



FIRE COMMISSION

TREVOR FORD, CHAIR
LORI ALMARZA, VICE CHAIR

JEN CHAHANOVICH, COMMISSIONER
JEFF MURRAY, COMMISSIONER
GARY PACHECO, COMMISSIONER
RODNEY YAMA, COMMISSIONER
VACANT, COMMISSIONER

RECEIVED

26 MAY 11 P2:48

OFFICE OF
THE COUNTY CLERK
COUNTY OF KAUAI

Meetings of the Fire Commission will be conducted as follows until further notice:

- Meetings will be publicly noticed pursuant to HRS Chapter 92.
- Minutes of the meeting will be completed pursuant to HRS Chapter 92 and posted to the Commission's website upon completion and approval.

Public Comments and Testimony:

- **Written testimony** will be accepted for any agenda item herein.
 - Written testimony indicating your 1) name or pseudonym, and if applicable, your position/title and organization you are representing, 2) the agenda item that you are providing comment on, and 3) contact information (telephone number and email address), may be submitted to loyama@kauai.gov or mailed to the Fire Commission, c/o Office of Boards and Commission, 4444 Rice Street, Suite 300, Lihue, Hawaii 96766.
 - Written testimony received by the Fire Commission at least 24 hours prior to the meeting will be distributed to all Fire Commissioners prior to the meeting.
- **Oral testimony** will be taken during the public testimony portion of the meeting in-person at the public meeting.
 - It is recommended that anyone interested in providing oral testimony register at least 24 hours prior to the meeting by emailing loyama@kauai.gov or calling (808) 241-4918. Any request to register shall include your 1) name or pseudonym, and if applicable, your position/title and organization you are representing, and 2) the agenda item that you are providing comment on, and 3) contact information (telephone number and email address).
 - Per the Fire Commission and Chair's practice, there is a three-minute time limit per testifier per agenda item.
 - Individuals who have not registered to provide testimony will be given an opportunity to speak on an agenda item following speakers who have registered.

SPECIAL ASSISTANCE

IF YOU NEED AN AUXILIARY AID/SERVICE, OTHER ACCOMMODATION DUE TO A DISABILITY, OR AN INTERPRETER FOR NON-ENGLISH SPEAKING PERSONS PLEASE CONTACT THE OFFICE OF BOARDS AND COMMISSIONS AT (808) 241-4917 OR ADAVIS@KAUAI.GOV AS SOON AS POSSIBLE. REQUESTS MADE AS EARLY AS POSSIBLE WILL ALLOW ADEQUATE TIME TO FULFILL YOUR REQUEST. UPON REQUEST, THIS NOTICE IS AVAILABLE IN ALTERNATIVE FORMATS SUCH AS LARGE PRINT, BRAILLE, OR ELECTRONIC COPY.

RECEIVED

REGULAR MONTHLY FIRE COMMISSION MEETING NOTICE AND AGENDA

Tuesday May 19, 2026
2:00 p.m. or shortly thereafter
Lihu'e Civic Center, Moikeha Meeting Room 2A-2B
4444 Rice Street, Lihu'e, Kaua'i, Hawai'i

26 MAY 11 P2:48

OFFICE OF
THE COUNTY CLERK
COUNTY OF KAUAI

MEETING CALLED TO ORDER

ROLL CALL TO ASCERTAIN QUORUM

APPROVAL OF AGENDA

CHAIR'S ANNOUNCEMENT

- Next Regular Monthly Meeting: 2:00 p.m., Tuesday, June 16, 2026, at the Lihu'e Civic Center, Moikeha Meeting Room 2A-2B
4444 Rice Street, Lihu'e, Kaua'i, Hawai'i

PUBLIC TESTIMONY ON ANY AGENDA ITEMS

Oral testimony will be taken at any time during the meeting.

APPROVAL OF MINUTES

April 21, 2026, Open Session Meeting Minutes

CHIEF'S MONTHLY APRIL BUREAU REPORTS AND PERTINENT UPDATES

- a) Update on Kaua'i Fire and Ocean Safety, including updates on Partnerships, Resources Highlights, and Wildfire/Council
- b) Administrative Bureau Update, including updates on the budget, staffing, overtime report, facilities, and fleet
- c) Fire Operations Bureau Update, including statistics on calls for service and brief description of some of the incidents responded to
- d) Fire Prevention Bureau Update, including monthly statistics
- e) Fire Training Bureau Update, including monthly statistics
- f) Ocean Safety Bureau Update, including monthly statistics and bureau highlights
- g) Update on Fire Chief Gibson's progress regarding the Goals and Objectives for FY 2025-2026

BUSINESS

KFC 2026-3

Discussion and possible action on Goals and Objectives for FY July 1, 2026 – June 30, 2027.

EXECUTIVE SESSION (CLOSED TO PUBLIC)

Pursuant to Hawai'i Revised Statutes, ("H.R.S.") §92-7(a), the Commission may, when deemed necessary, hold an Executive Session on any agenda item without written public notice if the Executive Session was not anticipated in advance. Any such Executive Session shall be held pursuant to H.R.S. §92-4 and shall be limited to those items described in H.R.S. §92-5(a).

