will be ranked according to their overall average scores. A minimum score of 15 points will be required for funding eligibility. Grants will be awarded to the highest-ranking proposal(s). Projects will be funded based on proposal strength, eligibility, and availability of funds. Projects may be funded in their entirety, partially funded, or denied. Scope of work for selected projects may be revised depending on funding availability, by mutual agreement of the parties. Up to \$40,000 is available to be awarded.

Funded projects will have funds distributed as follows:

- 80% after project is approved.
- 20% after final completion of the project and submission of final report.

General Terms and Conditions

All arrangements made under this grant agreement are subject to the County of Kauaʻi's General Terms and Conditions which are included with this announcement.

Campaign contribution prohibition

Under HRS 11-355 contractors are prohibited from contributing to campaigns during the term of this contract. Contact the State Campaign Spending Commission at 808-586-0285 or www.hawaii.gov/campaign for more information.

How to Apply

e-mail the attached Grant Application Form to aboyd@kauai.gov.

You may also mail your application to the following address:

Attention: Andrew Boyd
County of Kauai Solid Waste Division
Public Works Department
4444 Rice Street, Suite 295
Lihue, HI 96766

If you have questions, call Andrew Boyd at (808) 241-4838

Applications will be accepted up to 3:00 P.M. on Friday, November 14, 2025

SELECTION CRITERIA FOR RECYCLING & WASTE DIVERSION GRANTS

1. Project strength, planning, goals, and engages the public – 20

Project is not organized or well thought out, no goals or outcomes listed, does not engage the public at large: 0

Project is organized with proposed waste diversion or educational activities, outline/timeline for goals stated, applying agency has a list of options they will be pursuing, all documentation submitted in a timely manner, and raises public awareness regarding recycling and waste diversion: 1-4

Project is well organized with proposed waste diversion detailed and options clearly stated, outline/timeline, the applying agency has a well thought out list of goals and options that they will be pursuing, all documentation submitted in a timely manner, and specifically includes and engages the public through participation: 5-10

2. Project Impact -Potential to Effect Waste Diversion - 5

No projected waste diversion impact: 0

Some projected waste diversion impact: 1-3

Significant projected waste diversion impact: 4-5

3. Measurability of Project's Success – 5

(Note: Grant recipients will be required to submit a quarterly report as well as a final report summarizing project outcomes at the conclusion of the project.)

No tracking or reporting of success: 0

Tracking and reporting indirect measures of success: 1-2

Specific methodology for tracking and reporting success: 3-5

4. Experience of Organization Implementing Similar Projects - 5

No experience with similar projects: 0

Some experience with similar projects: 1-2

Much experience with similar project: 3-5

5. Budget Feasibility - 5

Budget that does not seem feasible: 0

Budget that shows potential feasibility: 1-2

Budget that shows probable feasibility: 3-5

Total Points Possible – 40