WASTEWATER MANAGEMENT DIVISION

DEPARTMENT OF PUBLIC WORKS
TROY K. TANIGAWA, P.E., COUNTY ENGINEER
BOYD GAYAGAS, DEPUTY COUNTY ENGINEER

DEREK S.K. KAWAKAMI, MAYOR
REIKO MATSUYAMA, MANAGING DIRECTOR

Dear Sewer Customer,

Mayor Derek S. K. Kawakami encourages all residential sewer customers to apply for the County's Sewer Credit Program, which can save you $36 per month in sewer utility payments. If qualified, take advantage of this wonderful opportunity provided by the County of Kaua'i. Highlights of the Sewer Credit Program are outlined below, including simple step-by-step instructions on how to complete the application form.

To ensure the health and safety of our associates and customers, our office will no longer create copies of your tax returns. Any questions, please call 241-4216 or 241-4082 for information or assistance.

Sewer Credit Program Highlights

Even if you are receiving a sewer credit in 2026, you MUST REAPPLY to be eligible in 2027.

To Qualify:

1. You must be receiving sewer service from the County of Kaua'i.
2. Your 2025 annual adjusted gross income cannot exceed $50,000.
3. You must not be receiving sewer assistance payments from any organizations.
4. You must claim only one (1) residence for the credit.
5. The dwelling unit for which you are claiming the credit must be your principal residence.
6. You must be current on your sewer utility payments, including any sewer payment plan.

To Apply for Credit:

1. Applicants must attach a copy of pages 1 & 2 of their 2025 Federal Income Tax Return and pages 1 & 2 of their 2025 State Income Tax Return. Failure to attach copies of the tax forms will result in sewer credit disqualification. Or complete the Affidavit on the back of the application attesting that the applicants were not required to file Tax Returns in 2025.
2. Mail your completed application and tax return copies to: Wastewater Management, 4444 Rice Street, Suite 295, Lihue, HI 96766, postmarked no later than December 31, 2026.
3. Scan and email completed application and tax returns to pwww@kauai.gov no later than 4:30 pm, December 31, 2026.
4. Walk-in applications must be completed with copies of the required tax documentation; copies will no longer be made at the Wastewater Division's office.
5. Apply Online go to https://connect.kauai.gov/

SEE REVERSE SIDE FOR ADDITIONAL INSTRUCTION

2027 SEWER CREDIT APPLICATION INSTRUCTIONS

Part I: Credit Qualification

a. Answer each question by checking the appropriate box "YES" or "NO". If you mark "NO" for any of the questions in Part I, do **not** proceed because you are not eligible for the sewer credit.
b. If all questions are marked "YES" please proceed with the application.

Part II: Total Adjusted Gross Income for the 2025 INCOME TAX YEAR

a. Enter your TOTAL ADJUSTED GROSS INCOME from your Federal Tax Return on Line A.
b. Enter your TOTAL ADJUSTED GROSS INCOME from your State Tax Return on Line B.
c. **Attach a copy of pages 1 & 2 of your 2025 Federal Tax Return and pages 1 & 2 of your State Tax Return. (Failure to attach copies of the tax forms will result in sewer credit disqualification). If you were not required to file a 2025 Income Tax Return, please complete the Affidavit on the back of the application.**

NOTE: Total Adjusted Gross Income (AGI) means the combined adjusted gross income of the residential sewer customer and spouse.

Part III: Other Information

a. Answer each question by checking the appropriate box "YES" or "NO".

NOTE: If you are not the owner occupant, please provide the **Name of Residential Owner** as requested in Part IV of this application.

Part IV. Applicant Information

a. Complete all portions of Part IV.

Part V. Declaration

a. Read the Declaration and penalty provisions; be sure that you have completed all parts of the application, and sign and date.

For more information or assistance, please contact the County of Kaua'i Wastewater Management at 241-4082 or 241-4216.

Notes:

a. Upon approval, your sewer credit will appear on your bi-monthly sewer bill.
b. If you become delinquent on your account, the credit will be voided until the following calendar year, pending qualification.
c. You must inform the County of Kaua'i when you are no longer living in the residence for which you are receiving the sewer credit.
d. You must inform the County of Kaua'i when your Total Adjusted Gross Income exceeds $50,000.

Sewer Credit Applications are also available at the County of Kaua'i website at www.kauai.gov/publicworks/wastewater.