ADJOURNMENT

cc: Deputy County Attorney Jenna Tatsey
Fire Chief Michael Gibson

COUNTY OF KAUAIMinutes of Meeting
OPEN SESSION

Board/Commission:		Kaua'i Fire Commission	Meeting Date:	April 21, 2026
Location	Lihu'e Civic Center, Moikeha Building Meeting Room 2A-2B 4444 Rice Street, Lihu'e, Kaua'i, Hawai'i		Start of Meeting: 2:00 p.m.	End of Meeting: 2:35 p.m.
Present	Chair Trevor Ford, Commissioners: Jen Chahanovich, Gary Pacheco, and Rodney Yama Also present: Boards & Commissions Office Staff: Support Clerk Lisa Oyama; Administrator Ellen Ching; Office of the County Attorney: Deputy County Attorney Jenna Tatsey; Fire Department: Fire Chief Michael Gibson; Chief's Secretary, Soncy Tamashiro			
Excused	Commissioner Lori Almarza, Commissioner Jeff Murray			
Absent				

SUBJECT	DISCUSSION	ACTION
Meeting Called to Order/Roll Call to ascertain quorum	Chair Ford called the Fire Commission, April 21, 2026, meeting to order at 2:00 p.m. A roll call ensued that quorum was established, four (4) Commissioners were present to conduct business.	Quorum was established with four (4) Commissioners present.
Approval of Agenda	Chair Ford called for a motion to approve the agenda as circulated.	Commissioner Pacheco moved to approve the April 21, 2026, agenda. Commissioner Yama seconded the motion. Hearing no objections, motion carried 4:0.
Chair's Announcements	Next Regular Monthly Meeting will be 2:00 p.m., Tuesday, May 19, 2026, at the: Lihu'e Civic Center, Moikeha Building Meeting Room 2A-2B 4444 Rice Street, Lihu'e, Kaua'i, Hawai'i	
Public Testimony	Chair Ford called for public testimony. No public testimony was received.	
Approval of Minutes	Chair Ford called for a motion to amend or approve the minutes of the March 17, 2026, meeting.	Commissioner Chahanovich moved to approve the minutes of the March 17, 2026, meeting minutes as

KFC Open Session Minutes
Of April 21, 2026, Meeting

SUBJECT	DISCUSSION	ACTION
		circulated. Commissioner Pacheco seconded the motion. Hearing no objections, motion carried. 4:0.
Chief's Monthly Bureau Reports and Updates for March 2026	<ul style="list-style-type: none"> a) Update on Kaua'i Fire and Ocean Safety, including updates on Partnerships, Resources Highlights, and Wildfire/Council b) Administrative Bureau Update, including updates on the budget, staffing, overtime report, facilities, and fleet c) Fire Operations Bureau Update, including statistics on calls for service and brief description of some of the incidents responded to d) Fire Prevention Bureau Update, including monthly statistics e) Fire Training Bureau Update, including monthly statistics f) Ocean Safety Bureau Update, including monthly statistics and bureau highlights g) Update on Fire Chief Gibson's progress regarding the Goals and Objectives for FY 2025-2026 <p>Chief Gibson gave a brief summary of the March Report.</p>	Commissioner Pacheco moved to receive the Chief's Monthly Reports. Commissioner Chahanovich seconded the motion. Hearing no objections, motion passes. 4:0.
BUSINESS	<p><u>KFC 2025-3</u></p> <p>Discussion and possible action on Goals and Objectives for FY July 1, 2026 – June 30, 2027.</p>	Commissioner Chahanovich moved to receive the Goals and Objectives FY 2026-2027. Commissioner Pacheco seconded the motion. Hearing no objections, motion passes. 4:0.
ADJOURNMENT	Chair Ford called for a motion to adjourn the meeting.	Commissioner Yama moved to adjourn. Commissioner Pacheco seconded the motion. Hearing no

KFC Open Session Minutes
Of April 21, 2026, Meeting

SUBJECT	DISCUSSION	ACTION
		objections, the meeting was adjourned at 2:35 p.m. 4:0.

KFC Open Session Minutes Of April 21, 2026, Meeting

Submitted by: Lisa Oyama
Lisa Oyama, Commission Support Clerk

Reviewed and Approved by: _____
Trevor Ford, Chair

- () Approved as circulated (date of meeting approved).
() Approved with amendments.



FIRE CHIEF REPORT to the FIRE COMMISSION



Reporting Month: April 2026

Submitted by
Office of the Fire Chief



KAUAI FIRE AND OCEAN SAFETY

VISION KAUAI FIRE DEPARTMENT CREATES A SAFER COMMUNITY BY CONTINUALLY STRIVING FOR EXCELLENCE IN PREVENTION & EMERGENCY RESPONSE

MISSION TO PRESERVE AND PROTECT LIFE, PROPERTY, AND THE ENVIRONMENT OF KAUAI COUNTY FROM ALL HAZARDS AND EMERGENCIES

STRATEGIC PRIORITIES: SERVICE DELIVERY

PROFESSIONAL STANDARDS

TRAINING/CAREER DEVELOPMENT

Fire and Ocean Safety

- Significant Incidents
- 'Ele'ele ES School Visit – 4/1
- KFD Promotional Workgroup – 4/10
- “First Due” Implementation Kick-Off – 4/15
- RC 35 Update / Upcoming Recruitment
- New Promotions

Partnerships

- Hawaii'i Life Flight Blessing – 4/7
- Kaua'i Community Alliance – 4/9
- EMSAC – 4/17
- Proclamation - National Public Safety Telecommunicators – 4/17
- Meet – Australian Consulate – 4/28
- Elder Justice Task Force – 4/30

Resource Updates

- Pending Delivery
- (2) Fire Engines: JUNE 2026 Inspection
- (3) Brush Trucks: April 2026 – ARRIVED
- 1 Water Tender: August 2026
- (3) Type V Brush Trucks: Late 2026
- 1 Twin Engine Helicopter: 2028 / 2029

Wildfire / Severe Weather

- NWS Severe Weather (Rain / Floods) 4/7-13
- HWMO – Wildfire Education Programming – 4/14, 28
- CWPP; 4/16, 23, 25 Meetings
- Wildfire Summit Preparation

Council / Mayor

- Council Appearance – KFD Budget Review – 4/6
- OSO's Recognition, TAN #'s – 4/22

ADMINISTRATIVE BUREAU

FIRE DEPARTMENT FINANCIAL STATEMENT for APRIL 2026

Description	Budget	YTD Expenses	Expended	FY24-25	Variance
Payroll Admin	\$ 2,593,715.00	\$ 1,998,059.30	77%	\$ 1,803,165.33	10.81%
Payroll Fire Ops	\$ 27,647,278.00	\$ 18,950,429.28	69%	\$ 17,113,601.40	10.73%
Payroll Prevention	\$ 1,108,492.00	\$ 545,695.09	49%	\$ 511,266.70	6.73%
Payroll Training	\$ 1,296,533.00	\$ 950,051.08	73%	\$ 852,768.53	11.41%
Payroll OSB	\$ 7,789,050.00	\$ 5,521,030.10	71%	\$ 5,880,103.95	-6.11%
PAYROLLSUBTOTAL	\$ 40,435,068.00	\$ 27,965,264.85	69%	\$ 26,160,905.91	6.90%
Operating Admin	\$ 897,562.00	\$ 172,008.37	19%	\$ 134,622.02	27.77%
Operating Fire Ops	\$ 11,064,325.00	\$ 9,746,043.07	88%	\$ 5,070,702.60	92.20%
Operating Prevention	\$ 64,129.00	\$ 27,761.69	43%	\$ 7,587.06	265.91%
Operating Training	\$ 306,303.00	\$ 161,884.52	53%	\$ 82,192.86	96.96%
Operating OSB	\$ 781,534.00	\$ 663,972.23	85%	\$ 462,936.63	43.43%
OPERATINGSUBTOTAL	\$ 13,113,853.00	\$ 10,771,669.88	82%	\$ 5,758,041.17	87.07%
GRANDTOTAL	\$ 53,548,921.00	\$ 38,736,934.73	72%	\$ 31,918,947.08	21.36%

OVERTIMEREPORT

OVERTIMETYPE	Monthly Cost	YTD Cost	FY234-25 YTD Cost	Cost % Variance
Regular	\$ 154,532.00	\$ 1,234,596.90	\$ 1,405,786.97	-12.18%
Rank for Rank	\$ 100,656.03	\$ 245,124.05	\$ 813,508.71	-69.87%
Scheduled	\$ 26,903.87	\$ 245,124.05	\$ 240,824.95	1.79%
Training	\$ 15,917.69	\$ 272,714.98	\$ 274,188.90	-0.54%
TOTAL	\$ 298,009.59	\$ 1,997,559.98	\$ 2,734,309.53	-26.94%

STAFFING

Description	Vacancies	Total Authorized	Notes
Administration	0	13	
Operations	5	132	5 Retirements
Prevention	0	4	
Training	0	3	
Ocean Safety FT	0	67	
Ocean Safety ST	1	6	
TOTAL	4	225	

FACILITIES

Description	Exceptions
Fire Stations	Kapa'a Rebuild - ppd
Administration	Need new floor covering – Prep
Training	Class A Burn Containers - TRAINING
Air Operations	Architects design/plans/permitting
Towers	2 Towers on Order / 4 ARRIVED
Utility	Fire Mechanics/Repair Facility Needed

FLEET UPDATE

Description	Notes
Engines	All Mission Capable + 2 Reserve Engines (down 1)
Trucks	All Mission Capable + 1 Reserve Trucks (down 2)
Watercraft	All Mission Capable
Admin/Staff	Damage to Two (2) Vehicles

FIRE OPERATIONS CALLS FOR SERVICE

Description	2026 April	2025 April	Variance	2026 YTD Total	2025 YTD Total	Variance
Brush Fire	13	17	-23.53%	52	119	-56.30%
Crop Fire	1	0	100.00%	4	2	100.00%
Electrical Rescue	0	0	0.00%	0	0	0.00%
EMS	398	379	5.01%	1648	1646	0.12%
Extrication Rescue	2	0	100.00%	6	6	0.00%
False Call	18	22	-18.18%	87	64	35.94%
Good Intent	115	97	18.56%	402	411	-2.19%
Hazardous Condition	4	5	-20.00%	17	25	-32.00%
Other	0	0	0.00%	1	0	100.00%
Rescue/EMS Standby	3	2	50.00%	13	17	-23.53%
Ruptures/Explosion	0	0	0.00%	0	0	0.00%
Search for Lost Person	4	7	-42.86%	22	23	-4.35%
Service Call	46	31	48.39%	160	129	24.03%
Severe Weather	1	0	100.00%	1	0	100.00%
Structure Fire	9	5	80.00%	28	21	33.33%
Type Not Specified	3	3	0.00%	19	12	58.33%
Vehicle Fire	8	3	166.67%	22	25	-12.00%
Water Rescue	5	3	66.67%	14	10	40.00%
Totals	630	574	9.76%	2496	2510	-0.56%

OPERATIONS HIGHLIGHTS

Fires:

- #2113: Kualono Rd. – E8/T8, E2/T2, E3, R3, T3, BC3 – Single story residential structure fire extinguished by fire personnel.
- #2278: Waimea – E7/T7, E6/T6, T3, BC3 – Single story abandoned structure fire extinguished by fire personnel.

Rescues – Trails:

- #1914: Kalalau Trail – E1/T1, R3, Air1 – 46 y/o male visitor (ankle injury) airlifted to Princeville Airport.
- #1928: Hanakāpī'ai Beach – E1/T1, R3, Air1 – 63 y/o female visitor (wrist injury) airlifted to Princeville Airport.
- #2181: Kuilau Trail – E8/T8, R3, Air1 – 36 y/o female resident (leg injury) short-hauled to awaiting medics.

Rescues – Water:

- #1926: Sheraton Kapa'a – E2/T2, E. Rov. Ski – 58 y/o female and 60 y/o male visitors (swimmers in distress) brought into shore by OSB.
- #1963: Nāwiliwili – E3, R3, E. Rov. Ski – 19 y/o male resident (dehydration) brought to shore by OSB.

FIRE PREVENTION BUREAU

PREVENTION BUREAU STATISTICS

Description	Month Total	FY25 Month	% Variance	Current YTD	FY25 YTD	% Variance
Fire Investigation	2	3	-33%	13	14	-7%
ADU Permit Applications	19	13	46%	171	41	317%
Building Permit Plan Review	154	202	-24%	1654	1673	-1%
Planning Dept Review	15	16	-6%	150	164	-9%
Certificate of Occupancy Inspection	8	10	-20%	47	267	-82%
Business Occupancy Inspection	4	13	-69%	87	147	-41%
Witness Acceptance Tests	9	3	200%	42	27	56%
Fire Extinguisher Training	2	0	200%	35	43	-19%
Fire Safety Presentation	2	7	-71%	145	124	17%
Telephone/Email Inquiries	752	591	27%	7012	6105	15%
Complaint Investigations	2	1	100%	18	16	13%
Sparky Presentation	1	0	0%	9	12	-25%
Fireworks Displays & Inspections	0	0	0%	22	15	47%
TOTAL	970	859	13%	4902	4128	19%

Overview: April activities focused on fire inspections, code enforcement, training, public education, and interagency coordination. Personnel conducted multiple inspections, delivered fire extinguisher and safety training, and participated in state and county coordination efforts supporting fire prevention and wildfire readiness.

Community Events:

- 'Ele'ele Elementary School 1st Grade Class Visit
- VOAD @ Kaua'i Philippine Cultural Center public outreach

Fire Extinguisher Training:

- Kaua'i Bible Church Emergency Discussion and Fire Extinguisher Safety Training
- Kaua'i Nursery Preschool Staff Fire Extinguisher Training

Inspections & Code Enforcement:

- Keahi Vehicle Extrication Training Props (Station 3 – support activity)
- Kaua'i Beach Resort Fire Alarm System review
- Kōloa Village, Rice Street Apartments, & Mango Nirvana Sprinkler WAT (Water Flow/Acceptance Testing)
- Halau Street fire lane investigation
- Inspections: Kaua'i Christian Academy, Merry Go Round Preschool, Natural Bridges School, and Room to Grow

Key Meetings:

- State-County Coordination Calls (NWS/Emergency Management)
- Kaua'i Partners – State & County Coordination Meetings
- Community Wildfire Protection Plan (CWPP) Meetings
- Prevention Leadership Orientation & Presentations
- Marriott Waiohai Safety Meeting

Training:

- Vehicle Extrication Training (Station 3 – multiple sessions)
- Fire Ground Command Cadre Meeting/Training
- Alternative Methods for Residential Structures Training

FIRE TRAINING BUREAU

2026 TRAINING PLAN

Keystone Objective	<ul style="list-style-type: none"> • Trimester 1 Keystone—USLA • Trimester 2 Keystone—High Angle Ropes • Trimester 3 Keystone—Pump Relay Ops
Task Performances	<ul style="list-style-type: none"> • Don Structure Gear • Don SCBA go on air • Restricted Egress with SCBA • Forcible Entry Door • District Familiarization
Certification Professional Development Train the Trainer (TtT)	<ul style="list-style-type: none"> • IAFF RTI Train the Trainer • Live Burn Train the Trainer • New Leadership Officer Orientation
EMS Training	<ul style="list-style-type: none"> • Vector Solutions • RC35 KCC NREMT

TRAINING STATISTICS

Description	April Hours	2026 YTD Total
Task Performances	113	458
Refresher/Recerts/Prof. Develop.	368	1836
Individual Crew Training	606	2324
Recruit Class Training (4 FFTs)	640	2464
TOTAL	1727	7082

April KFD Training

- KFD Helicopter Refresher In-district
- E3/R3 Genesis Extrication training
- MSA SCBA Tech Class
- USLA Keystone-Island wide-in district drill
- RC35 NREMT Training
- Symtech Live Fire Burn Box Training
- CMC Ropes Training
- New Leadership Officers Orientation

Upcoming May KFD Training

- IAFF/RTI Train the Trainer
- Live Burn NFPA 1403 Training w/Chief Amos
- RC35 EMT Ride Along
- RC35 Swift Water Training
- FirstDue Rollout
- Ropes Refresher Postponed

Training Bureau

- FirstDue Training module setup
- Refresher Training for Returning Firefighters
- FSI I and II Tentative plan for June w/HFD

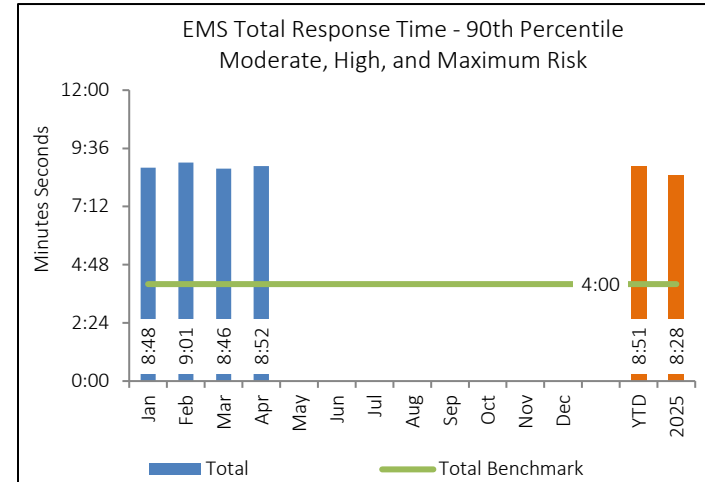
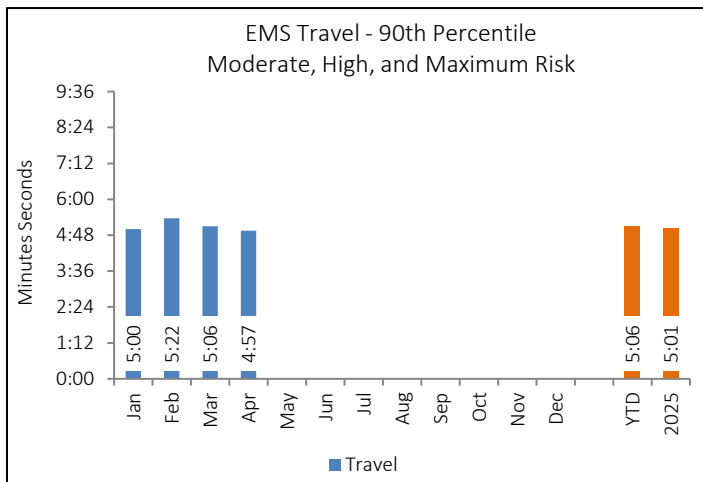
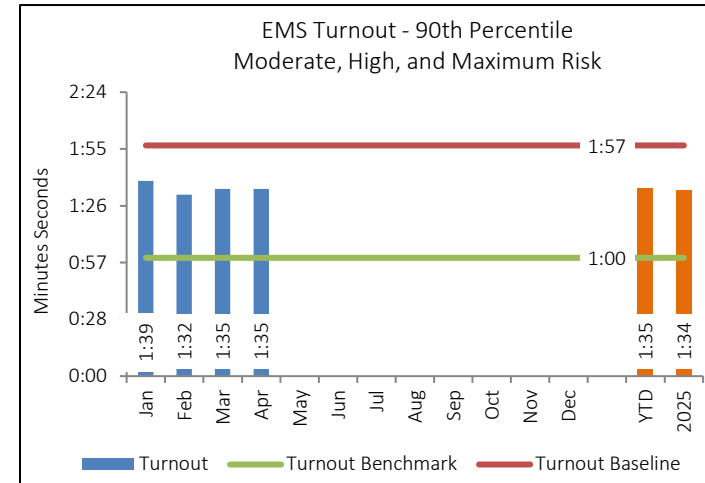
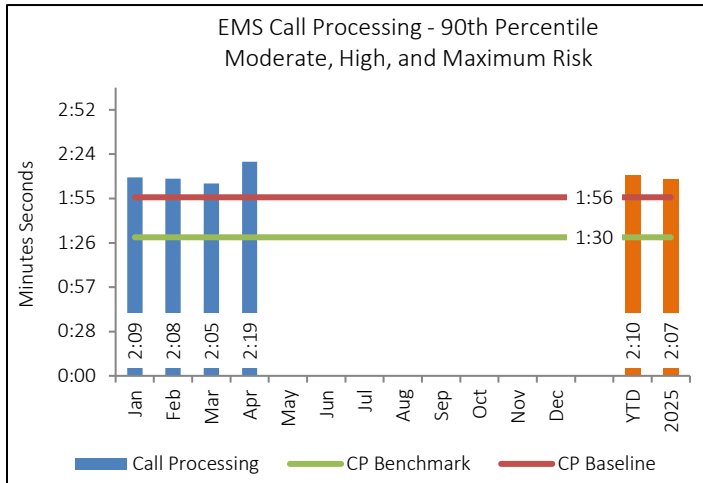
OCEAN SAFETY BUREAU

OCEAN SAFETY BUREAU						
TOWERS						
Description	March Total	FY 24-25 Month Total	% Variance	Current Year to Date Total	FY 24-25 Yr.to Date Total	% Variance
Rescue	55	49	12%	321	458	-30%
Jet Ski Rescue	23	20	15%	80	136	-41%
Preventive Actions	23,537	14,996	57%	200,694	132,884	51%
1 st Aid	457	861	-47%	5,590	4,680	19%
Public Contact	21,858	19,744	11%	221,372	131,013	69%
Beach Attendance	253,762	158,254	60%	2,037,787	2,312,063	-12%
ROVING PATROL						
Rescue	23	20	15%	153	188	-19%
Jet Ski Rescue	23	20	15%	80	122	-34%
Preventive Actions	6,273	1,112	464%	42,939	24,710	74%
1 st Aid	94	113	-17%	932	1,972	-53%
Public Contact	7,589	5,750	32%	49,635	44,519	11%
Beach Attendance	32,976	28,805	14%	365,884	208,000	76%
DROWNING						
Statistics	0	2	-1%	9	18	3.5%
TRAINING / COMMUNITY SERVICE						
Training	240	132	82%	860	572	50%
Community Service	8	24	-67%	238	138	72%
Jr. Lifeguard	24	24	0%	1,130	826	37%

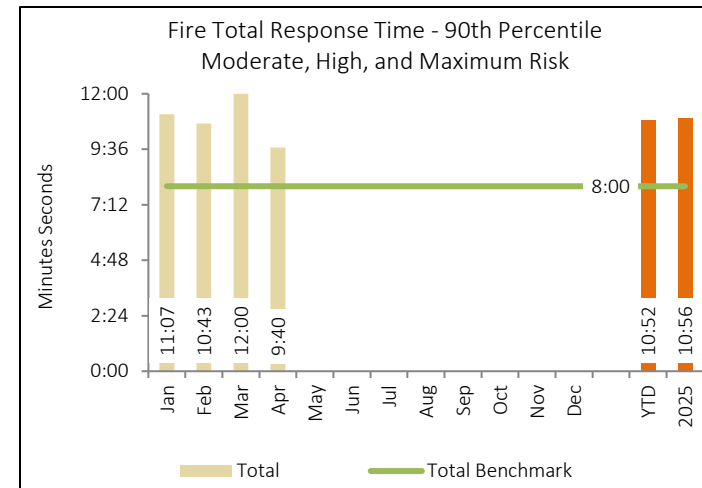
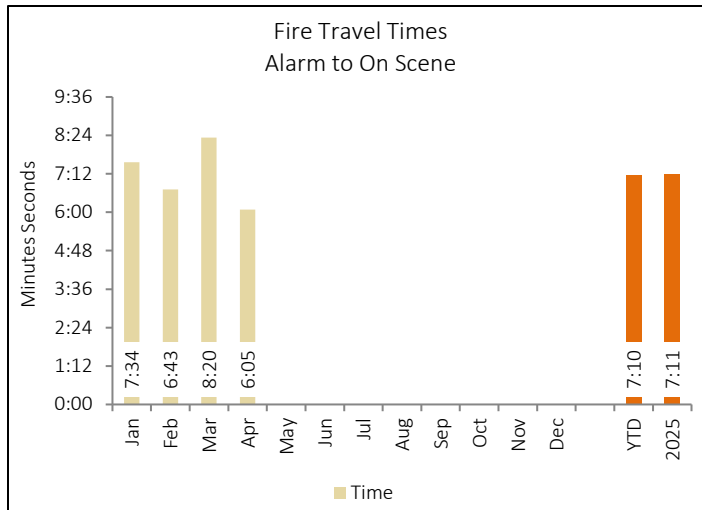
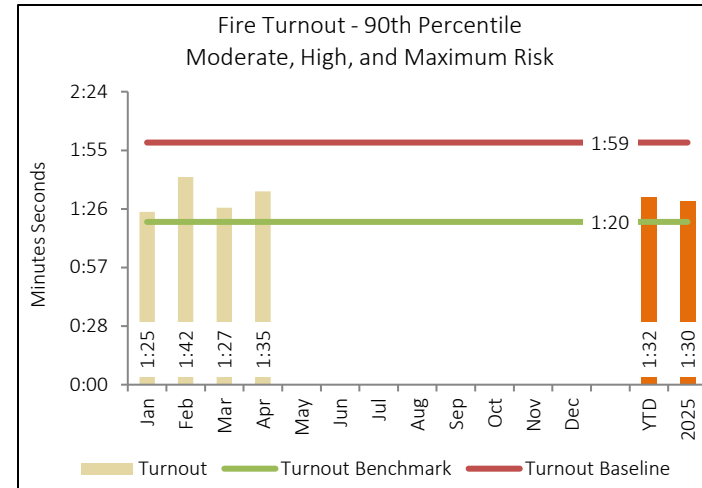
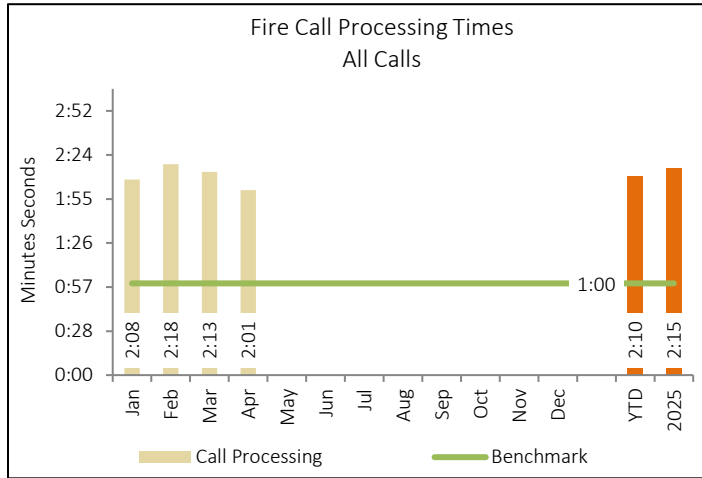
Ocean Safety Bureau:

- County Council ceremony and resolution recognizing Open Water Lifeguards as official First Responders
- State legislation resolution supporting recognition of Open Water Lifeguards as First Responders
- Launch of Keiki and Junior Lifeguard online registration
- Rescue Watercraft Crew Member training course conducted
- Meeting on O'ahu with CDC regarding a snorkel drowning study
- OSO1 interview conducted

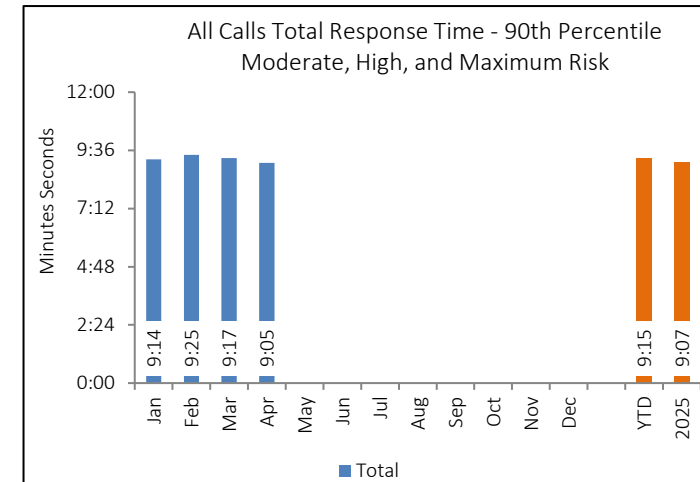
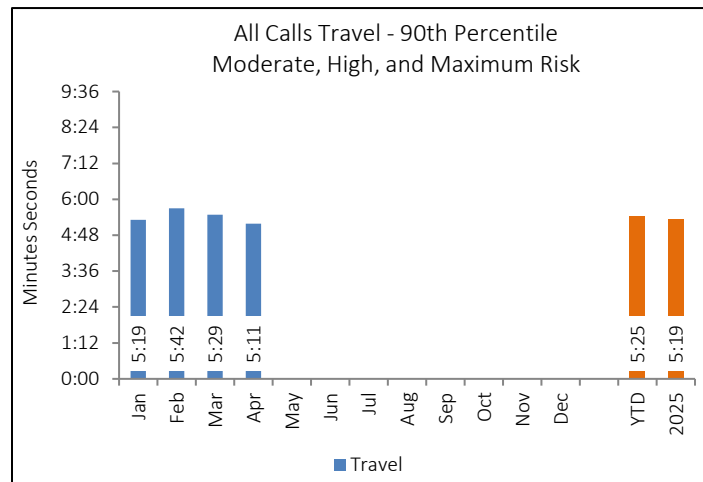
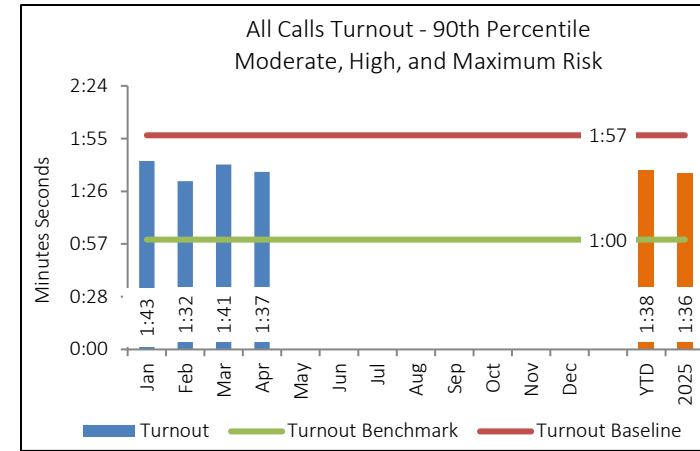
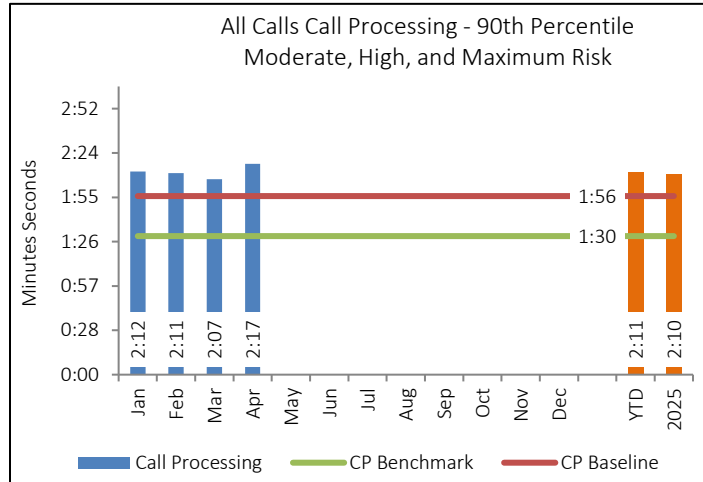
April 2026 – EMS Incidents



April 2026 – Fire Incidents



April 2026 – All Incidents



Goal#1–Complete and Implement the Standard of Cover (SOC) and Community Risk Reduction (CRR) Plan			
Objectives	Success Measurements	Desired Outcome	Status
<p>This project is essential to ensuring that our resources are aligned with the risks facing our community.</p> <p>The SOC and CRR plan will provide data-driven insights for future decisions regarding station placement, staffing, response strategies, and targeted risk reduction efforts.</p> <p>This work is also foundational in demonstrating operational readiness and positioning the department for future funding</p>	<ul style="list-style-type: none"> • Department-wide briefing and training completed for all Battalion Chiefs and company officers. • Final SOC and CRR documents completed and adopted by 4/1/26. • SOC data used to inform FY27 budget requests and capital improvement planning. 	<p>To establish a data-driven framework that guides our operational decisions, identifies service gaps, and enhances community protection through targeted risk reduction and strategic deployment of resources.</p>	

Goal #2 – Modernize Fire Records Management and Data Systems			
Objectives	Success Measurements	Desired Outcome	Status
<p>A modern, cloud-based Fire Records Management System (RMS) is critical for efficient documentation, timely reporting, and accurate analysis of our operations.</p> <p>Upgrading our RMS platform will streamline workflows related to incident reporting, training, inspections, and apparatus readiness.</p> <p>It will also strengthen our ability to evaluate performance, support our standards, and share meaningful data with partners and the public.</p>	<ul style="list-style-type: none"> • RMS vendor selection and contract executed by 2/1/26. • Data migration plan developed and approved by KFD and County IT. • Key personnel trained on the new platform and pilot testing initiated. • Integrated modules prepared for incident reports, vehicle checks, inspections, and training records. 	<p>To equip the department with a next-generation platform that improves accuracy, increases transparency, and reduces administrative burden; ultimately allowing our personnel to focus more time on training, operations, and community service.</p>	<p> </p>

Goal#3– Advance Wildfire Mitigation and Resilience Initiatives			
Objectives	Success Measurements	Desired Outcome	Status
<p>Wildfire risk continues to grow across the state and on Kauaʻi.</p> <p>In FY26, we will focus on implementing the priorities identified through our wildfire workgroup and planning efforts in FY25.</p> <p>This includes developing community-based wildfire protection strategies, strengthening our valuable partnerships, supporting neighborhood engagement programs like Firewise, and integrating fire-adapted principles into County planning.</p> <p>These efforts will help build long-term resilience in our community.</p>	<ul style="list-style-type: none"> • Finalization and adoption of updated Community Wildfire Protection Plan (CWPP). • Promote neighborhoods to engage in Firewise or wildfire education initiatives. • Participation in interagency wildfire training exercises and mitigation projects. • Wildfire resilience elements are integrated into County zoning or planning guidelines. 	<p>To establish Kauaʻi as a wildfire-resilient island through proactive planning, strong partnerships, community awareness, and operational readiness; reducing risk to life, property, and the natural environment.</p>	

FY 2027 – Fire Chief Goals
Michael R Gibson
Kaua'i Fire Department

Goal #1 – Complete and implement the Standard of Cover (SOC) and the Community Risk Reduction (CRR) plan.

We have been working with FACETS Consulting over the past nine months on the development of both the Standards of Cover and the Community Risk Reduction Plan. FACETS has provided a draft Standards of Cover, which is currently under internal review, and we anticipate returning comments by May 1, 2026. We are also awaiting completion of the Community Risk Reduction Plan to complement this effort.

Although the FY 2027 budget has already been submitted, the data and analysis from these documents will be instrumental in informing and educating the incoming Mayor's Administration and newly elected Council. This work will help guide strategic decision-making and support the development of our FY 2028 budget, ensuring alignment with community risk, service demands, and operational needs.

Goal #2 – Modernize Fire Records Management and Data Systems

We established an internal team to evaluate Fire Records Management System (RMS) options, including site visits and engagement with peer fire departments to gather feedback on system performance and value. Based on this research, the team selected a platform that best meets the operational and administrative needs of the Kaua'i Fire Department.

The system was procured through the NASPO cooperative purchasing process, ensuring compliance with State procurement requirements while securing a high-quality solution. Following extensive coordination and collaboration with other County departments, we received approval to move forward with implementation. This system will provide a comprehensive suite of tools to enhance reporting, data management, training records, asset tracking, and overall operational efficiency.

The purchase order was sent to the vendor last month, and we are looking to begin implementation and training completion by the end of June.

Goal # 3 – Advance Wildfire Mitigation and Resilience Initiatives

We continue to advance wildfire mitigation and long-term resilience through a coordinated, multi-agency approach. A significant milestone this year was the adoption of the County's Wildland-Urban Interface (WUI) code, which strengthens building and land use standards to reduce wildfire risk and improve community safety.

Our internal KFD Wildfire Mitigation Workgroup remains actively engaged in enhancing preparedness through operational planning, policy development, training, and equipment readiness. In partnership with the County Planning Department and Headwaters Economics, we are supporting ongoing efforts to integrate wildfire risk reduction into long-term land use planning.

Additionally, we are currently working with the Hawai'i Wildfire Management Organization (HWMO) and the Department of Forestry and Wildlife (DOFAW) to update Kaua'i's Community Wildfire Protection Plan, ensuring it reflects current risks, best practices, and community priorities.

We are also investing in advanced training, including upcoming RT-130 wildland fire refresher training, to ensure our personnel remain proficient and prepared to operate safely in increasingly complex wildfire environments.

All of these efforts strengthen our ability to prevent, prepare for, and respond to wildfire incidents while building long-term resilience across our island.